VISION:
Protecting the health, safety, and welfare of people by creating better buildings and safer communities.

MISSION:
Providing the highest quality codes, standards, products, and services for all concerned with the safety and performance of the built environment.
# 2012 ANNUAL REPORT

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LETTER FROM THE BOARD PRESIDENT

Dear Code Council Members,

It has been my privilege to be welcomed by so many of you throughout the past year. Together we have celebrated accomplishments, as well as new, renewed and growing partnerships. Your Board of Directors has worked together as a true team with resolve and determination to position the Code Council for continued success. I have seen the sum total of your efforts, as well as the Board’s and that of our staff over the past year. Together, we have worked hard to grow and strengthen our association.

When the year began I tasked our Councils, Code Committees, the Board and staff to carry forward the initiatives established by the Code Development Review Ad-Hoc Committee (CDRAC) in response to Member feedback. The primary goal of the CDRAC was to expand opportunities for all ICC Members to have meaningful input in the government consensus process that is utilized to develop the International Codes. I am pleased that work is well underway to implement the CDRAC recommendations, which include opportunities for remote participation in code development and are scheduled to begin with the start of the code development cycle for the 2018 I-Codes.

During the past year, we found opportunities to work together with the National Fire Protection Association on a number of initiatives including the establishment of the Coalition for Current Safety Codes, reaching an agreement to formally recognize the National Electrical Code as the electrical code for use with the I-Codes, and participating in National Fire Prevention Week. As we move forward toward our 10th anniversary of a consolidated Code Council, let us rededicate ourselves and our Chapters toward the betterment of our association and the protection of the public we serve.

I am indebted to my colleagues in Chesterfield County Virginia, my fellow Board members and our dedicated Code Council staff for the support, assistance and guidance you have provided to me during my service. Your involvement, commitment and dedication to our association has made my service that much more memorable. It has been a true honor to give back to my profession through service to you, the Members of the International Code Council.

Sincerely,

William D. Dupler
President, Board of Directors
International Code Council
Dear Code Council Members,

Successful organizations share three principles in common: quality, innovation and an unwavering commitment to service. With an emphasis on these core essentials the International Code Council’s strategic direction will continue to refocus on you, our Members. We are weathering one of the longest economic storms in modern history, and despite a sluggish economic recovery the ICC Board and staff have worked tirelessly to develop, maintain, and restore key programs and services during ICC’s Year of the Member.

**Quality**

- **Reintroduction of the Customer Call Center.** Knowledgeable staff is now available to assist you and answer your questions, or direct you to someone who can. Since its reintroduction, the Call Center has received more than 5,500 calls per month.
- **Restoration of the complimentary Chapter Training Benefit Program from a half to a full day.** By August of this year, 96 full Chapter training days had been scheduled compared to 92 for all of 2011.
- **Expanded services for Chapter Members to support attendance at ICC and Chapter events.** We are taking steps to explain to your supervisors and elected officials the value of your participation in ICC events, and the benefits that you bring back to the communities you serve.
- **Increased funding for the ICC Foundation’s Code of Honor Scholarship Program.** Due to the record amount of funds raised for the program in 2012, more than 90 Code of Honor delegates are expected to be on board when the ICC train pulls in to Portland.

**Innovation**

- **Referenced Standards.** The I-Codes reference more than 1,400 standards developed by 100-plus Standards Developing Organizations (SDO’s). With changes to the Code Development Process, ICC has reached out to SDO partners by holding bi-annual meetings designed to solicit their input to continually improve the process relative to synchronization of the new A, B and C codes grouping with the needs of the SDO community.
- **cpd ACCESS initiative.** In recent years, new and emerging technologies have developed that can enable even greater participation in ICC’s Code Development Governmental Consensus Process. We are actively engaged in the cpd ACCESS initiative to make this vision a reality by 2015 and the start of the Code Development Cycle for the 2018 *International Codes*.
- **Electronic Voter Designation System.** We launched a new user-friendly online method to ensure that Governmental Voting Representatives are eligible to vote on code changes and participate in ICC events such as the Annual Business Meeting. The new system safeguards the integrity, fairness and transparency of the ICC Code Development Process.
- **Coalition for Current Safety Codes.** This summer, ICC and other partners established a coalition which is aimed at advancing safety by advocating for the adoption of current building, sustainability, electrical and life-safety codes. There are currently more than 400 members of the coalition nationwide.
Service
While looking ahead, we also have been strengthening our ability to provide exclusive benefits to our Members such as on-demand code opinions and digital access to codes and standards. And on a daily basis the Code Council continues to make more tools and resources available to you to help ensure your voice shapes the future of our professional association:

- **Completion of the 2012 International Green Construction Code and International Swimming Pool and Spa Code (ISPSC).** Recent IgCC adoptions span over jurisdictions in eight states, while the cities of Mt. Juliet, Tennessee, and Amarillo, Texas, and the state of South Carolina have become the first jurisdictions in the nation to adopt the ISPSC.

- **Unveiling of new Discussion Forums.** We revisited how best to provide an online, professional Discussion Forum and area within the website that has a sense of community – where Members and nonmembers can provide input and exchange ideas with peers in their respective fields.

- **New Corporate Membership Council.** The Code Council Board of Directors recently announced the formation of the Corporate Membership Council, which establishes a forum for the corporate and regulatory communities to foster better relations and identify and examine issues of mutual interest related to the built environment. The Corporate Council joins five discipline-specific Membership Councils previously created by the ICC Board—Building Official, Fire Service, PMG Official, Sustainability and Global—which were formed in response to your interest in influencing how ICC serves to enhance your careers and professions.

As we transition to new leadership in the coming months the Code Council will not waver in its commitment to serving our Members. Your ongoing involvement in current and new initiatives will ensure ICC is relevant in the evolving world of building safety professionals. Working together, we can respond to the challenges of the day to achieve the vision and mission that helps you build a safer world. I thank each of you for your ongoing efforts to support safety in the built environment.

Dominic Sims
Acting Chief Executive Officer
International Code Council
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As Secretary/Treasurer of the International Code Council Board of Directors, it is my privilege to report to the Membership on the financial condition of the organization.

We continue to be challenged by economic conditions; the slowly recovering housing and commercial real estate markets have fostered some positive signs for the future of the construction industry. Constrained state and local government budgets have created challenges for the ICC and its Members. The slowly recovering economy and an improved outlook for the future bode well for tax collections and a recovery in the government sector. ICC and its Members have risen to many challenges to adapt and do more with less. We are confident, that together, we will continue to meet the challenges and succeed in our Mission.

The ICC Board remains focused on our Mission to provide the highest quality codes, standards, products and services for all concerned with the safety and performance of the built environment.

During 2012, the Year of the Member, the ICC Board has been a strong proponent of enhancing and improving the benefits we provide to our Members. We have restored the full-day Chapter Education benefit, expanded the Code of Honor Scholarship program, improved our Member services with our new call center and increased support of our Chapter outreach efforts. These new and expanded initiatives build upon the existing Member benefits such as code opinions, the ICC Annual Conference, and Membership Department support programs. We continue to invest in technology to foster greater access and participation in the code development process. We are changing our publications business so it can adapt to the market trends in digital publishing. The new Codes and Standards Forum, ICC online store, and updated website will make it easier for our Members to communicate and transact with ICC.

In 2011, ICC total revenues were $59.4 million, an increase of $1.8 million compared to 2010. The 2011 expenses were $58.4 million, an increase of $0.1 million compared to 2010. In 2012, code adoptions have been at the low point of the three-year cycle. In addition, the economy continues to have a negative impact on our operating results. We expect revenue from the sale of goods and services to be below our 2012 budget target. In response, we have taken immediate actions to reduce our 2012 expenses by more than $3 million. We anticipate an operating loss in 2012 which will be funded from our cash reserves. The total cash and investments of ICC were $13.1 million on October 1, 2012.

We continue to manage working capital, accounts receivable and inventory to help maintain our cash reserves. We were able to decrease our year-end accounts receivable balance due from customers by $1.2 million in 2011 compared to 2010. Inventory, net of reserves, has decreased $0.8 million from 2010 as extensive efforts to control our investment in inventory have taken hold. Working capital management is of critical importance in maintaining our cash flow. As a percentage, inventory and accounts receivable are less than 18% of total revenue for the seventh consecutive year. A graphical breakout of 2011 revenue by category as a percent of total revenue is displayed below. ICC’s consolidated 2011 audited financial statements are also included as part of this 2012 annual report.

% OF TOTAL 2011 ICC REVENUE

A strong financial base allows us to provide services that help Members achieve their career goals and support their efforts to build safer communities.
ICC PROGRAM PROFILES AND HIGHLIGHTS

SUPPORT
CONNECT
PROMOTE
ADVANCE
INFORM
ADVOCATE
NETWORK
All activities of our dedicated Member Services staff center on a primary purpose: to provide exceptional support to our most important resource—our Members. Member Services includes Member Support, Chapter Relations and the new Customer Call Center. Member Support maintains Membership accounts for existing ICC Members and works diligently to recruit new Members. Voting eligibility for Governmental Members as well as Member benefits also are managed through Member Support.

The new ICC Customer Call Center manages all inbound telephone calls, answering basic questions and directing customers to the appropriate subject matter expert as needed.

Chapter Relations supports chapters and regions as they provide significant support for the code development process, I-Code adoptions and other important Code Council activities. Chapters receive valuable benefits and services designed to support and strengthen local, state, professional and regional chapters.

The goal of all these service areas is to use the best technology available to enhance, not replace, the relationships we build with our most valued customers, ICC Members. The ICC website, for example, is available 24/7 for Members to place an order, check job listings, designate voters for their Governmental Memberships or file a Chapter Annual Report. When Members need more personal support, the Member Services staff is ready to help.

**Accomplishments**

**Member Support**

ICC provides services to nearly 57,000 individuals who access their member benefits. Member Support staff assisted with the launch and continued growth of the Membership Councils. These Councils provide discipline-specific arenas where Members may network with their colleagues and provide feedback to ICC leadership about issues such as Member benefits.

**Customer Call Center**

The ICC Customer Call Center launched on April 1. It has been received with enthusiasm by our Members. Since the Center’s launch, staff has fielded more than 20,000 calls and continues to average more than 5,000 calls per month. Approximately 99% of the calls are answered within 30 seconds. Call Center representatives are available 12 hours a day, Monday through Friday, covering working hours in all time zones of the continental United States.

**Chapter Relations**

The number of ICC Chapters grew to 350 this year with the addition of chapters from Wisconsin, the Cayman Islands and Mexico. Code Council Chapters, by type, consist of 202 local, 106 statewide, 20 professional, eight regional, eight international and six student chapters. Chapters heralded the return of the complimentary day of training, a benefit that plays an important role in the success of our Chapter’s education programs. Available since April, qualifying Chapters can choose from a variety of seminars essential to understanding and applying the I-Codes.

Chapter officers now have the ability to view and update their chapter information online, 24/7, in the new “My Chapters” area of an individual’s My ICC account. Many Chapters used this new management tool to file their annual reports in June, qualifying for future benefits. A new service is available to Chapter Members who need assistance requesting attendance at local chapter meetings or ICC events. ICC will write letters intended for your employer or supervisor, justifying and encouraging their support for your efforts in activities that are important to your job and career advancement.

A new, enhanced Chapter Recognition program is being proposed. The new program will simplify two existing programs by replacing Chapter Rewards and improving the Chapter Awards program. Feedback from Chapters has been positive.
MEMBER SERVICES
Building Relationships with our Valued Members

Challenges
Membership numbers continue to recover at a slow pace, similar to the fiscal recovery of the industries we serve. Recruitment of new Members to replace those who lost jobs and/or businesses has been an especially difficult challenge. However, new activities and benefits such as the Membership Councils, as well as the return of some former benefits such as the Call Center and New Member kits, should help ICC grow.

Another challenge staff is addressing this year is simplifying our benefits structures, both for Members and Chapters. Feedback from our Members indicates access to the ICC and its benefits should be as clear and simple as possible. Our Members are busy people who are often dealing with small staffs and busy schedules. ICC is focused on simplifying access to be an efficient resource available to Members each and every day.

Looking Forward
Our focus is to support programs that respond to the needs of our Members and Chapters and incorporate a direct, personal approach with each service we deliver.
Technical Services consists of two primary activities: Codes and Standards Development and Architectural and Engineering Services. The Technical Services professional staff is responsible for the ICC core mission: the development, maintenance and support of the entire family of International Codes, standards and corresponding code commentaries. We also pursue the resolution of technical issues as directed by the Board through ad-hoc committees and the Code Technology Committee. Technical Services provides related technical support services, including free code opinions for Members, committee interpretations, plan reviews and technical consulting. Our uniquely skilled and experienced team is dedicated to providing timely information of exceptional quality to all ICC Members and other code users.

We are in the middle of the 2015 edition code change cycle. Administering the code change cycle in exact compliance with code development procedures in support of 15 individual codes is a challenge the Department is prepared to tackle. All published deadlines must be met while processing numerous proposed code changes and public comments. The last cycle concluded with the publication of the 2012 International Codes. New to this cycle is the completion of the move to a single, three-year code development cycle. The next cycle is the only chance to impact the 2015 codes, starting with the Group A codes in 2012, followed by the Group B codes in 2013, and the Group C codes in 2014.

Our team also provides staff support to code development committees and numerous other codes and standards committees. We also support the activities of the new Codes and Standards Council and the four new Code Action Committees. The Code Technology Committee will meet several times this year along with study groups on various topics. Continuing on this year is the Ad Hoc Committee on Health Care. Three meetings are scheduled along with numerous work group calls to feed issues and code text to the full committee. The work groups are Egress, Fire Safety and General. The third and final meeting will be in December in support of the Group B code change deadline of January 3, 2013.

Standards development continues to be very active. Most recently, it filed a Project Initiation Notification (PINS) with the American National Standards Institute (ANSI) for a standard for solar collection system design and installation. The following ICC standards are maintained through the ANSI process as directed by the ICC Board of Directors: ICC® 300-2012: Bleachers, Folding and Telescopic Seating, and Grandstands; ICC 400-2012: Standard on the Design and Construction of Log Structures ICC® 500-2008: ICC/NSAA Standard for the Design and Construction of Storm Shelters; ICC® 600-2008: Standard for Residential Construction in High-Wind Regions; ICC® 700-2008: National Green Building Standard and ICC/ANSI A117.1 - 2009: Accessible and Usable Buildings and Facilities. The 2012 ICC 300 and ICC 400 are currently referenced in the 2012 I-Codes, along with the 2009 ICC A117.1. The ICC 500 and ICC 600 are being updated and expected to be referenced in the 2015 I-Codes. Also, the Landscape Irrigation Sprinkler and Emitter Standard is in development and expected to be referenced in the 2015 I-Codes.

Accomplishments

The Code Council’s technical support is one of the most sought-after services we provide to our Members. Our knowledgeable technical staff provides expert advice, code opinions (verbal or written) and committee interpretations to more than 50,000 ICC Members as a benefit, at no additional cost beyond the Membership fee. Code opinion calls received through the telephone queue average 80 per day. Additional opinions provided over the telephone, on the website and through letters bring that number up to approximately 275 per day or 69,000 per year. Requests for committee interpretations average five per month. Since the first request on August 29, 2002, we have processed approximately 548 requests. Currently there are 216 committee interpretations posted on the ICC website. Pending interpretations also are posted for Member review and comment.

Additionally, ICC Technical Services provides on-demand plan review services to aid Member and other jurisdictions in the timely examination of construction documents submitted with a building permit application. The Code Council’s plan review team provides the highest quality reviews because of its extensive, first-hand experience with and knowledge of the codes. In addition to plan reviews, we also offer fee-based technical consulting for the evaluation of code topics as applied to a specific project or circumstance. More information on all of our services is available on the ICC website.
Challenges

In addition to the design and implementation of cdp ACCESS, the development of the 2015 codes and commentaries and providing technical support to Members are our primary objectives. Another major initiative is the development of a comprehensive package of code changes to facilitate the efficient regulation of hospitals.

Looking Forward

Our team’s focus will continue to be on providing Code Council Members and our other customers with technical support found nowhere else to aid in their use of the I-Codes.
The **Certification and Testing (C&T)** Department is responsible for developing, maintaining, and administering a broad spectrum of certification examinations and contractor tests. It also manages and facilitates the renewal process for more than 180,000 active certifications. The certifications and services provided by ICC C&T are used by individuals – ICC Members and nonmembers alike – within local jurisdictions and states, both nationally and globally. The examinations assess the competency of individuals charged with the responsibility of helping ensure safety in the built environment. To this mission, ICC C&T continues to refine and expand its services as necessary, to domestic and global communities, in support of the adoption of the I-Codes and where having a certified regulatory function can have a dramatic impact on future building safety.

With the release of the 2012 I-Codes, this year and the last half of 2011 have been a particularly busy and productive time for Certification and Testing. Financially, the department remains on track to meet or exceed the 2012 forecast, fueled by solid year-over-year increases in both certification exam and contractor test volume, growth in the Underground Storage Tank (UST)/Above-ground Storage Tank (AST) certification program, and targeted expansion of our jurisdiction-specific Contractor Testing Services. Our legacy certification programs, as expected, are decreasing in candidate volume, as their demand reflects today’s difficult economic conditions. Overall, C&T administered approximately 34,000 exams in 2011 and expects to exceed that total in 2012. Notable accomplishments to date in 2012 include both business development successes as well as process and efficiency improvements. We are proud of the following highlights:

- Development and release of a full suite of certification exams based on the 2012 I-Codes. All exams, which were released on January 1, are being administered via paper-and-pencil through 2012, and will be available on our Pearson VUE computer-based testing network in 2013.
- Release of the inaugural version of the International Green Construction Code™ (IgCC) Inspector and Plans Examiner certification examinations in support of the 2012 IgCC.
- Expansion of our certification program in Canada, including the upgrading of all 10 exams to the 2010 Canadian National Building Code and the introduction of ICC testing to additional provinces served by the Alliance of Canadian Building Official Associations (ACBOA).
- Migration of the national certification program to an enhanced Pearson VUE computer-based testing platform, resulting in a more convenient exam registration process and improved exam seat availability.
- Introduction of electronic plan sets, eliminating bulky and worn paper plan sets.
- Enhancement of the UST/AST program via a relationship with PASS Testing to provide UST/AST prep training to individuals preparing for the ICC tests.
- Extended availability of exams based on the 2006 I-Codes for those jurisdictions who have not yet adopted the 2009 or 2012 codes.
- Improved Certification and Testing web pages to better serve Members and other customers.
- Continued enhancements to the online certification renewal program.
- Incorporated use of ICC-owned laptops during Exam Development Committee (EDC) meetings, for greater accuracy, efficiency and exam item security by Exam Development Committee Members.

As ICC Members and stakeholders continue to adapt to economic realities, the Certification and Testing team streamlined the functionality and process of EDC meetings to accomplish more in a shorter amount of time, including increased use of secure web conferencing in managing more than 630 exams. Certification candidates who test at our network of computer-based testing sites now receive Pass-Fail notification immediately upon test completion, instead of having to wait for notification by mail. We also continue to take advantage of new and developing business opportunities, including business outside of the United States (e.g., Virgin Islands, Guam, Canada, and Jamaica).

### Looking Forward

We look toward 2013 with some key goals and objectives in sight: increasing the frequency and quality of personal contact with all stakeholders (candidates, jurisdictions, partners); refining and improving the skill set of the Certification and Testing team; continued streamlining of operational processes to increase product quality and Member satisfaction; and developing new certification programs to increase ICC’s work toward safety and sustainability in the built environment.
The Training and Education (T&E) Department delivers the most comprehensive portfolio of code and code-related courses available today to meet the needs of code officials, building and fire inspectors, and design professionals. Through high-quality seminars, the most knowledgeable instructors in the industry, and growing innovative online options, ICC’s training and education programs help ensure that ICC Members are qualified to perform their duties as well as advance and grow in their profession.

For the past year, ICC’s Training and Education Department has been hard at work implementing the many facets of the broad strategic plan unveiled in 2011. As presented to the Board of Directors and the Membership last year, the plan is designed to improve the quality of our training offering, increase the ways Members and nonmembers can access training, expand our reach and capabilities through innovative partnerships, and maximize and focus our internal skill set toward future growth and continued superior service. Specific areas of focus this year included:

- Enhanced instructional design model that makes the classroom content more engaging, encourages discussion and interaction, and increases retention and knowledge transfer.
- Redesigned online certification exam study courses with greater flexibility, ease of use, and tighter alignment with certification exam content outlines.
- New partnerships and opportunities that added third-party online and classroom training to our growing portfolio of content.

This year, the T&E Department was pleased to be able to participate in ICC’s “Year of the Member” with an enhanced Chapter Education Benefit. For the first time since 2008, qualifying ICC Chapters were able to receive a full day of complimentary on-site education as part of the package of Chapter benefits. Officially available in April 2012, a significant number of Chapters have taken advantage of the enhanced benefit. Not only have these Chapters been able to provide a day of training at little or no cost, but they have also been able to expose their local Members to ICC’s high-quality, improved training. ICC continues to explore ways to bring this kind of benefit to our Chapters and Members in the years to come.

As part of our primary, overall mission, we remain focused on the Code Council’s Membership by providing a variety of training programs based on the I-Codes, including the 2012, 2009 and 2006 editions. Recognizing that not all jurisdictions adopt the I-Codes in the same way and on the same cycle, this year we introduced new “transition” courses that assist building officials in moving directly to the 2012 I-Codes from the 2006 editions. The economic climate continues to be a difficult one for Chapters and jurisdictions. We have tried to offset the impact by providing additional ways for our Members to obtain ICC training, including additional, lower-priced online options, an expanded Authorized Education Partner Program and content licensing options for chapters.

Notable accomplishments in 2012 include the development and rollout of a comprehensive set of Update and Significant Changes courses for the 2012 I-Codes, live and online training in support of the International Green Construction Code,” and the completion of significant training in Puerto Rico to support adoption of the I-Codes. We also continued a strategic initiative to expand and enhance online training capabilities, including revamped webinars, redesigned online certification exam study courses, new full-featured online training classes, and the marketing and reselling of partner-developed courses on ICC Campus Online. These join a growing family of available training and education options for our Membership and beyond, including:

- **Classroom training** with seminars available on the 2012 and previous editions of the codes, including: Fundamental series (one-day seminars highlighting basic code provisions); Performing series (multi-day seminars teaching a how-to approach); Special topic series (one-day seminars with focus on a specific code subject); Update/Significant Change series (half-day seminars that overview major code changes); administrative series (one-day seminars addressing leadership and management skills); and Architects/Engineers series (seminars that address topics of interest for the design professional).
- **Online training** with more than 100 course titles available.
• **Institutes** that bring learning communities together to learn and network in an open-enrollment, multi-day format centered around a specific area of expertise.

• **Annual Business Meeting Education Program** offering numerous seminar titles that focus on relevant topics across building, fire, and PMG areas of interest, plus over 50 Cracker Barrel roundtable discussions.

• **Transition and update training** which provides customized training to assist jurisdictions with a smooth transition. With the release of the 2012 code editions, transition and update training became more important than ever as jurisdictions looked to adopt and implement the latest code editions.

• **Customized curriculum**, provided by our staff of highly qualified technical and educational experts, may include a request for a minor revision to an existing program up to and including large, innovative multi-day programs, such as local code academies.

• **Blended learning** is another option to use training dollars wisely by offering combination programs with initial training occurring at a distance followed by intensive classroom experiences.

T&E also offers **CEU services** [recognized by the International Association of Continuing Education and Training (IACET)] and an **Education Provider Program** where the Code Council partners with training organizations to enhance training opportunities.

---

**Looking Forward**

Into 2013 and beyond, we look forward to continuing to transform ICC into the premier provider and preeminent authority on code and code-related training. Innovative content, expert instruction in both live and online formats, and enhanced third-party offerings, satisfy the demand of a diverse and eager audience, and will continue to be the hallmarks of your world-class ICC education.
The Government Relations (GR) Team advances the mission of ICC through its work to support the adoption and use of the I-Codes and the code process used to develop the codes. GR also promotes related ICC services and advocates on behalf of the interests of our Members. The GR team does this by targeted, direct advocacy and by forging strategic alliances with entities having objectives compatible with the Code Council’s objectives and the ICC code development process.

GR Services Provided to Members

The GR staff is available to support our Members, Chapters and all stakeholders to work in collaboration with interested parties on adoption-related issues, to facilitate interaction with other ICC departments and, in general, to provide an integral interface between ICC and its Members and constituents, including:

- Providing political and public policy development support.
- Identifying legislation that may affect Members or the organization.
- Identifying developing trends to assist our Members with managing and coordinating their legislative agendas with other associations, stakeholders and decision makers.
- Developing and maintaining strategic relationships with businesses, design professionals, policy advocates, homebuilders, building owners and managers, and state and local agencies—strengthening key relationships with ICC and our Members.
- Serving as liaisons to ICC Chapters, state and regional associations, state and local units of government, and assisting in the dissemination of information to ensure collaborative and cooperative discussion on issues of mutual interest to ICC Members and other code users.
- Facilitating or providing technical support to Members on the I-Codes and their application, and providing technical briefings on current topics and codes that assist to achieve professional goals and objectives.
- Coordinating with other ICC departments and subsidiaries to facilitate the delivery of services.
- Providing technical and nontechnical information to state agencies, councils or commissions with the authority to adopt and/or implement codes.
- Acting as a clearinghouse for questions and comments on national and local issues.

Accomplishments and Highlights

The Government Relations Department develops annual work plans for each state and program area that drive our focus throughout the year. The goals for each state and program area reflect the overall goals identified in the ICC business plan. Several factors are considered, including the economic and political environment, and feedback received from Members, Chapters and other stakeholders. We have been working hard in our states and programs to achieve our goals this year. As part of our communications effort, a new column in ICC eNews, Grapevine, was created to keep our Members informed on GR activities throughout the country. A monthly GR report is also submitted to all the Chapters. Additionally, GR staffs several ICC committees and councils, including the Fire Service Membership Council, the Fire Code Action Committees and Regional Work Groups, the Building Officials Membership Council and the Major Jurisdictions Committee.

The State and Local Activities team is spread throughout the United States to better serve the organization and its Members. This team is responsible for the implementation of the Code Council’s state and local goals such as securing new and retaining existing code adoptions, and raising the level of awareness of the Code Council’s infrastructure to support the jurisdictions and all users of the I-Codes. The State and Local staff are uniquely qualified to assist and support our Members, including the building, fire, plumbing, mechanical, energy, sustainability and fuel gas communities. The staff also interacts on a regular basis with broad-based coalitions that represent diverse interests.

Adoptions in the first half of 2012 include the adoption of the 2009 International Energy Conservation Code® (IECC®) in Alabama and Arkansas. One or more of the 2012 I-Codes have also been adopted in Arizona, Delaware, Maryland, Mississippi, Missouri, New Hampshire, South Carolina, South Dakota, Texas, Washington and Wyoming. Other states are in the process of reviewing codes for adoption with effective dates expected in 2013 and some in 2014.
In early 2012 we celebrated the opening of the first building to be constructed in compliance with the International Green Construction Code™ (IgCC™). The building is a technical high school in Kayenta Township, a Navajo Nation in Arizona. To date, the IgCC™ has been adopted in Florida, Maryland, North Carolina, Oregon, Rhode Island, and locally in Richland, Washington; Keene, New Hampshire; Phoenix, Arizona; and Scottsdale, Arizona. In addition, the City of Fort Collins, Colorado, approved significant extractions from the IgCC as part of green building code amendments to the city’s building codes.

You can view code adoption charts and maps on the ICC website at http://www.iccsafe.org/gr. To make our code adoption charts and maps more user-friendly, a thorough revision was initiated and completed this year. GR Adoption Toolkits, also found on our website, were updated including the IgCC, the IECC and others.

The Federal and Congressional plan was established to direct ICC activities with the executive branch and the U.S. Congress. We are guided by several objectives including:

- Increasing the awareness and recognition of the ICC’s codes, services and programs.
- Achieving reference to the I-Codes in regulations or directives.
- Attaining reliance on the I-Codes by Federal agencies.
- Encouraging Membership and participation in the ICC code development process.

Our presence in the nation’s capital allows staff to promote ICC organizational goals and protect the interests of our state and local Members. The GR staff represents ICC on many coalitions and councils including: the ICC Industry Advisory Committee, the ICC IgCC Support Group, the ICC Federal Codes and Standards Forum, the US Planning Committee for World Standards Day, the High-Performance Building Congressional Caucus Coalition, the BuildStrong Coalition, the National Hazard Caucus, the Consultative Council of the National Institute of Building Sciences (NIBS), the National Council of Governments on Building Codes and Standards, the High-Performance Building Council, the National Association of State Energy Officials Energy Codes Group, the Congressional Fire Services Institute Fireside Group, the American National Standards Institute (ANSI) Caucus, the American Society of Association Executives (ASAE) Public Policy Committee, the National Safe and Healthy Housing Steering Committee, the National Advisory Committee of the Congressional Fire Services Institute, the Steering Committee of Vision 20/20 and others.

During Building Safety Month (BSM) celebrated in May, the GR Department hosted another successful Hill Day coordinating many meetings with Congressional Members and staff. ICC staff, the Executive Committee of the Board and local ICC Board Members participated in the events on the Hill and in our headquarters office. Topics discussed included the responsibilities and traditional role of code officials and our legislative priorities, including the Safe Building Codes Incentive Act and the Flood Insurance Reform Bill. At the BSM Awards Ceremony we honored elected officials for their commitment to building safe communities. The recipients of the 2012 Elected Official of the Year Awards were U.S. Representative Judy Biggert of Illinois, State Senator Dean L. Cameron from Idaho, and Mayor Richard L. Kaysen of Cheyenne, Wyoming. These individuals were recognized for consistently supporting the adoption of current safety codes, for speaking publicly about the importance of adopting and enforcing building codes, and for supporting code officials in their communities.

The Government Relations Department, in collaboration with the ICC Foundation, achieved the highest number of gubernatorial and mayoral Building Safety Month proclamations in history. For the second year in a row, we were honored with a Presidential proclamation declaring May 2012 as Building Safety Month.

On the legislative front, the National Flood Insurance Reform Act (HR 4348) passed Congress and was signed into law on July 6. The Community Building Code Administration Grant Act had been a legislative priority for ICC in recent years. Although the legislation did not provide new funding for building code administration grants, it recognized, in the existing Housing and Community Development Act, the importance of building code administration and incorporated the matching grant formula of the original bill. The bill also directs the Federal Emergency Management Agency (FEMA) to study the impact of requiring enforcement of current building codes in floodplain management criteria.

Another ICC legislative priority, still pending in Congress, is the Safe Building Incentive Act (HR 2069). The bill has more than 30 cosponsors. It is gaining support on Capitol Hill. It calls for an incentive to states that adopt and enforce statewide current, model building codes for residential and commercial construction. “Current” is defined as codes developed within the last six years. At a hearing held in July, the witnesses representing the federal government and the private sector voiced their support for the I-Codes and the work of code officials. The GR staff is working with the BuildStrong Coalition to increase support for the Act.
GOVERNMENT RELATIONS
Targeted Advocacy and Strategic Alliances

The Federal and Congressional team is also involved in rulemaking related to the long-term goals of ICC. These include rules addressing the codes used by Health and Human Services/Centers for Medicare and Medicaid Services to regulate healthcare facilities; guidelines proposed by the Department of Energy dealing with energy retrofits for homes, manufactured homes and multi-family homes; and studies mandated by Congress dealing with the use of green building, energy-efficiency standards, codes and rating systems by the Department of Defense and other agencies. Our public statements are available on the ICC website. Statements to date include Home Energy Upgrades for Existing Manufactured Homes, a comparison between the 2009 and 2012 International Residential Code®, Mechanical, Fuel Gas and Energy requirements, Guidelines for Home Energy Professionals, Standard Work Specifications for Single-Family Energy Upgrades and the Department of Housing and Urban Development’s (HUD) notice of proposed rulemaking regarding Builder’s Certification of Plans, Specifications and Site. Projects to facilitate or enhance programs are in the works to address healthcare facilities construction needs and crowd management control.

As part of our External Relations, we maintain and leverage relationships with ICC’s founding Members, strategic partners, fire service organizations, codes and standards developers, and others. Staff also participates in communications efforts and cross departmental initiatives within ICC and positions ICC for potential business opportunities with key organizations.

In 2011-2012 we focused our efforts in strengthening our relationships with public interest groups such as the National League of Cities (NLC), the International City/County Management Association (ICMA), and the National Association of Counties (NACo). We are working together on building safety messaging and grant opportunities. As a result of this work, the NLC is now a strong advocate of Building Safety Month.

In June a ceremony was held at the ICC headquarters to announce the launch of the new Coalition for Current Safety Codes (CCSC). The CCSC is cochaired by ICC and the National Fire Protection Association (NFPA). Its goal is to advance public safety in the built environment by advocating for the adoption of current building, fire prevention, sustainability, electrical and life safety codes by states and municipal jurisdictions. In less than two months, more than 300 individuals and organizations joined the Coalition. The Coalition’s website is www.coalition4safety.org.

Staff also is working closely and collaboratively with the nation’s leading fire service organizations, including FEMA’s United States Fire Administration. All of the major fire service organizations, representing fire and emergency responders, supported Building Safety Month. During the past year, both the ICC CEO and the President of the Board of Directors spoke at national fire service conferences.

ICC was selected by the World Standards Day U.S. Planning Committee to be the Administering Organization for the 2012 event to be held in October in Washington, D.C. The theme—“Standards Increase Efficiency”—recognizes the crucial role of standards, codes and conformance activities in driving more efficient processes, services and built environment systems worldwide. A highlight of the evening will be the presentation of the 2012 Ronald H. Brown Standards Leadership Award. The 2012 recipient is Ronald Lynn, Director and Building Official for the Clark County Department of Development Services in Nevada and a former ICC Board President. This recognition is part of ICC’s work to raise the profile and awareness of code professionals.

The ICC High School Technical Program is now underway and promotes the teaching of the IRC® to technical high school students. The students are taught to build in compliance with the code. Under the guidance of instructors, students learn the IRC along with the IRC Study Companion. ICC offers a Certificate of Achievement to recognize students who have successfully completed all program elements and passed the test pertaining to a specific trade: building, electrical, plumbing or HVAC. In addition, ICC offers the participating school a reduced Membership fee. The value of partnering with technical high schools is to create an advanced workforce knowledgeable in building codes. In one year, more than 79 students have received the ICC Certificate of Achievement from two schools in Maryland. A website toolkit with additional information and resources about the program can be located on our website at http://www.iccsafe.org/gr/.

Looking Forward
The Government Relations Department does more than interact with elected and appointed public officials. We develop and maintain relationships with all of our Members, Chapters, and stakeholders at the national, state and local levels. The Government Relations staff advocates for the adoption of current safety codes and all ICC and subsidiaries’ support services. We are a resource to our Members and code users.
This year, business activities at ICC have been further integrated not only to improve the business model but to better support Member benefit programs and the organization’s commitment as a Membership association. The major revenue-generating business units have been consolidated under the direction of the Executive Vice President and Director of Business Development. Training, Certification and the Sustainability Programs were recently brought into the Business Development Group, which will enable ICC to better direct these units while achieving greater operating efficiencies. The reassignment of selected staff within the programs, combined with teams working together across the individual business units, has enabled ICC to better meet the needs of our Members. Progress is already being recognized with regard to our Sustainability Program, with support products and services for the International Green Construction Code™ (IgCC™) being released simultaneously with the code.

ICC has continued its longstanding relationship with Green Technology (GT) in the area of sustainability. Once again, ICC was a key sponsor at the GT-sponsored Green Summit Event in Sacramento, California, providing certification and training programs for attendees. Similarly, ICC was active in the Green California Schools Summit hosted by GT.

Externally, ICC continued to expand its collaboration with partners, and to build new business relationships that increase the depth and breadth of its digital offerings. Working closely with publishing partner Cengage, ICC introduced the I-Codes for both the Kindle and Nook. Working with Apple, ICC introduced the I-Codes along with key support products for the iPad. Focusing on the need for the aggregation, integration, and application of codes and their accompanying referenced standards, ICC entered into agreements with standard developers such as the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE), ASTM International, APA–The Engineered Wood Association and the Canadian Standards Association (CSA). Now, ICC is able to meet Members’ needs for timeliness and portability, by offering referenced standards in digital format on our storefront. As the year comes to a close, ICC has agreements in place to make available nearly two-thirds of all the standards referenced in the International Codes.

This year also witnessed two new editions to the ICC family of codes, the IgCC and the International Swimming Pool and Spa Code™ (ISPSC™). Both documents reflect what can be achieved through collaboration, and reflect the efforts of not only ICC, but ASHRAE, the U.S. Green Building Council (USGBC), ASTM, the American Institute of Architects (AIA), the Association of Pool and Spa Professionals (APSP) and the Illuminating Engineering Society (IES). To support the adoption and implementation of these codes, ICC is working closely with many of these same partners to provide much-needed support products and services. In particular, ICC’s relationship with ASHRAE has continued to evolve, with the byproduct being an expansion in joint publications as well as hopes for future shared training opportunities.

Within the ICC-ES business unit, the leveraging of partnerships also continues. One key example is the alignment of the ICC-ES Acceptance Criteria hearings with the National Council of Structural Engineers Association (NCSEA) Annual Meeting in St. Louis. ICC-ES and NCSEA have been working together under an agreement that includes procedures for review, by structural engineers, of selected proposed acceptance criteria involving complex structural products and systems. This ensures feedback from the structural engineering community when ICC-ES is considering new and innovative products or systems. ICC’s publishing unit also has continued its long collaboration with NCSEA, releasing its third joint publication.

Working in cooperation with the Structural Engineers of California (SEAOC), ICC has expanded the series of Structural Seismic Design publications from three to four, with a potential fifth publication in the works.

Rest assured that outreach efforts involving other organizations and institutions that share our passion for public safety and our desire to improve the performance of buildings in our communities, will continue at a rapid pace. In the words of Charles Darwin, “In the long history of humankind (and animal kind, too) those who learned to collaborate and improvise most effectively have prevailed.”
Guided by the Code Council’s Strategic Plan—the “Blueprint to 2015”—the Business and Product Development (BPD) Division achieved new levels of success in supporting our Membership in the adoption, implementation and application of the I-Codes. The division consists of Product Development, Publishing and Multimedia, and the Customer Service and Fulfillment center. To counter market uncertainty and a challenging economy that continues to impact ICC business units, the BPD staff intensified its efforts to streamline processes and improve service offerings.

The demand for sustainable construction and green building, and ICC’s leadership and strategic partnership with other committed associations such as the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE), the American Institute of Architects (AIA), the U.S. Green Building Council (USGBC), the Illuminating Engineering Society (IES), and ASTM International resulted in the historic publication of the 2012 International Green Construction Code™ (IgCC™). ICC technical and publishing staff were also able to deliver IgCC™ support publications in a timely fashion to provide an understanding of the new code. The first support publication, Green Building: A Professional’s Guide to Concepts, Codes and Innovation, coauthored by IgCC™ experts Anthony Floyd of Scottsdale, Arizona, and ICC’s Allan Bilka, was released soon after the publication of the IgCC™. The ICC G4-2012 Guideline for Commissioning was released in July and the IgCC™ Commentary was published in October. Other support publications, such as the Building Code Basics—Green and the IgCC™ Study Companion, are currently in production.

In addition to the IgCC™, another new ICC code, the International Swimming Pool and Spa Code™ (ISPSC™) was published in partnership with the Association of Pool and Spa Professionals (APSP). The ISPSC™ Commentary is schedule for release in early 2013.

One of our goals is to become the premier building safety hub and a one-stop shop for our Members. Efforts are underway to make available in the ICC online store, in digital format, an extensive array of the I-Code referenced standards. The implementation will begin with ASTM standards followed by Canadian Standards Association (CSA) and APA—The Engineered Wood Association standards. It will be an ongoing effort to add to this list. As another element of being a one-stop shop, many I-Code support publications and engineering titles are now available digitally (PDF or eBook) through multiple eReader platforms and in the ICC store. To accommodate these efforts and improve the user experience, a new and exciting store will go live before the end of 2012.

Pairing the strengths and innovative approaches of our BPD staff with those of other global publishers and professional associations resulted in the release of hundreds of new publications, in both print and electronic format. These publications have provided flexibility, variety and strong technical support to our constituency. The strength of our partnerships with McGraw-Hill Professional, Cengage Learning, Taunton Press, John Wiley and Sons, Fairchild Books, APA, National Council of Structural Engineers Association (NCSEA), Structural Engineers Association of California (SEAOC), ASHRAE, National Concrete Masonry Association (NCMA), ASTM, and many others, has made possible the publication of a variety of titles that are bound to interest code officials, contractors, architects, engineers and other building professionals. A unique joint partnership among ICC, ASHRAE, NFPA, and the Society of Fire Protection Engineers (SFPE) resulted in the publication of the Smoke Control Engineering Handbook. It is cobranded and offered by all four organizations. The following is a sampling of titles already released, in production, or in development:

2012 Building Code Basics Series (four titles: Green, Energy, Commercial, Residential); 2012 Study Companion Series (10 titles in this series); Guide to 2012 IRC Wood Wall Bracing; Illustrated Codes for Designers Series (two titles in this series); Seismic Design Manual Series (four titles in this series); Concrete Manual Based on the 2012 IBC and ACI 318-11; Building Department Administration, 4th edition; Buildings Codes Illustrated 2012 IBC; Structural Fire Load; and Dewalt Residential Construction Complete Handbook.
Publishing and Multimedia

The Publishing and Multimedia Division is comprised of three functional areas—Publications (editorial, prepress and commercial printing), Electronic Media (eCodes, video production and webcasting) and Printing Services (in-plant and document management center).


“Innovation” best describes Electronic Media’s efforts to support Members and staff as they utilize ICC publications in the research and communications fields. Electronic Media has expanded offerings of ICC PDF downloads, which include many new titles from other standards organizations. The ICCMarket application, which debuted at the 2010 Annual Conference, has been enhanced with new features, including one that allows users to purchase PDF versions of ICC documents from iTunes and download to an iPad. Currently there are 61 ePub versions for the iPad available for the Apple platform, with additional titles being released almost monthly. To help ICC provide effective “green” methods of communication, Electronic Media supports the production and delivery of webinars for the Training and Education department, as well as presentations for Certification, Marketing, International Accreditation Service, ICC Evaluation Service and administrative staff. Electronic Media also produces video clips as a marketing tool on ICC’s storefront. The EM team provides webcasting of the code development hearings, ES hearings and soon the IAS committee hearings, which puts ICC at the forefront when it comes to offering webcasts on all platforms to its Members.

The In-Plant Printing Services department processed more than 960 requests last year, averaging 80 titles per month. Many of the titles are being printed using “just-in-time” (JIT) methods of inventory control, to reduce overhead. In addition to JIT management, there are several advantages to having an in-plant print shop, including faster turnaround times, lower shipping charges, cost savings on proofs, a familiarity with the products and subject matter, and a focused concentration on sustainability. Printing Services uses environmentally friendly supplies and most of the paper used in-house has a percentage of recycled paper content or is from certified sustainable forestry sources.
Customer Service and Fulfillment Center

Earlier this year, as part of the Year of the Member, the ICC Call Center was reintroduced, along with specific internal standards to be met. The Customer Service department has consistently exceeded these standards. In addition to responding to calls and other inquiries on time, staff also participates in ongoing training sessions to ensure a high level of performance and to improve staff knowledge on existing and upcoming products, so they can make appropriate recommendations to Members and other customers. As a result of this ongoing training, Customer Service staff has taken the initiative to contact customers who have indicated they want to be notified of new products. We continue to monitor our level of service by routinely including customer survey cards with orders. Working closely with our Information Technology and Web Development teams, Customer Service staff was instrumental in the preparation of the new ICC Web store. The new site will include Live Chat, which gives customers an opportunity to communicate directly with staff in real time. Staff can also be found in ICC booths at various industry events where attendees can browse and purchase ICC products as well as ask about other ICC services. In March, the ICC booth had its most successful year to date at the Colorado Chapter Education Institute. This was our 18th year attending the institute.

On the fulfillment front, the warehouse has been reorganized to ensure orders are filled on a daily basis and as quickly and accurately as possible. The majority of orders are now shipped on the same day the order was placed.

Despite ongoing economic challenges, the Business and Product Development Division was able to pull together its talents and resources to ensure that a broad array of codes, related products, and services were readily available in support of the Membership and other building industry professionals. The Department was also able to improve on methods of delivery, diversifying and increasing electronic methods of delivery for effectiveness and the convenience of code users. Coupled with the ICC green initiatives, these efforts have taken us a step closer to becoming a building safety and sustainability hub for building industry professionals.

Looking Forward

Our goal is to become the premiere building safety hub and a one-stop shop for our Members.
To serve the needs of our Members and other jurisdictions in need of codes to address green construction, and in keeping with the goals of the ICC strategic plan related to business growth and social responsibility, the Sustainability Program was established in 2011. The program assists in the organization’s sustainable initiatives that incorporate the “Safe and Sustainable” theme. ICC has a long and successful record of creating model codes that provide for the safety and welfare of the public; and for many years, green building and energy measures have incrementally found their way into the codes. This culminated in the creation of the 2012 International Green Construction Code™ (IgCC™)—the first model code that takes a broad-scale approach to a building’s construction and operations from a sustainable perspective. This approach builds on existing measures and incorporates other provisions intended to reduce a building’s negative impact on the environment. To facilitate review and adoption efforts by governmental units, ICC in collaboration with ASHRAE and the United States Green Building Council provided complimentary copies of the IgCC™ to more than 9,000 governmental jurisdiction Members.

A primary objective of the Sustainability Program is to position ICC as the leader in safe and sustainable construction. By promoting sustainable codes, including the IgCC™ and the International Energy Conservation Code® through services such as training, certification, plan review and evaluation of new sustainable products for verification of code compliance, our Members are provided with the information and resources needed to help them adopt and implement the codes as efficiently as possible.

One of the key successes in IgCC™ support products is the completion of the ICC commissioning guideline to assist Members with understanding and implementing commissioning as established in the code. Another effort underway is the potential development of a Solar PV and Thermal Panel Guideline that will assist our Membership and industry in understanding code provisions related to the permitting and installation of solar panels.

Program staff also is assisting the Government Relations (GR) team in its effort to promote the adoption of codes at the state and local levels. These efforts include presentations to Chapters and working with GR staff on specific adoption efforts. Staff is working with the Training and Education, Certification and Testing, and Technical Services programs to identify educational, training and certification needs of ICC Members and the building industry in their efforts to adopt, implement and enforce the codes. We also are supporting the ICC Evaluation Service in its effort to enhance services with the Environmental Program and the development of green-focused reports to help our Members with their approval of products that meet code.

The Executive Director also acts as the liaison to the Sustainability Membership Council. The Council offers ICC Members a place to come together and be a more powerful force in shaping ICC sustainability efforts.

ICC’s success is driven by the unity and diversity of its Members. The strength and solidarity of our organization allows us to better serve our Membership and communities, and promote a shared vision of a safe and sustainable world.

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**Looking Forward**

Staff is looking forward to building upon 2012’s successes and strengthening the program through implementation of the strategic plan, which includes working with ICC programs to implement cohesively a comprehensive ICC green strategy that will best serve our Members. We are also looking forward to continuing our work with existing industry partners and establishing new relationships as opportunities arise.
Activities on the ICC Globalization Front

ICC’s global efforts currently are focused throughout the Middle East, the Americas and Asia. The rationale for ICC to engage in the global community has been driven by customer needs and the organization’s vision to protect the health, safety and welfare of people by creating safe buildings and communities. The concept is exporting building safety to jurisdictions outside the United States, and directly impacting building officials and construction professionals in a positive way worldwide. These initiatives are focused strategically and are based on clear market demand and relevancy that has been demonstrated by key organizations in the built environment from both the private and public sectors. Global Members and other customers continue to look for technical solutions as building construction, particularly within cities in many parts of the world, has expanded driven by the migration of people seeking opportunities in urban environments. The solutions that ICC provides match up in support of these requirements with high-quality codes and various conformance programs. ICC’s vision and mission are taking hold in global jurisdictions providing safer communities while strengthening ICC’s diversification and impact on the world stage. Here are a few examples that reflect our global activities.

**United Arab Emirates, Abu Dhabi**


**Gulf Cooperation Council (GCC)**

This Middle East region is made up of six countries: Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, and United Arab Emirates. ICC participated in GCC’s first building construction forum held in Qatar. Stakeholders from all six countries are interested in a unified GCC building code. ICC’s family of codes and supporting conformity programs were well received. Staff is engaged in this effort. A second building construction forum is being scheduled. That forum will take place in Abu Dhabi and will be a critical decision point for moving forward with ICC advances in the region.

**Puerto Rico**

Puerto Rico adopted into law the following codes for the U.S. territory: the IBC®, IPC®, IFGC®, IMC®, IFC®, IECC®, IPSDC®, International Existing Building Code® (IEBC®) and the International Residential Code® (IRC®). This is a governmental effort carried out by the Office of Permits Management of Puerto Rico in cooperation with FEMA. The code adoption has led to the implementation of programs such as training, and two agreements with the private and public sectors to distribute codes. This project has increased ICC’s position in the U.S. and the Caribbean region.

**Haiti**

Haiti’s Ministry of Public Works, Transport and Communication (MTPTC) and ICC are working cooperatively to allow the Haiti’s Authority Having Jurisdiction (AHJ) to use the 2009 IBC® and IRC® as base codes for the Haitian National Building Code. The ICC has worked with stakeholders in the private and public sectors providing advice for the formal adoption and implementation of the ICC codes that would need to be adapted to local language and conditions. This project supports the ICC global goal of building a safer, more efficient and sustainable global community.

**Jamaica**

Jamaica has adopted the 2006 I-Codes as an official standard and is updating the adoption to the 2009 edition. The nation also is pursuing official adoption by its Parliament. ICC has provided support in codes implementation efforts by conducting training seminars and providing train-the-trainer classes at the University of Technology in Kingston.

**Guam**

The Governor has signed a public law adopting the 2009 IBC®, IFGC®, IMC®, IPC®, IPSDC®, IRC®, IEBC® and IFC®. Project implementation and enforcement continues. This program strengthens ICC’s position in the U.S. territories, gaining momentum to expand to similar territories.
China

Working directly with the Chinese central government, ICC signed a Memorandum of Understanding (MOU) with Tianjin Fire Research Institute to improve Chinese construction codes and conformance programs. The focus is with the IBC®, IFC®, IRC® and IEB®. Significant interest exists with ICC Evaluation Service to enhance import and export capabilities for building products, both for Chinese and global manufacturers. An MOU was signed between the Tianjin Institute’s evaluation subsidiary and ICC-ES to initiate a pilot project for three different building products for both Chinese- and U.S.- based manufacturers. The intent is to enable market access for imports and exports between the countries, and establish an evaluation process for building products acceptable for both markets. This project will position ICC in the largest building construction country with 50 percent of the world’s market.

Looking Forward

Global Services will continue to provide a collaborative and integrated business approach to work closely with other organizations to achieve the mission and vision of the Code Council throughout the world.
The International Code Council celebrated “The Year of the Member,” in the past year and focus on the Membership is nothing new to the Plumbing, Mechanical and Fuel Gas (PMG) group. In 2012, as in years past, PMG staff has been hard at work advancing public safety through education, advocacy, technical support, standard development, industry partnerships and good old-fashioned listening.

All of this work is important, but for the PMG group, each accomplishment feeds into a single important mission: to give the highest level of support and service to ICC Members. By doing this, the PMG group is proving daily ICC’s expertise and leadership in the plumbing, mechanical and fuel gas industries. By doing so, they help ICC Members build their skills and expertise, and help jurisdictions implement and enforce the PMG codes. We are committed to supporting the International Plumbing Code (IPC), the International Mechanical Code (IMC), and the International Fuel Gas Code (IFGC) because we honestly believe them to be the best model codes available. We’re proud of their unwavering commitment to health and safety, willingness to embrace new technologies, and ease of use. And we’re inspired by the solid integrity and expertise that goes into their development. Our responsibility to support the most widely implemented PMG codes in the United States is our highest priority.

Internally, the group coordinates projects and creates products related to the PMG codes across ICC’s Education, Membership, Publications, Evaluation Service, International Accreditation Service, Government Relations and Technical Services Departments. Commonly, PMG staff provides key technical expertise to support these groups. PMG staff is constantly working to stay abreast of the latest developments, issues, practices and technologies in the industry. Not surprisingly, our best resource in this effort is the ICC Membership. Externally, the staff strives to be the voice of its Members by developing constructive partnerships with other industry leaders, getting involved in important domestic and international industry events, participating in standards development, creating code support materials, educating the PMG industries and facilitating communications with Members through the PMG Membership Council.

### Supporting Members

The PMG group makes use of a wide range of means for connecting with the ICC Members wherever we can, such as the PMG Code Action Committees, ICC Chapters ICC e-News’ PMG Section, PMG Membership Council and its Governing Committee and Online Discussion Forums.

Whether you spell it TSAPI, AAPGMI, VPMIA, FAPGMI or PMCOAT, the PMG staff regularly attends Chapter meetings and directly engages with PMG industry members on many levels. By attending, presenting or teaching at Chapter meetings, PMG staff helps Members keep up to speed on rapidly changing issues, such as sustainability, accessibility, new technology, legislation and standards while accumulating the information that is essential to successfully guide our actions and better understand the needs of our Membership.

In the last year, PMG staff played a key role in the PMG Code Action Committee (CAC) and the Sustainability, Energy and High-Performance Building Code Action Committee. Our staff contributed a wealth of experience and insight in assisting Technical Services as they moved to generate nearly 250 code change proposals for the IPC, IMC and IFGC for the Group A cycle. In the Sustainability, Energy and High-Performance Building Code Action Committee, we are working to support the development of a new Solar Task Group that is conducting a comprehensive review of solar thermal and photovoltaic code provisions in all 15 model codes.

Growing stronger every day, the PMG Membership Council promises to be a great tool to communicate the needs of industry and members directly to PMG staff and the Board of Directors. This guidance is critical in assuring a voice for PMG industry stakeholders within ICC and strengthening our position in this industry.

PMG staff is deeply committed to boosting involvement and bringing Members together to strengthen one of the most important and timely initiatives of the Code Council. Led by Jim Olk, Building Official and PMG expert from Farmers Branch, Texas, they have elected to focus on several key areas, including consistent code enforcement, PMG education, two-way communications with PMG Members and the adoption of PMG codes, especially the new International Swimming Pool and Spa Code™ (ISPSC™). The PMG Membership Council has attracted more than 200 ICC Members representing all of the PMG trades, including swimming pools and aquatic facilities. The Council includes experts from the American Society of Plumbing Engineers (ASPE), American Backflow Prevention Association (ABPA), Association of Pool and Spa Professionals (APSP), National Board of Boiler and Pressure Vessel Inspectors (NBBI), Air Conditioning Contractors of America (ACCA), Sheet Metal and Air-Conditioning Contractors National Association (SMACNA), American Society of Agricultural and Biological Engineers (ASABE), along with nationwide representation from ICC Members.
From California to Maryland, and Minnesota to Alabama, PMG staff is proud to work collaboratively with ICC Members and the Government Relations staff to support adoption efforts nationwide. The PMG group is routinely asked to provide answers to technical questions, participate in study groups, offer testimony, and conduct technical analyses customized for particular codes and locations. On a regular basis, jurisdictions around the United States actively review their codes, address pressing needs, or correct areas of concern. This is oftentimes spearheaded by ICC Members working to ensure their communities are provided with the most effective codes possible. State and federal legislation also is introduced regularly, touching on PMG codes, standards and issues. For ICC Members, this vital work ensures policymakers have the tools and knowledge needed to enact the appropriate regulations and laws to protect the citizens of their jurisdiction. While there are many balls in play across the country, know that we believe no jurisdiction is too small and no Member concern unimportant.

**Code and Standards Support**

The PMG group has identified and fostered several ANSI standard development efforts, both within ICC’s standard development process and in partnership with others. These standards serve to address key needs within the I-Codes and provide significant opportunities for business growth in ICC-ES in addition to the new publications created and subsequent training material. The PMG group has leveraged the resources of ICC’s internal technical staff, in addition to that of partner organizations, to move quickly and produce work product that can be referenced in upcoming versions of various I-Codes. Currently, the PMG group has standards in various stages of progress for landscape irrigation sprinklers, irrigation controllers, solar thermal collectors, rainwater harvesting systems and components. In all, seven standards are being actively pursued in collaboration with organizations like Underwriters Laboratories, the American Association of Agricultural and Biological Engineers, and the Solar Rating and Certification Corporation. Through a very successful agreement with the Association of Pool and Spa Professionals (APSP) that produced the ISPSC, ICC has also secured a role in the maintenance and propagation of APSP’s family of nine standards. ICC staff and Members now participate in the revision of these standards to ensure the highest levels of safety and ensure coordination with the I-Codes. They have since been redesignated as APSP/ICC standards, reflecting the excellent partnership enjoyed between the organizations.

From authoring the 2012 IPC, IMC and IFGC Significant Changes Book, developing gas and backflow prevention laminated Code Notes, spearheading the ICC G3-2011: Global Guidelines: Practical Public Toilet Design project, creating calculators that assist Members with designing, installing and verifying water, DWV and natural gas systems, identifying standards development opportunities and facilitating the development committees, our technical expertise is diverse.

To aid in the application of the codes, we create many support documents. One such example is the 2012 Water Efficiency Provisions (WEP) of the *International Green Construction Code*” (IgCC). With record-setting droughts across the United States, many regions are examining codes and looking for opportunities to address critical water needs. The IgCC (WEP) was created to meet that need with a water specific extract of the IgCC addressing only water efficiency and conservation. The WEP addresses topics such as efficient irrigation, storm water management, efficient plumbing fittings and appliances, efficient HVAC systems, rainwater and graywater collection, nonpotable water use and much more, like no other document in the industry.

**Connecting, Promoting and Advancing**

In an effort to build awareness of ICC PMG codes, hone knowledge, represent ICC Members, and support adoptions, PMG staff makes a concerted effort to stay engaged with the PMG industries. This constant engagement takes the form of training and education, industry partnerships, collaborative research projects, and advisory committees. Our staff is appointed to more than 20 industry technical and advisory committees worldwide ranging from pools, sustainability, plumbing, mechanical, fire sprinklers and global sanitation.

With decades of training experience, we provide training on the IPC, IMC, IFGC, IgCC, the new ISPSC, and specific topics such as, water efficiency, fire sprinklers, venting, drainage, cross connection and backflow prevention, rainwater and graywater harvesting, siphonic roof drains, cooling towers and even sanitation in the developing world. Many geographically and professionally diverse organizations request our expertise including the U.S. Forestry Division, U.S. Air Force, NYC Fire Chiefs, Tribal Entities, local chapters, Water Quality Association, ASPE Chapters, Environmental Health officials, and South American and Mexican Engineering organizations.
SUPPORT

Staff often receives requests from local organizations to provide training in the United States and as far away as Egypt, Abu Dhabi, Colombia, Mexico and the U.S. territory of Puerto Rico. For Members, this pays dividends as staffers expand their knowledge of the PMG trades, and countries like Colombia adopt the I-Codes and Guidelines.

This global interest extends to the World Toilet Organization to address chronic shortages of safe sanitation facilities in developing nations. This ultimately led to the creation of the ICC G3-2011 Global Guideline for Practical Public Toilet Design, which is being examined by countries worldwide to improve sanitation facilities. By walking the walk away from the office, and putting concern into action by volunteering time in Haiti during the last two years to put in place rainwater collections systems for schools, we stay connected to real life practical issues. For our efforts, we received the International World Toilet Organization (WTO) Hall of Fame Award 2011 – a first-ever accomplishment for a U.S. recipient.

Building Smart Relationships

PMG staff places a high value on the maintenance and expansion of collaboration with industry groups and associations. From the advancement of green practices to safer pools, ICC and its partners have worked together to insure the systems in and out of homes and buildings are safe for everyone. This provides many benefits for ICC Members leading to new standards, new and enhanced codes, additional educational offerings, new legislation and new adoptions. Although we already have many collaborative relationships, this year we have expanded our reach to achieve closer working relationships with the American Society of Agriculture and Biological Engineers (ASABE), Solar Rating and Certification Corporation (SRCC), National Environmental Health Association (NEHA), Centers for Disease Control and Prevention (CDC), National Institute of Building Sciences (NIBS), Solar Energy Industries Association (SEIA), Plumbing Efficiency Research Coalition (PERC), and EPA WaterSense Collaboration.

What else is coming? New codes? New standards? New support tools and education? It’s up to you! The future may not always be clear, but one constant is the commitment of ICC and its PMG group to support the PMG Members and industry in producing the best safe, technically advanced and sustainable codes, standards and tools to meet the needs and goals of the Members.

Looking Forward

We are inspired every day by the member’s unwavering vision for one set of safe, enforceable and sustainable safety codes for the built environment, and are committed to helping them achieve uniformity nationwide, including the adoption of the safest, most advanced PMG codes available anywhere—ours.
The Code Council is first and foremost a professional association that exists to serve the needs of its Members. Through the efforts of our Members, we also provide a tremendous public good—our model codes. The staffs of the Marketing and Communications departments are dedicated to supporting those activities. During the “Year of the Member,” we have been focused on improving our performance in light of rapidly evolving technology and new communication tools, always with a focus on providing information that is relevant and timely to our Members and customers and their daily efforts to build stronger and safer communities.

In just a few short years, we have moved far beyond a print magazine and bulletin that used to reach you 12 times a year through what today is called “snail mail.” Gone are the days when we sent a news release to trade publications and hoped they would publish it for Members to read. Today we reach out directly in many ways to both convey information our Members need and just as important — to hear from them.

This year we successfully expanded the reach of our publications to do just that. ICC eNews reaches 210,000 people every couple of weeks; the members-only benefit of the Building Safety Journal online – renowned for its technical articles and inclusion of the Codes and Standards News – is received by 26,000 members quarterly; ICC-ES eNews reaches 34,000 readers, while IAS eNews reaches 21,000 readers; more than 6,000 people (and growing) follow ICC on Twitter; and ICC Facebook fans number more than 1,000. Photos are still a mainstay of ICC’s news and information publications, but videos, Internet links, graphics and other so-called “rich media” serve to enhance the reader’s experience through the use of new technology.

In 2012, we used all of these tools to help publicize the Code Council’s numerous Year of the Member activities including the new Chapter Training program, the restoration of the ICC Customer Call Center and the activities of the new Membership Councils. We also helped launch efforts critical to ICC Members including “cdp ACCESS,” the initiative to expand code development participation through new technologies. Our team helped launch the latest two new codes added to the I-Code family – the International Green Construction Code™ (IgCC™) and the International Swimming Pool and Spa Code™ (ISPSC™). Both these new codes further fulfill the work ICC’s Membership does in helping to build a safer and more sustainable world. And we played our role in promoting the Coalition for Current Safety Codes, established by ICC and NFPA to advocate for the adoption of the most up-to-date building, sustainable, electrical and life safety codes and standards.

Other highlights in 2012 include the continued support and presence of ICC at critical industry tradeshows as well as ensuring the spring Code Hearings and ICC’s Annual Conference and Final Action Hearings are premier events worthy of the dedicated service and expertise our Members and industry voluntarily provide to the code development process.

That’s a brief summary of some of the things we have done. Here is a peek into how we do it:

To enhance the efficiency and effectiveness of ICC’s marketing and outreach efforts we utilize a model that leverages the knowledge and expertise of both an outside firm, specializing in associations, alongside an internal team of product and service marketing and communications specialists. This model helps maximize our resources, creativity and responsiveness to meet the needs of our Members and customers. We are also conducting more research, and studying the data we get back to achieve a greater understanding of our Members needs so we can develop improved products and services to support them both today and into the future.

Our primary goals as an integrated marketing and communications team revolve around four priorities. The first is a laser-like focus on our Members to enhance their experience and engagement with ICC so they can be more successful in their careers and continue to build safe and sustainable communities. The team also is responsible for continuing to build the ICC brand and raise the profile of our Members and the tremendous public good they do in the development of our model codes. The team dedicates itself to better connecting our Members, friends and customers with the information they need and the products and services available to them through ICC. Lastly, the team works to expand ICC’s presence into new markets, providing these new audiences with information on ICC, its Members, and the range of products and services that can be of benefit to them.
MARKETING AND COMMUNICATIONS
Facilitating the Dialogue in the ICC Community

What’s next for us in our efforts to support our Members? New technologies and communication channels have provided additional avenues for our Members to have a voice. We will continue to make greater use of social media—follow us on Twitter @IntlCodeCouncil, “like” us on Facebook, and participate in our Discussion Forums to join the conversation and provide your feedback and stories. We will continue to pursue a dialogue with our Members to provide you with information about what your professional association is doing to help and to listen to your input and feedback. We ask our Members to please keep the comments coming so we can best meet their expectations. We will continue to look for ways to reach out and provide a positive ICC experience.

Our goals moving forward also include providing the smartest strategic and tactical solutions to empower our Members and enable ICC’s various product, service, and information functions to meet their goals and objectives. We will work to ensure the Membership continues to receive valuable benefits in return for their time and financial investment in ICC and their contribution to the mission of building a safe and sustainable world. Finally, we will continue to tell the noble story of how dedicated Code Council Members work every day to build stronger and safer communities.

Looking Forward
I’m excited about being a part of the Code Council. Our talented Marketing and Communications staff are working together to provide even more support as we look for innovative new ways to serve our Members.
The focus of Information Technology (IT) is to improve services, enhance revenue, improve efficiency and provide a positive experience for our Members and others who visit ICC online. Information Technology plays a vital role in International Code Council operations. A key priority this year was to help improve our Member services. We worked on several initiatives such as implementing the Voter Registration Application that allows eligible voting Members to register themselves online and confirms if they meet Council policies for eligible voters. We also developed website applications to request code opinions and submit tax exempt forms. We worked with the Membership department to launch the Call Center that enables Members and customers to speak with a live operator when they call ICC’s main phone numbers. We also made many improvements to the My ICC area of the website providing Members with access to more relevant information. We plan to upgrade our Membership management system later in the year to enable up-to-date access for our Members.

The ICC website continued to be upgraded so our Members and others can easily find the information they are looking for and have a positive experience interacting with the website. A major undertaking was to implement a new online store with a focus on significantly improving the online shopping experience. With an increasing number of customers accessing the ICC website and online store using tablets, smartphones and other mobile devices, an enhanced version of the online store, optimized for the mobile user experience, will be launched in 2012. We also implemented processes to keep the content on the ICC website refreshed on an ongoing basis. We launched the Website User Group comprised of a diverse group of Members from across the country, representing varied backgrounds and including Board Members. This group met several times this year, including one in-person meeting. The Website User Group is providing valuable input regarding the ICC website and helping with early testing of new features and functions.

The team also provides support to departmental initiatives requiring IT expertise and guidance including the cdp ACCESS project. The team implemented a video conference solution this year to help improve internal communications and reduce travel costs for staff. The IT team continued to enhance information security implementing additional measures. We have continued to consolidate the infrastructure and look for additional opportunities to move to cloud computing, further improving the reliability, robustness and redundancy of overall Information Technology services. And the IT team supports the daily needs of all ICC staff. In summary, the Information Technology team delivered significant accomplishments and looks forward to delivering further improvements for our Members and all customers.

Looking Forward

The IT team will continue to support high return, innovative solutions to enhance the Member experience and optimize the association’s operations. The smooth operation and security of daily IT functions will always be our highest priority.
The purpose of the Finance Department is to act as the financial steward for the organization on behalf of our Members. Our primary goal is to meet the needs of our internal customers by providing useful and timely financial information and advice. We analyze alternatives and advise management in decisions regarding the allocation of the organization’s limited resources. We safeguard the assets of the organization by monitoring and maintaining a system of internal controls. The Finance Department is responsible for providing our Members and stakeholders with financial statements and meeting the regulatory reporting requirements of our bank and tax authorities.

Accomplishments
During 2011-12 we have emphasized improvements in several key areas, including:

- Leveraging the new financial reporting systems to improve the quality of our reporting; speed up the month end closing process; provide ICC managers with more relevant information faster; and improve controls to identify and respond to the changing needs of the organization.

- Improving working capital management through better management of our investment in inventory. We have increased inventory turns and reduced the amount of cash invested in inventory. This was accomplished without any disruption in our ability to service our customers’ needs. Accounts receivable have decreased as our credit staff worked with customers to identify and resolve issues on a timely basis. We improved our risk management procedure with new policies and better system tools.

- Improving the capabilities of the Finance Department staff. We have focused on staff training, getting and maintaining professional certifications and aligning staff with the business managers.

- Reducing costs of treasury management and banking transactions, including merchant credit card fees.

- Improving our state sales tax reporting compliance process to collect, file and remit sales taxes in all states, without increases in staff.

Challenges
The slow recovery of the economy continues to present challenges for our business. We must manage the resources of the organization in an efficient and conservative manner. We must partner with ICC staff to provide the necessary information and financial tools to make the right decisions for the business. Together, we will endeavor to strike the right balance between conservative financial management and investing in the business for the future.

Looking Forward
Our focus for 2013 will be guiding conservative and innovative management of the association’s financial resources.
The primary role of Human Resources (HR) is to address the needs of ICC staff with the goal of ensuring that all organizational departments and functions are able to effectively and efficiently provide the products and services sought by our Membership. HR supports the recruitment, development, and retention of staff having the skills and knowledge required across a wide range of professional disciplines and administrative support functions. It develops and administers health and welfare benefits that provide necessary care and protection for our staff and their families. HR develops, updates and administers policies that ensure all applicants, candidates and employees are treated in an ethical and conscientious manner, and that ICC meets its social and legal obligations. To fulfill these roles in a cost- and resource-efficient manner, the HR staff continues its engagement in initiatives leading to convenient, timely and paperless processes through electronic solutions.

With the economic downturn and slow recovery continuing through 2012, HR has continued to lend its professional support and expertise to all departments in the areas of cost reductions, organizational streamlining, and position reengineering. Throughout the past four years of economic restraints, HR has experienced a significant increase in staff needs for counseling and guidance in accessing and utilizing available resources within our benefit programs, including health and wellness benefits, our ICC Employee Assistance Plan, and requests for 401(K) loans and hardship withdrawals. We have worked closely with our brokers to implement cost-effective refinements to our various programs as needs and opportunities arise. We, along with our brokers, have engaged in an intensive evaluation of the new federal healthcare initiative to ensure ICC’s full compliance and to evaluate and plan for any negative near- and long-term cost impact as the new requirements come into play over a period of years. We continue to enhance the information and self-help materials available to staff through both our internal staff website and links to vendor sites.

HR is responsible for negotiating and maintaining ICC’s business lines of insurance and shares risk management responsibilities with the ICC General Counsel. All insurance renewals were accomplished in a timely manner, and renewal costs were successfully held in check, with, in some cases, reductions in premiums achieved. We feel this is a significant accomplishment in the face of hardening insurance markets. ICC continues to maintain a very healthy risk profile and positive relationships with our various carriers. The credit for this enviable track record is shared by the entire organization, including the Membership, Board, management and staff, whose continued careful judgment and conscientious concern for the well-being of ICC continues to protect the organization from adverse legal and financial risk.

Looking Forward

ICC, like all vibrant organizations, is a work in progress, and we will always find ourselves in the process of arriving without having ever fully arrived. Continuous change is the 21st century norm, and we must change with it to remain relevant and focused on Member needs. As the global financial crisis continues to ease, ICC and its staff are well positioned to move forward at an even faster pace.
Meeting Services provides meeting planning and travel coordination to all of the organization’s internal and external clients. Meeting Services has a dedicated team that continues to provide management for the variety of meetings that is required to fulfill all Code Council needs. We negotiate corporate rates with hotels and rental car companies that all internal and external clients can benefit from.

Meeting Services plans and manages more than 100 meetings and books more than 250 airline reservations annually. These meetings included the 2012 Spring Hearings, 2012 Annual Conference and Final Action Hearings, numerous committee meetings, training seminars, certification testing sites, Board of Directors meetings and staff meetings.

Accomplishments

The 2012 Spring Hearings were a success. Total registration for the event was 747. Meeting Services has been diligently planning the 2012 Annual Conference and Final Action Hearings in Portland, Oregon. Once again we will be hosting the Membership Council Meetings and exploring new ideas to make the conference a better overall experience for the Member.

Challenges

Meeting Services continues to use partnerships with hotel chains, rental car agencies, and convention centers to reduce costs and avoid significant increases in attendee expenses. We also have incorporated more limited-service hotels to ensure attendees have more options when it comes to lodging during the conference.

Looking Forward

Meeting Services plans to continue to work toward maintaining the quality of the meeting and travel experience, with attention to deeper discounts when feasible. In addition, ICC is looking forward to record breaking attendance numbers for the upcoming 2013 Annual Conference and Final Action Hearings in Atlantic City, New Jersey.
This year, in addition to the General Counsel role, I assumed responsibility for the International Accreditation subsidiary of ICC, Marketing, Communications and Global Services. This was part of our restructuring to integrate similar functions under one manager, strengthen internal communication across departments, and more evenly distribute the executive workload. As you can see throughout this report, and thanks to the hard work of the staffs in those Departments, we made good progress during the last year with a focus on serving our Members.

In the global arena, ICC’s vision and mission is resonating with more countries, providing safer communities while strengthening ICC’s diversification and impact. The fact that eight ICC codes were adopted into law in Abu Dhabi, United Arab Emirates, is both the beginning of a multi-year project of code implementation and enforcement, as well as a clear sign of our growing success on the world stage.

Our Marketing and Communications team has been concentrating on fostering a vibrant dialogue with our Members to both provide you with information about what your professional association is doing to help and to listen to your input and feedback. The staff works hard every day to ensure the Membership is informed about, and can access, valuable benefits in return for your time and investment in ICC. And they will continue to seek innovative ways to tell the compelling story of how dedicated Code Council Members work every day to build stronger and safer communities.

On the legal side, the Office of the General Counsel continued to act aggressively to protect the International Code Council and its subsidiaries against legal risk by anticipating and advising management on operational matters. The OGC also serves as special advisor to the Chief Executive Officer and Senior Management Team on a broad array of legal matters including contracts; employment law; intellectual property; compliance with local, state, and federal requirements; and litigation.

The International Accreditation Service has focused on evaluating competence in a consistent, reliable manner. In addressing this very important mission, IAS has been diligent and well organized. Using the skills and wisdom of its staff, contract assessors and technical experts, IAS has enhanced and grown, while satisfying the customer’s needs and the needs of the ICC Membership.

Finally, the Code Council made great strides this year towards the creation of a new suite of digital products that will provide broader and easier online access to the tremendous amount of content the ICC creates. We are looking forward to additional progress in 2013.
Throughout 2012, the world continued to experience the same economic headwinds as in 2011. However, at ICC-ES we began the year with rejuvenation and focus on key objectives, not the least of which was to serve the ICC Membership. ICC-ES rallies around its mission to provide relevant, reliable and timely information, developed through open and transparent processes, to expedite the acceptance of construction-related products that meet the building safety, affordability and sustainability objectives of the International Codes.

ICC-ES established a Go-To-Market (GTM) strategy to address a variety of issues related to its business plan—especially the necessity to address the needs of ICC Members. Among its many activities, the GTM team is addressing speed in product evaluation, as well as tailored audience solutions. This will allow manufacturers to obtain evaluation reports at a much faster speed, which in turn will allow code officials to approve innovative products much faster. For specifiers, the GTM team is overseeing the inclusion of Evaluation Service Reports (ESRs) in eCodes for quick reference. This initiative has been implemented and is being optimized.

ICC-ES is pursuing a more comprehensive list of products to evaluate. Products under review are modular framing systems to support photovoltaic and thermal solar panel installations. The GTM team is also working on a list of products that are specifically covered by consensus standards as well as the International Codes. The result will make ICC-ES a more complete source for product listings; a source that reviews products not only for code compliance, but also for compliance with relevant technical standards. It is important to note that such product listings already exist within the ICC-ES organization under its Plumbing, Mechanical and Fuel Gas business unit.

To enhance the quality of the evaluation report process, effective January 2012, all report holders are now required to undergo annual manufacturing plant inspections to assure continuous compliance of products. This will give code officials and all Members assurance that the evaluated products continue to comply with applicable codes and standards as well the ICC-ES Acceptance Criteria.

ICC-ES is expanding geographically making its services accessible to Chinese manufacturers. This will enable code official Members to look for the ICC-ES mark of conformity, or the evaluation reports for such products, and sleep well at night knowing the approved products continue to comply with the stringent ICC-ES requirements.

The ES Plumbing, Mechanical and Fuel Gas program continues to see tremendous growth. This program was established based upon the high quality that ICC-ES is known for in product evaluations. Section 303.4 of the 2012 International Plumbing Code® (IPC®) required the listing of all plumbing products. This has allowed code officials in states that have adopted the IPC® to require listings for all plumbing products. As a result, manufacturers are now eagerly seeking ICC-ES PMG listings to meet the demand of code officials that their products be listed.

The PMG program also serves manufacturers who have transferred from other agencies to receive ICC-ES’s high-quality, affordable services, and the mark of conformity that code officials trust.

The Environmental Program (formerly known as SAVE) has been moving successfully forward. The first environmental committee was formed and the first meeting held earlier this year in conjunction with Evaluation Committee meetings. The new committee has focused on a variety of topics, from revision of environmental criteria to roof coverings and photovoltaic materials. The Environmental Program continues to publish Verification of Attributes Reports (VARs) and to evaluate products to the requirements of the International Green Construction Code™ (IgCC®) and CALGreen. Additionally, the program received approval to become a Conformity Assessment Body (CAB) for the EPA EnergyStar program to certify products under the Seal and Insulate product category.

The Environmental Program further expanded to become a Program Operator that creates Environmental Product Declarations (EPDs) for manufacturers and offers supporting services related to EPDs, such as the development of Product Category Rules. The first ICC-ES EPD was published this year. The list of published EPDs can be found on the ICC-ES website along with the VAR listings.
ICC-ES ramped up its efforts in 2012 to improve its customer service and speed up the evaluation process. Major improvements to our IT system are underway to facilitate ICC-ES’s commitment to its clients. In the months to come, all of our customers will notice a larger menu of available services.

We look forward to your comments and will listen to you, as you are the best source of information as we seek to improve. Fasten your seat belts and enjoy the ride. We promise you will enjoy what you see. As always, we remain committed to providing the greatest technical expertise and the best service to our clients and the ICC Membership.

Shahin Moinian
President
ICC Evaluation Service
It gives me great pleasure to report that the International Accreditation Service met its financial and operational goals in 2011 and, despite the prevailing weak economic conditions around the world, shows a positive net margin for the current year.

Several new initiatives were launched by IAS this year, including accreditation programs covering personnel certification and commissioning. IAS continues to support the overall corporate goal of safety in the built environment.

I am pleased to report that the IAS Board of Directors has worked closely with the president and senior management to provide timely direction to address the unique challenges associated with operation of its global accreditation services. I extend special thanks to the 2011–2012 board Members who served the organization with distinction. IAS would not be where it is today but for the tireless efforts of its dedicated management, staff, committee and councils.
Evaluating competence in a consistent, reliable manner is the primary objective and responsibility of an accreditation body. In addressing this very important mission, IAS has been focused, diligent and well organized. Using the skills and wisdom of its staff, contract assessors and technical experts, we have enhanced and grown our business while satisfying our customer’s needs and the needs of ICC Members.

IAS operations emanate from a well-thought-out, five-year business plan supported by a mature quality management system. Our strategic plan was derived from the business plan and further reduced to a quarterly work plan with measurable quality objectives. I am happy to report that we have met or exceeded our work plan targets in all areas during this reporting period, thus satisfying our quality objectives.

I am thankful for the timely support and advice of chairman John Barrios and the IAS Board of Directors, the Accreditation Committee and the many technical advisory councils on a myriad of critical technical and business issues.

As always, the solid progress we have seen this year would not have been possible without the whole-hearted support of the talented and very loyal IAS staff, the ICC Board of Directors, and the entire ICC family.

The IAS “family” offers the utmost appreciation to our clients, many of whom faced severe business pressures during this economic downturn, but were steadfast in supporting our programs and services.
Financially, IAS finished 2011 with a surplus. Given the tight economic conditions prevailing within the United States and abroad, our performance definitely exceeded expectations. IAS staff and contract assessors continue to work very hard to maintain service quality while reducing assessment costs for our customers. IAS is deeply indebted to its full-time and contract staff for their continued loyalty to the “cause.” IAS’ financial performance in 2011 is illustrated in the charts below.

Maintaining the momentum generated last year, IAS continues to experience steady growth. The staff has been kept very busy meeting the demands from a strong increase in applications from testing laboratories and special inspection agencies. In 2011, IAS reached an important milestone by accrediting its 500th customer. As of the date of this report, the total number of accredited customers has exceeded 600. Financial charts accompanying this report clearly show that IAS is on the right track even in the current global economic recession.

Recognizing the need for greater efficiency in the management of our resources, IAS has embarked on a mission to establish strong user-friendly program management software, which should become operational early next year. Concurrently, IAS is working on a five-year strategic plan. These two initiatives, coupled with the hiring of additional technical staff, will enhance our ability to service more clients while maintaining a high level of customer satisfaction.

Two noteworthy events during this reporting period include the establishment of active task groups in the areas of food safety and building commissioning. The goal is to establish a strong technical foundation in these two important fields to support promising, new accreditation programs. The food safety task group is chaired by Udo Lampe of Analytica Alimentaria GmbH who operates a food laboratory in Stuttgart, Germany. Convening a task group dedicated to food safety accreditation has already paid dividends as we can see more and more food testing laboratories relying on IAS for their accreditation needs. Osama Younan of the Los Angeles Green Building Division heads the building commissioning task group.
In 2011, IAS crossed another milestone in its history when Majed Dabdoub, Supervisor of Plans Examination for the Cincinnati, Ohio, retired from the IAS Board after eight years of exemplary service which included four years as chairman. A ceremony to congratulate him on this accomplishment took place earlier this summer at an event organized by the Ohio Building Officials Association. It included the presentation of a commemorative plaque thanking him for his distinguished service on the IAS Board.

Bill McHugh, executive director of the Firestop Contractor’s Association, and Rocco Davis, who represents the Laborers Union, joined the IAS Board in 2011. These two very talented individuals added significant strength to an already strong IAS Board.

**International Activities**

Year to year, IAS’ participation in international events related to testing, calibration, inspection, certification and other conformity assessment activities expands to meet our commitments as an internationally recognized accreditation body. Those commitments required representation at the May 2012 meetings of the International Laboratory Accreditation Cooperation (ILAC) and the International Accreditation Forum (IAF) in Frankfurt, Germany, by IAS Product Certification Program Manager Ron Coiner and IAS European representative Dr. George Anastasopoulos. Vice President Raj Nathan represented IAS at the Mutual Recognition Arrangement (MRA) Council meeting of the Asia Pacific Laboratory Accreditation Cooperation (APLAC) in Bangkok, Thailand. IAS staff is also very active on international evaluation teams to fulfill our MRA obligations for APLAC and PAC. Raj Nathan was on an APLAC team that evaluated the Japan Accreditation Board (JAB), and Ron Coiner served on a PAC team that evaluated IAJapan.

Participation in these peer evaluations helps accreditation bodies establish harmonized application of the ISO standards. IAS received its once-in-four-year peer evaluation by APLAC in December 2011. The four-member team from New Zealand, Taiwan, Hong Kong and Mexico gave IAS a good bill of health. These types of international activities minimize technical barriers to trade. The fundamental objective of IAS’ involvement in ILAC, IAF and other international arrangements, is to better serve our client’s needs. IAS’ status as a signatory to the ILAC, APLAC and PAC MRAs allows global acceptance of reports of tests, inspections and certifications issued by IAS-accredited entities. In short, IAS is a prime mover in promoting the concept of One Test, One Inspection, and One Certification Globally.

**Proficiency Testing**

As stipulated in the international standard applicable to the accreditation of testing and calibration laboratories, IAS requires its accredited laboratories to participate in proficiency testing (PT) programs where they are available and whenever the PT test/calibration method is within a laboratory’s scope of accreditation. Proficiency testing ensures the results in laboratory test results are equivalent to results obtained by international MRA partners thereby validating equivalency. Currently IAS is coordinating a proficiency testing program pertaining to metals in water, sponsored by the Korean accreditation body KOLAS. Six IAS-accredited water testing laboratories are participating in this program. When completed, the PT program results will benchmark IAS-accredited laboratories testing performance with laboratories accredited by IAS mutual recognition partners from more than 30 countries around the world.

**Inspection Agencies**

The inspection agency accreditation program is the oldest of the IAS accreditation programs, with growth slowly moving forward. One of the key challenges for IAS and the accredited inspection agencies is to comply with the requirements of the updated version of ISO/IEC Standard 17020—2012. The previous version of the standard was published in 1998. IAS staff is gearing up to address the changes in the assessment requirements. A training program to address the revisions is planned for early next year. The transition to the new version of the standard is expected to take two years, allowing the accredited inspection agencies adequate time to update their quality documentation and quality management system to comply with the new requirements. A working group under IAF/ILAC has been constituted to revise the A4 (mandatory) guidance document on the application of ISO/IEC 17020. Further discussion on the 17020—2012 implementation and guidelines is anticipated at the forthcoming IAF/ILAC conference in Rio de Janeiro, Brazil, in October.
Fabricator and Metal Building Manufacturer Inspection

Despite the economy and the lagging construction market, heightened activity has been experienced in the areas of fabricator and metal building inspection accreditation. Sandi McCracken, who manages these programs, has been invited to participate on industry committees that address technical issues on relevant IAS accreditation criteria, such as AC472 for metal building manufacturer inspection. IAS staff participation in these industry-run technical committees, results in a better understanding of quality principles related to accreditation which, ultimately, enhances safety in the built environment. In addition to industry outreach, IAS staff has worked with regulators and groups such as the Los Angeles Basin Chapter of ICC, which represents 92 cities within the southern California region. ICC’s Los Angeles Basin Chapter has endorsed the IAS accreditation program for fabricator inspections as an acceptable means for building departments to approve fabricators of structural steel, reinforced concrete, wood wall panels and metal building systems, as required in IBC Chapter 17.

Product Certification Agencies

Key initiatives in the product certification agency accreditation program during this period include efforts to modify the Food and Drug Administration Food Code and the State of California Food Code to allow for the recognition of IAS-accredited agencies. Both codes recognize another U.S.-based entity as the only acceptable accreditation body for certification programs of food service equipment. Reversing these single-source accreditation specifications at the state and federal level has been a difficult and time-consuming process but, in the interest of fair trade, it has to be done.

Calibration Laboratories and Field Evaluation Bodies

The calibration laboratory assessor pool has been technically enhanced with the addition of two highly qualified experts. IAS continues to participate in national organizations representing the calibration community, such as the National Conference of Standards Laboratories International (NCSLI) and the Measurement Science Conference. IAS staff metrologist, Bannicide Taranath, has been invited to present a paper on estimation of measurement uncertainty in calibration at the forthcoming NCSL annual meeting in Sacramento, California.

As construction activity increases and commercial tenant improvement and remodeling are presented to building departments, a challenge may arise in how to approve unique electrical installations. The IAS field evaluation body accreditation program is an excellent resource for building officials in this regard.

Testing Laboratories

The accreditation of testing laboratories continues to be a stalwart program for IAS. In the past, the majority of testing laboratories sought IAS accreditation because of our link to ICC, the built environment and to facilitate acceptance of their reports by product certifiers. Recently, there has been an additional shift to applicants seeking accreditation in fields related to petroleum, chemical and food testing, and alternative energy sources such as wind, solar and geothermal. IAS accredits more than 30 laboratories in the ENERGY STAR, WaterSense, Lighting Facts, recycling and other alternative energy fields. IAS is a recognized accreditation body by the U.S. and California Environmental Protection Agencies. IAS is also recognized by the Department of Energy (DOE) ENERGY STAR program related to energy efficiency of appliances and the DOE Lighting Facts program. These programs have resulted in a significant number of new testing laboratory accreditations and are a significant step in continuing to meet the needs of our customers. Several applications have also been received from laboratories in the Middle East region, where the IAS name has achieved wide recognition and is an increasingly sought after credential for laboratories providing testing services related to building and construction. These factors contribute to the continued success and growth of our largest accreditation program.
Special Inspection Agencies

New rules published by the New York City Department of Buildings (NYC) require all firms performing Chapter 17-related inspections to be registered by November 13, 2012, and firms working on the largest projects be accredited by May 13, 2013. The core of our NYC team, Akshay (AK) Mishra, P.E., Eastern Operations Program Manager, and Lawrence J. (Larry) O’Connor, P.E., L.S., our New York representative, are working proactively to meet the needs of NYC regulators and special inspection firms alike. Since October 2011, IAS has conducted four, two-day briefing sessions on accreditation for Special Inspection Agencies in NYC, with the most recent being held in July, 2012.

Building, Fire Prevention and Third-Party Providers

The Building Department Accreditation (BDA) program has seen renewed interest in the last year with seven new applications. Many prior applicants who had delayed their applications due to the economic downturn have reinitiated the accreditation process. IAS and the Building Officials Association of British Columbia have signed a Service and Recognition Agreement to introduce the BDA program in the province. During the 2011 ICC Annual Conference, IAS offered its Building and Fire Prevention Department Lead Evaluator course. During this year’s conference, IAS will be offering two sessions. “Best Practices: Lessons Learned from the BDA Program,” which discusses the best practices IAS has found in permitting, plan review, inspection, customer service, management and administration, and information technology. IAS is partnering with the ICC Major Jurisdictions Committee on this important initiative. A second session, “BDA Evaluator Forum,” is an opportunity to learn from seasoned evaluators, train new evaluators and to ensure consistency in the BDA program.

While still in the formative stages, the IAS Fire Prevention and Life Safety Department Accreditation program is gaining attention. Potential applicants are State Fire Marshals, County Emergency Services, and local stand-alone Fire Prevention Bureaus. At the 2011 ICC Annual Conference, IAS recognized the alpha client of the program, the Florida Division of the State Fire Marshal’s Bureau of Fire Prevention, for having achieved accreditation. In March 2012, the IAS/Center for Public Safety Excellence Technical Advisory Council – Fire Prevention Departments met in North Las Vegas to discuss applications, training and outreach efforts. IAS will be awarding the second department to be accredited under this program during this year’s annual conference: Village of Tinley Park, Illinois Fire Prevention Bureau.

Personnel Certifying Bodies, Training Agencies and Curriculum

**Accreditation of Personnel Certifying Bodies:** After two years of development, IAS commenced a new accreditation service for Personnel Certifying Bodies based on the requirements of ISO/IEC Standard 17024. Three organizations identified early interest in the newest IAS program and are in various stages of the accreditation process. Accreditation of the first Personnel Certification body by IAS occurred in October of 2012. To ensure international recognition of this program, IAS is an active voting member in the International Accreditation Forum (IAF) and the Pacific Accreditation Cooperation (PAC).

**Accreditation of Training Agencies and Curriculum Developers:** At its August 2012 meeting, the IAS Accreditation Committee considered a proposal to expand the scope of these services to also reference ASTM E 2659-09 Standard Practice for Certificate Programs.

IAS Training Services

IAS continues to offer high-quality training services, targeting the needs of managers and internal auditors of laboratories and inspection agencies. During this reporting period, IAS conducted a total of seven training programs, which included testing and calibration laboratories, inspection agencies, building and fire prevention departments and entities involved in sustainability.

A Salute to our Leaders

As IAS completes another successful year of public service, we would like to recognize chairman John Barrios and the IAS Board of Directors and the many chairs and participants on our Technical Advisory Councils. It also is appropriate that we express our gratitude to staff and our growing portfolio of clients. With diligence and strength of will, IAS staff and contractors have pulled together the past couple of tough years to make the corporation successful. The sacrifices made by these people are noted with deep gratitude.
IAS BOARD OF DIRECTORS
2011-2012

John L. Barrios, C.B.O.
Chair, Construction Services Manager
Inspectional Services Division
Tampa, FL

Isam Hasenin, P.E., C.B.O.
Vice Chair, Chief Operating Officer
Bureau Veritas North America, Inc.
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Tim Bradley
Assistant State Fire Marshal
North Carolina Department of Insurance
Office of the State Fire Marshal
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Director of Urban Development
City of Carrollton
Carrollton, TX

David deCourcy
(nonvoting member)
Executive Vice President and General Counsel
International Code Council
Washington, D.C.

Chuck Ramani, P.E., C.B.O.
(nonvoting member)
President
International Accreditation Service
Whittier, CA
The International Code Council Foundation is dedicated to alleviating the devastating effects of natural disasters and other building tragedies by promoting ideas, methods, and technologies that encourage the construction of safe and sustainable buildings and homes.

ICC Foundation programs increase consumer understanding of codes and mitigation by providing ICC Members with opportunities to connect to their constituencies and by supporting the building and fire code professions through professional development, education and community outreach.

Accomplishments

Consumer Education

Building Safety Month is one of the signature programs of the Foundation. Each year in May, ICC Members and others throughout the globe participate in the program to help raise awareness of the importance of building codes, building code compliance and sustainability.

For the past 32 years, Building Safety Month has served as a focused and successful initiative for Code Council Members to share their knowledge of public safety and best practices with consumers, professionals and communities.

During May of 2012, the Foundation highlighted four key areas:

- **WEEK 1: Energy and Green Building**
- **WEEK 2: Disaster Safety and Mitigation**
- **WEEK 3: Fire Awareness and Safety**
- **WEEK 4: Backyard Safety**

This year, the Foundation selected celebrity contractor and HGTV star Mike Holmes to serve as the Honorary Ambassador for Building Safety Month. Holmes donated his time as part of his longstanding commitment to building safety, sustainability and to raise public consciousness with the message of “Make it Right.”

Holmes launched the 2012 campaign with a media event broadcasted on television and radio programs from his headquarters in Toronto. It brought worldwide attention to the start of the month-long campaign focusing on codes and code officials and their critical role in building safety. Holmes energized Building Safety Month in his typical robust style through a variety of activities including a Public Service Announcement (PSA) to help families understand that codes and code officials are their best allies to defend against building failures of any kind. The PSAs are still available to code officials. He also reached out through social media, the web and hosted a Live Chat.

Building Safety Month 2012 surpassed almost every previous milestone of prior years. The following is a snapshot of the outcomes.

- A second consecutive Presidential Proclamation issued by President Obama.
- Financial and in-kind support from 18 corporate, celebrity and organizational sponsors.
- More than 2,000 news stories reaching 1.6 billion readers and viewers.
- More than 750,000 web hits on the new [www.buildingsafetymonth.org](http://www.buildingsafetymonth.org) website, nearly double compared to the previous year.
- Approximately 416,000 individuals reached through social media including Facebook, Twitter and YouTube.
- More than 6,000 views of the Mike Holmes Public Service Announcement.
- More than six million impressions generated by the Holmes media event.

Throughout May, code officials shared the story of codes and how they underpin building safety at community events across the United States. With creative displays and exhibits in schools, community centers, home building stores and more, building and fire officials took to the streets to educate consumers about safe building codes, disaster safety plans, fire safety, building clean and green, and backyard safety. As a result, each subsequent year of Building Safety Month helps communities become smarter, safer and more sustainable.

The energy and enthusiasm around Building Safety Month reinforces the success of the campaign and translates into homes, buildings and lives saved because of heightened awareness in communities across America.
**Professional Development**

Code of Honor is another signature program of the Foundation. The popular program began during 2010 to help underwrite professional development for ICC Governmental Member Voting Representatives by supporting and expanding their participation in the Final Action Hearings.

The scholarships ensure that the I-Codes continue to reflect the consensus view of officials at all levels of government by providing funding to Governmental Member Voting Representatives seeking to attend the Final Action Hearings.

During 2011, the Foundation awarded 94 scholarships to Members from the United States and the Cayman Islands. Sixty-three scholarships were awarded in 2010.

Member feedback regarding the Code of Honor program is consistently positive, and the program continues to grow as a result. Anyone can donate to the Code of Honor Scholarship Program online at [www.icc-foundation.org](http://www.icc-foundation.org).

**Community Service**

Community service is carried out by the Code Council Membership throughout the year but the largest outreach is centered on Building Safety Month. Some highlights from this year’s activities include:

**Nassau County, New York**

Jim Gilhooly, President of the Building Inspector Association of Nassau County (BIANCO), partnered with the Valley Stream Volunteer Fire Department, Junior Fire Fighters and Engine Company 341 to distribute safety literature and smoke detector batteries at Home Depot. Gilhooly’s daughter, Kiera Stipovich, made fire truck, fire helmet and fire hydrant cookies to hand out to the children along with CODIE and CODEtte coloring books and stickers. Stipovich commented in her blog about the event, “Who says Building Safety can’t be fun and tasty, too.”

![Jim Gilhooly and friends (top). Safety information and cookies (bottom left); and Fire Engine 341 (bottom right).](image1.png)

![A youngster showing off Building Safety Month cookies.](image2.png)
**Rochester Hills, Michigan**

Scott Cope, C.B.O., Director of Building/Ordinance Compliance/Facilities and his department reached more than 200 children by partnering with Home Depot and Lowe’s for a kid’s workshop. The children received hardhats, CODIE and CODEtte coloring books, stickers and a building permit. The children built planter boxes and Cope commented that it was really cute when, before leaving, one of the kids said to his family, “Wait! I have to get it inspected before we leave!” He then went over and filled out a permit and received a green approval tag for his project.

The department also hosted an event at the Older Person’s Commission, handing out coloring books and hardhats for the senior’s grandchildren and partnered with the Building Industry Association for a “Coffee with Inspectors” event where 30 building and trade contractors attended. Rochester Hill’s Building Safety Month Planning Committee included Tim Hollis, Mark Artinain, Ken Nightlinger, and Steve Springstub.

**Louisville, Kentucky**

Building Safety Month sponsors Federal Alliance for Safe Homes (FLASH) and United Services Automobile Association (USAA) took to the stage with Lady Antebellum and the National Storm Shelter Association (NSSA) during the “Rebuilding Henryville” concert in Louisville, Kentucky. Eight residential storm shelters, with an installation valued at $50,000, were given away and building safety information was distributed to more than 30,000 concert goers.

**Sponsors and Supporters**

NOTICE OF ANNUAL BUSINESS MEETING OF THE ICC

Setting the Time, Date and Place, Therefore

SUPPORT
CONNECT
PROMOTE
ADVANCE
INFORM
ADVOCATE
NETWORK
NOTICE OF ANNUAL BUSINESS MEETING OF THE ICC
Setting the Time, Date and Place, Therefore

The 2012 Annual Business Meeting (ABM) of the Members of the International Code Council (ICC), which is provided for by Article IX of the Bylaws, shall be held on Tuesday, October 23, 2012, at the Oregon Convention Center, 777 NE ML King Blvd., Portland, Oregon, in conjunction with the 2012 ICC Annual Conference. The Annual Business Meeting shall commence at 8 a.m. and shall continue from day to day during such hours as shall be determined by the ICC Board President until completed. A copy of this 2012 ABM Notice shall be printed in the 2012 ICC Annual Report. The ICC 2012 Annual Report will be posted on the ICC website.

1. In accordance with the Bylaws, a quorum shall consist of 100 Governmental Member Voting Representatives.

2. The general nature of business to be conducted at the Annual Business Meeting shall include the following:
   a. Call to order
   b. Reading of Meeting Notice
   c. Determination of a Quorum
   d. Introduction of Sergeant-at-arms and Parliamentarian
   e. Approval of minutes of previous meeting
   f. Report of the Nominating Committee
   g. Election of Officers and Directors
   h. Treasurer’s Report
   i. Report of the President
   j. Report of the CEO
   k. Consideration of Bylaws Changes
   l. Report of the Resolutions Committee
   m. Report of the Honorary Members Committee
   n. Report of the ICC Subsidiaries
   o. Unfinished business
   p. Adjournment

   In accordance with the Bylaws, the ICC Board President may ask Members to re-order the agenda at the start of the meeting.

3. In accordance with Article XVIII, ss. 18.1, amendments to the Bylaws of the corporation may be proposed by at least 10 Governmental Member Voting Representatives if presented to the Board of Directors at least 90 days prior to the opening of an Annual Business Meeting, or may be proposed through resolution of the Board of Directors at least 90 days prior to the opening of the Annual Business Meeting. In accordance with Article XVIII, ss. 18.2, proposed amendments to the Bylaws are printed in this Annual Business Meeting Notice. In addition, proposed amendments to the Bylaws will be posted on the ICC website.

4. In accordance with Council Policy 23, Resolutions of the Members shall be considered during the Annual Business Meeting. Resolutions to be considered at the 2012 ABM include:
   - CONFERENCE SITE
   - DECEASED MEMBERS
   - STANDING COMMITTEES
   - IMMEDIATE PAST PRESIDENT

   In order to be considered by the Membership, proposed resolutions shall be submitted to the Resolutions Committee in accordance with Council Policy 23. Copies of these resolutions are printed in this 2012 Annual Business Meeting Notice and will be posted on the ICC website.

5. To transact such other business as may properly come before the Membership and adjournment.

We hereby certify that the foregoing notice is in accordance with actions taken by the Board of Directors of the International Code Council.

William D. Dupler, Board President
Richard P. Weiland, CEO

Questions regarding the ABM notice and proposed Bylaw changes may be directed to
Dominic Sims
Executive Vice President and Director of Operations
(888) 422-7233, ext. 5267
Annual Business Meeting

President James L. “Jimmy” Brothers called the Annual Meeting of the Members of the International Code Council to order at 8:00 a.m., November 1, 2011, in conjunction with the ICC Annual Conference at the Phoenix Convention Center in Phoenix, Arizona.

President Brothers called on Secretary/Treasurer Piester to call the roll of the ICC Directors to determine if there was a quorum. Secretary/Treasurer Piester called the roll of Directors and asked Governmental Member Representatives to stand. Secretary/Treasurer Piester then advised the President that a quorum was present.

President Brothers acknowledged Wally Bailey, Director of Development Services, Fort Smith, Arkansas, as the Parliamentarian; and appointed Terry Cobb, Director of Codes and Building Safety, Metropolitan Nashville & Davidson County, Tennessee, and Gerry George, Chief Building Official, Golden City, Colorado, as Sergeants-at-Arms, and thanked for them for their participation.

President Brothers called on Chief Operating Officer Dominic Sims to provide an explanation of the use of electronic keypads for voting. A test of the electronic keypads was conducted.

President Brothers referred to the registration packets containing a copy of the business agenda for the 9th Annual Business Meeting of the Members of the International Code Council. Included in the packet was the notice of the Annual Business Meeting, minutes of the 2010 Annual Business Meeting, procedures governing the conduct of elections, Treasurer’s report, and proposed bylaw changes and resolutions. Since the report included the Meeting Notice, President Brothers waived reading the notice.

The minutes of the October 26, 2010, Annual Business Meeting were reviewed. A motion was made and seconded to approve the minutes as presented.

Election of Officers and Directors

President Brothers called on Immediate Past President Ronald L. Lynn to read the report of the Nominating Committee. Immediate Past President Lynn thanked the Members of the Nominating Committee for their work and read the Committee’s recommendations.

President Brothers, in accordance with Council Policy 19, Governing the Conduct of Elections, appointed Bill Bryant, Chief Building Inspector for Anne Arundel County, Annapolis, Maryland; Bill Duck, Director of Inspections and Code Enforcement, city of Columbus, Georgia; and Anne von Weller, von Weller Associates; as Tally Judges.

President Brothers called Immediate Past President Ron Lynn to come forward and conduct the elections.

First Election

Immediate Past President Lynn announced the nomination of William Dupler as President for a one-year term. He then made a request for nominations from the floor. There were no additional nominations. There was a motion to close the nominations and the motion was seconded and passed unanimously.

Second Election

Immediate Past President Lynn announced the nomination of Ronald Piester as Vice President for a one-year term. He then made a request for nominations from the floor. There were no additional nominations. There was a motion to close the nominations and the motion was seconded and passed unanimously.

Third Election

Immediate Past President Lynn announced the nomination of Stephen Jones as Secretary/Treasurer for a one-year term. He then made a request for nominations from the floor. The name of John Darnall was properly entered into nomination. The name of Patrick Parsley was properly entered into nomination. All candidates were invited to address the assembly for a limited amount of time. After electronic voting closed, the Immediate Past President announced the election of Stephen Jones.

Fourth Election

Immediate Past President Lynn announced the nomination of Jay Elbettar for a three-year sectional director term for Section A. He then made a request for nominations from the floor. There were no additional nominations. There was a motion to close the nominations and the motion was seconded and passed unanimously.
Fifth Election
Immediate Past President Lynn announced the nomination of Richard Truitt for a three-year sectional director term for Section E. He then made a request for nominations from the floor. There were no additional nominations. There was a motion to close the nominations and the motion was seconded and passed unanimously.

Sixth Election
Immediate Past President Lynn announced the nomination of Robert Boyer for a three-year director-at-large term. He then made a request for nominations from the floor. The name of Jim Brown was properly entered into nomination. The name of David Smith was properly entered into nomination. All candidates were invited to address the assembly for a limited amount of time. After electronic voting closed, the Immediate Past President announced the election of Robert Boyer.

Seventh Election
Immediate Past President Lynn announced the next election was for a three-year director-at-large term for the seat currently held by Patrick Parsley. The Nominating Committee did not make a recommendation for the seat. He then made a request for nominations from the floor. The name of Patrick Parsley was properly entered into nomination. The name of Jim Brown was properly entered into nomination. The name of William Schock was properly entered into nomination. All candidates were invited to address the assembly for a limited amount of time. After electronic voting closed, the Immediate Past President announced the election of Patrick Parsley.

Eighth Election
Immediate Past President Lynn announced the nomination of Ravi Shah for a three-year director-at-large term. He then made a request for nominations from the floor. The name of Jim Brown was properly entered into nomination. All candidates were invited to address the assembly for a limited amount of time. After electronic voting closed, the Immediate Past President announced the election of Ravi Shah.

Ninth Election
Immediate Past President Lynn announced the next election was for a two-year director-at-large unexpired term. The Nominating Committee did not make a recommendation for the seat. He then made a request for nominations from the floor. The name of Robert Drexler was properly entered into nomination. The name of Jim Brown was properly entered into nomination. Both candidates were invited to address the assembly for a limited amount of time. After electronic voting closed, the President announced the election of Robert Drexler.

President Brothers called on Secretary/Treasurer Piester to provide the Treasurer’s Report. Secretary/Treasurer of the International Code Council Piester provided the financial status of the ICC as reported in the Annual Business Report.

2011 Treasurer’s Report
As Secretary/Treasurer of the International Code Council Board of Directors, it is my privilege to report to the Membership on the financial condition of the organization. During 2011, we have continued to be challenged by economic conditions, but we have remained focused on our Mission to provide the highest quality codes, standards, products and services. To accomplish and sustain the Code Council’s Mission, we also must act to protect the long-term economic health of the organization.

As we are all aware, the weak housing and commercial real estate markets continue to have an adverse impact on the construction industry. In addition, constrained state and local government budgets have created new challenges for the ICC and our Members. The ICC Board and management team have taken a conservative approach to the organization’s financial management, which has allowed us to stabilize the financial position of the Code Council. However, our conservative approach has not prevented us from making appropriate investments in our staff and our information technology infrastructure to best serve the needs of our Members and all stakeholders.
In 2010, ICC’s total revenues were $57.6 million, an increase of $4 million compared to 2009. Fourth quarter 2010 revenue, and revenues earned in the first half of 2011 have been very strong and tracked ahead of our budget expectation. Publication sales made up 45% of our total revenue and our strong sales are attributed to key state adoptions, the introduction of the 2012 I-Codes and our international business, which is developing into a viable revenue stream. In 2010, expenses were $58.3 million. Although this was an increase of $5.5 million from 2009, most was attributable to the restoration of existing staff wages and investments in new, key positions. Expenses to provide products and services that vary directly with sales, increased $1.8 million. Of our total expenses, 78% of expenditures went directly toward Member services and programs.

In addition to managing expenses, we continue to manage our working capital, accounts receivable, and inventory. The strong revenues increased our year-end 2010 accounts receivable due from customers by nearly $2.6 million compared to 2009. Inventory, net of reserves, has decreased $1.3 million from 2009 as higher sales and extensive efforts to control our investments in inventory have taken hold. Working capital management is of critical importance in maintaining our cash flow. As a percentage, inventory and accounts receivable are less than 18% of total revenue for the sixth consecutive year.

The total cash and investments of ICC were $11.7 million at year end 2010, a decrease of $900,000 from 2009. Cyclical sales increases resulted in higher customer accounts receivable that we expect to collect during 2011.

In order to protect our long-term economic health, it is imperative we maintain appropriate procedures and controls. These processes ensure we accurately report our financial condition and protect our resources. Each year our financial statements are audited by an independent accounting firm. Our current firm is BDO USA, LLP. We also have a Board Audit Committee. It is chaired by the current Secretary/Treasurer who works closely with the accounting firm to oversee the audit. The Committee meets with the firm several times over the course of the audit to discuss the audit planning, scope and results. ICC employees and management devote much time to this endeavor as well to ensure the organization’s financial processes are sound. I am pleased to announce the ICC received an unqualified opinion for 2010.

Planning for our future growth and continued stability is critical to the success of the Council. The ICC Board has been a strong proponent of restoring the wage and benefit reductions imposed on staff in prior years. In January 2011, we were able to restore the remaining wage reductions imposed at the deepest point of the 2008–2009 economic crisis. We are grateful to staff for their personal support of ICC and its Mission when it was needed most. They have once again proven that ICC’s greatest asset is its people. Restoration of staff wages is a prudent “investment” that will allow us to retain our employees and sustain our future. In addition, we have invested in our IT infrastructure, including the website, customer service and financial reporting. Each was an area where we needed to improve.

The ICC Board remains committed to protecting our association’s economic future. As a result, we transferred $1 million into our investments account from our operating cash reserves. Our investments have remained stable over the recent turbulent period and are closely monitored by a Board Investment Committee in addition to our advisor and staff. The Investment Committee meets quarterly to review the portfolio’s performance, economic outlooks, and compliance with the Council Policy #32-08. The investment priorities set forth in the Council Policy are, in order, legality, safety, liquidity and yield. The process established by the Policy has been very effective in achieving these priorities.

The budget process is also a very important part of planning for the future growth and stability of the organization. A lot of time and effort is devoted each year by both the staff and the Board to craft a budget that will sustain and grow the organization. This year our Budget Committee met with management in June to review economic indicators and align ICC’s strategic plans and objectives with preliminary budget assumptions. The Committee presented the results to the Board in July and will meet again later this month to finalize a proposed budget for 2012-2014. The proposed budget will then go to the Board for final revisions and approval in December.

Through continued conservative management of our resources, maintaining sound financial processes and careful planning for the future, we will continue to achieve the Mission of this organization for years to come.

Thank you for allowing me to serve as your Secretary/Treasurer and I look forward to continuing to serve the organization in the years ahead.

A motion was made and seconded to accept the Secretary/Treasurer’s report.
MINUTES OF 2011 ANNUAL BUSINESS MEETING
November 1, 2011, Phoenix Convention Center, Phoenix, Arizona

CEO, Subsidiary and President’s Reports
President Brothers called on CEO Richard P. Weiland to provide the CEO Report. CEO Weiland addressed the Membership.
President Brothers informed the Membership that the reports for the ICC Evaluation Service and International Accreditation Service were posted online as part of the Annual Report. The ICC Foundation report was given at the Foundation luncheon.
President Brothers provided the President’s Report.

Bylaw Amendments
President Brothers called on Bylaws Committee Chair Immediate Past President Ron Lynn to review the proposed bylaw amendment. The following amendments, as posted in the Annual Report, were presented to the Membership:

Amendment 1-2011: A motion was made and seconded to divide the question. The motion passed.
Amendment 1-2011A: Changes to Article II – Revise proposed Amendment 1-2011A to retain “administration”: A motion was made and seconded to approve the amendment. The motion passed.
Amendment 1-2011A: Changes to Article II – Addition of “implementation”: A motion was made and seconded to approve the amendment. The motion passed.
Amendment 1-2011B: Changes to Article II – Add “in the built environment”: A motion was made and seconded to approve the amendment. The motion was disapproved.
Amendment 2-2011: Changes to Article II: A motion was made and seconded to approve the amendment. The motion was disapproved.
Amendment 3-2011: Changes to Article IV and V - Elimination ofSectional Seats on the ICC Board of Directors: A motion was made and seconded to approve the amendment. The motion was disapproved.
Amendment 4-2011: Changes to Article V – Pool Voting for Election of Directors: A motion was made and seconded to approve the amendment. The motion was disapproved.

Resolutions
President Brothers called on Director Jeff Whitney, Chair of the Resolutions Committee, to provide a report on the Committee. Director Whitney thanked the Members of the Resolutions Committee for their work.

Director Whitney read Resolution 2011-1 concerning the Conference Site
A motion was made and seconded to approve the resolution. The motion was passed.
Director Whitney read Resolution 2011-2 concerning Deceased Members
A motion was made and seconded to approve the resolution. The motion was passed.
Director Whitney read Resolution 2011-3 concerning the Standing and Annual Conference Committees
A motion was made and seconded to approve the resolution. The motion was passed.
Director Whitney read Resolution 2011-4 concerning the Immediate Past President
A motion was made and seconded to approve the resolution. The motion was passed.
Director Whitney read Resolution 2011-5 concerning Retired Members
A motion was made and seconded to approve the resolution. The motion was passed.

The Honorary Membership
President Brothers called on Director Ravi Shah, Chair of the 2011 Honorary Membership Committee, to deliver the report of the committee. The Committee recommended the following individuals:
1. Mr. David S. Collins
2. Mr. Robert J. Davidson
3. Ms. Barbara Koffron
A motion was made and seconded to approve the recommendations of the Committee. The motion was passed.
The meeting was adjourned.
2012 PROPOSED BYLAW CHANGES AND MEMBER RESOLUTIONS
Bylaws for the International Code Council, Inc.
2012 PROPOSED BYLAW CHANGES AND MEMBER RESOLUTIONS
Bylaws for the International Code Council, Inc.

Amendment Proposed by the Board of Directors
In accordance with Article XVIII, ss. 18.1, the following proposed amendment to the Bylaws of the corporation has been approved by resolution of the Board of Directors at least 90 days prior to the opening of the Annual Business Meeting.

AMENDMENT 2012-1

ARTICLE XVIII — AMENDMENTS TO BYLAWS

18.1 Proposals - Proposed amendments to these Bylaws, to be considered at an Annual Business Meeting, shall be signed by at least ten Governmental Member Representatives and shall be presented to the Board of Directors at least 90 days prior to the opening of an Annual Business Meeting or must be proposed through resolution of at least ten of the Members of the Board of Directors at least 90 days prior to the opening of an Annual Business Meeting.

18.2 Notice of Actions - The Board of Directors shall cause proposed amendments to the Bylaws to be printed in the Annual Business Meeting notice. The Board of Directors and shall present its recommendations for each proposal, including reasons for recommending such action(s), at the Annual Business Meeting. These proposed amendments may be discussed and amended at the Annual Business Meeting, and if passed by a two-thirds vote of those Governmental Member Voting Representatives present, shall be sent by ballot, as amended on the floor, to all Governmental Member Representatives of the Council for ratification. To be considered, the ballots submitted by the Governmental Member Representatives shall be received within 30 days of distribution. A two-thirds majority of the ballots submitted by Governmental Member Voting Representatives is required for adoption. The returns shall be certified by the President if the necessary majority for adoption is received.

18.3 Effective Date - The approved amendments become effective ten days thereafter unless otherwise provided in the amendment.

PROPOSED MEMBER RESOLUTIONS

Resolution 2012-1 of the Annual Meeting of the Members Concerning the Conference Site

WHEREAS, the Members of International Code Council, Inc., did assemble at ICC’s 10th Annual Conference in Portland, Oregon, October 21–28, 2012; and

WHEREAS, the Annual Conference provides a generous opportunity for code development, education, communication and enjoyment; and

WHEREAS, the Members of the Oregon Building Officials Association and the Northwest Chapters of ICC did extend the hand of friendship and hospitality to all those in attendance; now therefore

BE IT RESOLVED, that those Members here assembled on October 23, 2012, at the ICC Annual Business Meeting, do hereby express their sincere thanks and appreciation to the Members of the Oregon Building Officials Association and the Northwest Chapters of ICC for their warm greeting and hospitality.
Resolution 2012-2 of the Annual Meeting of the Members Concerning Deceased Members

WHEREAS, the Members of International Code Council, Inc., did assemble at ICC’s 10th Annual Conference in Portland, Oregon, October 21–28, 2012; and

WHEREAS, those Members here assembled on October 23, at the Council’s Annual Business Meeting, do hereby pay tribute to the memory of following departed Members and colleagues:

<table>
<thead>
<tr>
<th>Name</th>
<th>City, State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walter J. Barrett</td>
<td>Wallkill, New York</td>
</tr>
<tr>
<td>Donald Clark</td>
<td>Bethel, New York</td>
</tr>
<tr>
<td>Gary Collins</td>
<td>Palo Alto, California</td>
</tr>
<tr>
<td>Stuart Crine</td>
<td>Iowa State Building Commissioner</td>
</tr>
<tr>
<td>David D. DeMeo</td>
<td>Canton, Ohio</td>
</tr>
<tr>
<td>John J. DeMicco, Jr.</td>
<td>Mount Vernon, New York</td>
</tr>
<tr>
<td>Charles Everly</td>
<td>Sarasota, Florida</td>
</tr>
<tr>
<td>Phillip Hagopian</td>
<td>Merrimac, Massachusetts</td>
</tr>
<tr>
<td>Carl V. “Koert” Hathaway</td>
<td>Willsboro, New York</td>
</tr>
<tr>
<td>Thomas Huddleston</td>
<td>Former Nevada State Fire Marshal</td>
</tr>
<tr>
<td>Sol Jacobs</td>
<td>Minneapolis, Minnesota</td>
</tr>
<tr>
<td>Jeff Kidwell</td>
<td>Clinton, Tennessee</td>
</tr>
<tr>
<td>Al Mazza</td>
<td>Marple, Pennsylvania</td>
</tr>
<tr>
<td>Joseph Mendonca</td>
<td>Cheshire, Massachusetts</td>
</tr>
<tr>
<td>Doug Perrina</td>
<td>Groton Longpoint, Connecticut</td>
</tr>
<tr>
<td>Rudolpho “Rudy” Ruybal</td>
<td>Brighton, Colorado</td>
</tr>
<tr>
<td>Christ Sanidas</td>
<td>Orlando, Florida</td>
</tr>
<tr>
<td>Wilma “Jean” Stanley</td>
<td>Chesterfield County, Virginia</td>
</tr>
<tr>
<td>Kevin Townes</td>
<td>City of Mount Vernon, New York</td>
</tr>
</tbody>
</table>

WHEREAS, these Members and colleagues had long and successful careers; and

WHEREAS, by their loyal devotion to duty and faithful discharge of their responsibilities added prestige to their association, community, and life; now therefore

BE IT RESOLVED, that we extend our most sincere sympathy to the friends and Members of their families. May they find consolation in their time of sorrow and may these words of appreciation and high regard be of solace to them now and in the years to come.

Resolution 2012-3 of the Annual Meeting of the Members Concerning the Standing Committees & the Annual Conference Committee

WHEREAS, the Members of International Code Council, Inc., did assemble at ICC’s 10th Annual Conference in Portland, Oregon, October 21–28, 2012; and

WHEREAS, the International Code Council could not fulfill its mission without the assistance of its Member volunteers; and

WHEREAS, throughout the year scores of volunteers have contributed their time and knowledge to the standing committees established to carry out the work of this organization; and

WHEREAS the International Code Council could not convene this Annual Conference without the guidance and planning efforts of the Annual Conference Committee; now therefore,

BE IT RESOLVED, that those Members here assembled on October 23, 2012, at the ICC Annual Business Meeting, do hereby express their sincere thanks and appreciation to the Members of the standing committees in Certification and Testing, Code Development, Government Relations, Training and Education and Technical Services; and

BE IT FURTHER RESOLVED, that those Members here assembled on October 23, 2012, at the ICC Annual Business Meeting, do hereby express their sincere thanks and appreciation to the Members of the Annual Conference committee without whom this conference would not have been a success.
Resolution 2012-4 of the Annual Meeting of the Members Concerning the Immediate Past President

WHEREAS, the Members of International Code Council, Inc., did assemble at ICC’s 10th Annual Conference in Portland, Oregon, October 21–28, 2012; and

WHEREAS, the International Code Council succeeds due to the leadership of its elected Officers and Directors; and

WHEREAS, the role of Immediate Past President is reserved for those Board Members who have given their personal and professional time over the course of many years in the interest of serving the organization; and

WHEREAS, serving as Immediate Past President represents the culmination of successful service to the Board and the Members which few achieve; now therefore

BE IT RESOLVED, that those Members here assembled on October 23, 2012, at the Annual Business Meeting, do hereby express their sincere gratitude and appreciation to Immediate Past President James L. Brothers for his dedicated service to the Members of the International Code Council during his years of service on the Board of Directors.

Resolution 2012-5 of the Annual Meeting of the Members Concerning Retired Members

WHEREAS, the Members of International Code Council, Inc., did assemble at ICC’s 10th Annual Conference in Portland, Oregon, October 21–28, 2012; and

WHEREAS, throughout the year there have been Members in all categories who have concluded careers in code enforcement and the construction professions and have retired; and

WHEREAS, those Members have had long and illustrious careers and the respect of their peers; and

WHEREAS, their devotion to duty and faithful discharge of their professional responsibilities have added prestige to their association and community; now therefore

BE IT RESOLVED, that those Members here assembled on October 23, 2012, at the ICC Annual Business Meeting, do hereby pay tribute to those Members recently retired; and

BE IT FURTHER RESOLVED, that we extend our most sincere appreciation to them for their contributions to the safety and security of the public in the built environment.

Resolution 2012-6 of the Annual Meeting of the Members Supporting Nationwide Adoption of the 2012 IECC

SUBMITTED BY THE ICC SUSTAINABILITY MEMBERSHIP COUNCIL
January 1, 2012

WHEREAS, the nation’s policy leaders seek tools to improve economic development, to make better use of natural resources, and to reduce human impact on the environment; and

WHEREAS, public support for building energy efficiency has increased substantially in recent years; and

WHEREAS, the International Code Council, through a consensus-driven process, has produced a model building energy code, the 2012 International Energy Conservation Code® (IECC®), that has improved energy efficiency by around 30% as compared to the 2006 IECC; now therefore

BE IT RESOLVED that the Members of the ICC Sustainability Membership Council pledge to work directly with all states, counties, and jurisdictions to:

1. Prioritize sustainability in building and site development practices;

2. Adopt and implement the 2012 IECC as soon as practicable;

3. Continue to promote energy efficiency as a policy tool for a more solid future.
Resolution 2012-7 of the Annual Meeting of The Members Supporting Nationwide Adoption of the 2012 IgCC

SUBMITTED BY THE ICC SUSTAINABILITY MEMBERSHIP COUNCIL
April 29, 2012

WHEREAS, the nation’s policy leaders seek tools to improve economic development, to make better use of natural resources, and to reduce human impact on the environment; and

WHEREAS, public support for sustainable building practices, building energy efficiency, and water efficiency has increased substantially in recent years; and

WHEREAS, the International Code Council, through a consensus-driven process, has created the first-ever model green code for commercial buildings, the 2012 International Green Construction Code™ (IgCC™); now therefore

BE IT RESOLVED, that the Members of the ICC Sustainability Membership Council pledge to work directly with all states, counties, and jurisdictions to:

1. Prioritize sustainability in building and site development practices;
2. Adopt and implement the 2012 IgCC as soon as practicable;
3. Continue to promote sustainability, energy efficiency, and water efficiency as policy tools for a more solid future.
CP #19-03 GOVERNING THE CONDUCT OF ELECTIONS

SUPPORT
CONNECT
ADVANCE
INFORM
ADVOCATE
NETWORK
CP #19-03 GOVERNING THE CONDUCT OF ELECTIONS

Approved: 1/17/04
Revised: 4/28/12

This policy outlines the procedures for the conduct of elections at the ICC Annual Business Meeting.

1.0 Eligible Voters: Governmental Member Voting Representatives and Honorary Members in attendance at the Annual Business Meeting shall be eligible to vote on the elections, in accordance with ICC Bylaws. Only one vote is authorized for each eligible attendee. Application, whether new or updated, for ICC Membership must be received by the Code Council ten days prior to the commencement of the Annual Business Meeting.

2.0 Nominating Committee Report: When the agenda item concerning nominations for elections has been reached, the President shall call upon the Chair of the Nominating Committee for a report. The report of the Nominations Committee shall consist of one nominee for each vacant seat. The Chair of the Nominating Committee shall read the entire list of nominations.

3.0 Election and Floor Nominations: The President shall then proceed to conduct the elections by calling to the floor the election of each individual seat being vacated, the corresponding Nominating Committee nomination and then call for nominations from the floor. Floor nominations shall only be made by member’s in good standing eligible to vote in the election. Floor nominations shall be seconded by a member in good standing eligible to vote in the election. The President shall request nominations from the floor three times for the position under consideration until there are no more floor nominations. At this point, the nominations for that position shall be closed and the election shall proceed to the voting for that seat. On completion of the election for that seat, the President shall proceed with the nominations for the following seat.

4.0 Voice Vote: If no nominations for an open seat are made from the floor, the President shall call for a voice vote for the seat under consideration. The President shall determine and declare the result of the election. When there is more than one nominee for a vacant seat, the election shall be by ballot vote.

5.0 Tally Judges: If any open seat has more than one nominee a paper ballot is required. The President shall appoint Tally Judges in such a number as the President considers necessary, but shall in no case be less than three, to distribute, collect and count the ballots. Any nominee for a contested seat may request an observer to be present during the counting of the ballots.

6.0 Ballot: The Secretary/Treasurer shall provide paper ballots in sufficient number to accommodate all voting Members present. Alternatively, a sufficient number of electronic voting devices shall be provided to accommodate all voting Members. In the event, the electronic devices are inoperable, the Secretary/Treasurer shall provide paper ballots as provided above. Each person qualifying as an eligible voting Governmental Member Representative or Honorary Members in accordance with the Bylaws shall be entitled to a single ballot and one vote, regardless of the number of Governmental Members a person represents. The Board shall establish procedures for the use of electronic devices to assure the security of the voting process.

7.0 Ballot Voting: The President shall announce, prior to the distribution of the ballots, how the ballots should be marked including instructions on how Members can write in their additional choice for the seat under consideration. A ballot shall contain only one vote for each seat vacant if it is to be counted.

Prior to voting, all candidates nominated by the Nominating Committee or from the floor will be given the opportunity to speak and/or have others speak on their behalf.

A voting member may write in the name of any person, who is qualified to be elected, for any seat whether or not the person has been duly nominated from the floor or by the committee. Only legible names shall be counted.

8.0 Ballot Distribution: When the President has completed the instructions to the voting Members, the Secretary/Treasurer shall give the ballots to the Tally Judges for distribution to the voting Members. The President then will ask the voting Members to record their votes on the ballots.

9.0 Ballot Collection: After a reasonable time, the President will instruct the Tally Judges to collect the ballots from the voting Members.

10.0 Ballot Counting: When the ballots have been collected, the President will instruct the Tally Judges to retire to a convenient place to count and record the ballots. One observer selected by each nominee may observe the Tally Judges during the counting of the ballots and the preparation of the return. An observer shall not, however, interfere with the Tally Judges in the performance of their duties. Any alleged irregularities in the ballot counting shall be brought to the attention of the President prior to the report of the Tally Judges being delivered to the President.
11.0 Ballot Results: Upon receipt of the report of results from Tally Judges, the President shall read the same and declare the results to the Members. In the event of a tie vote, the President shall call for further voting by the voting Members present with respect to the tied candidates. Such further voting may be by a show of hands or, at the request of any voting member, by written ballot. In the event that such further voting is done by written ballot, the procedure set forth above shall be followed. Upon the determination of the results of such further voting, the President shall declare the results thereof.

12.0 Majority Vote: In accordance with Section 5.4 of the ICC Bylaws, all Directors must be elected by a majority of the voting Members present and voting. Accordingly, if the number of candidates does not exceed the number of open seats, the election shall be conducted in accordance with Section 3.0 of this policy and the candidates shall be deemed to have received a majority vote.

13.0 Failure to Achieve a Majority: During an election to fill an open Board seat, should no candidate receive a majority vote (50% +1) a run-off election shall be held. The candidates standing for the run-off election shall be the two candidates with the highest number of the votes received during the initial ballot.

14.0 Campaigning for Board Seat:

14.1 Objective: (i) To avoid the appearance that the ICC favors the candidacy of any individual member over that of any other member candidate; (ii) to ensure that all candidates have a reasonable opportunity to offer their views to the Membership; and (iii) to ensure that campaign efforts do not inappropriately interfere with the management or operation of the Annual Conference.

14.2. Campaign advertising in ICC materials shall comply with this section.

(a) Campaign advertising for positions on the Board of Directors is prohibited in ICC print and electronic periodicals and other Annual Conference materials produced by ICC.

(b) Board candidate advertising is permitted in the Chapter Resource Guide. (This is not technically an ICC Periodical. It is a product of the Conference Host Chapter. A disclaimer indicating that should be included in the publication if it will continue to accept that Board candidate advertising is permissible in the Chapter Resource Guide.)

14.3 Annual Conference sponsorships shall not be sold for the purpose of advocating Board candidacies; provided, however, that Expo booths may be used to promote a board candidacy and campaign materials may be distributed in the Expo Room.

14.4 Campaign advertising materials at the Annual Conference are permitted provided that they don’t inappropriately interfere with the management or operation of the Annual Conference; provided that:

(a) The hanging, attaching or affixing of campaign materials on walls or any object is prohibited; and

(b) Campaign materials shall not be displayed or distributed within 30 feet of the ICC registration booth.

14.5 The International Code Council shall provide to all candidates that have filed according to Section 3.0 of CP 20:

(a) A candidate web page where a picture, résumé, statement of candidacy and, if applicable, a link to the candidate’s website, shall be posted on behalf of the candidate. The statement of candidacy may not be more than 500 words and may contain no defamatory or offensive language, as determined by ICC.

(b) A candidate forum at the Annual Conference to be held prior to the elections. Forum procedures are to be determined by the Board of Directors.

14.6 Notwithstanding the foregoing, ICC reserves the right to restrict the display or distribution of campaign materials that inappropriately interfere with the management or operation of the Annual Conference.
BYLAWS FOR THE INTERNATIONAL CODE COUNCIL, INC.
A California Nonprofit Public Benefit Corporation

Revised February 2012

ARTICLE I—NAME AND OBJECTIVES

1.1 Name - This organization shall be known as the International Code Council, Inc., hereinafter in these Bylaws referred to as the “Council” or the “Corporation”.

1.2 General Purposes - The Council is a nonprofit public benefit corporation and is not organized for the private gain of any person. The Corporation is organized exclusively as an organization described in Section 501(c)(6) of the Internal Revenue Code of 1986, as amended, or the corresponding provision in any future United States internal revenue law (the “Code”). Notwithstanding any other provision herein, the Corporation shall not engage in a regular business activity of a kind ordinarily carried on for profit and shall not carry on any other activity not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(6) of the Code. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes. Such purposes specifically include:

With respect to buildings and structures: (a) the lessening of burdens of government through the development, maintenance and publication of model statutes and standards for the use by federal, state and local governments in connection with the administration of building laws and regulations; and (b) the lessening of the burdens of government through the performance of certain services for the benefit of federal, state and local governments in connection with the administration of building law and regulation.

1.3 Principal Office - The Corporation shall have and continuously maintain a registered office in the State of California and a registered agent whose principal business office is identical with such registered office.

ARTICLE II—MEMBERSHIP

2.1 Categories of Membership - The Council shall have the following categories of voting Membership:

2.1.1 Governmental Member - A Governmental Member shall be a governmental unit, department or agency engaged in the administration, formulation, implementation or enforcement of laws, ordinances, rules or regulations relating to the public health, safety and welfare. Each Governmental Member shall designate its Primary Representative who will receive benefits of Membership in the Council on behalf of the Governmental Member as determined by the Board of Directors from time to time.

2.1.1.1 Governmental Member Voting Representatives - Each Governmental Member shall exercise its right to vote through its designated Governmental Member Voting Representatives, and shall be entitled to the number of Governmental Member Voting Representatives as specified in Table 2.1.1.1. Governmental Member Voting Representatives shall be designated in writing, by the Governmental Member, and shall be employees or officials of the Governmental Member or departments of the Governmental Member, provided that each of the designated voting representatives shall be an employee or a public official actively engaged either full or part time, in the administration, formulation, implementation or enforcement of laws, ordinances, rules or regulations relating to the public health, safety and welfare. The designation of a Governmental Member Voting Representative may be changed by the Governmental Member, in writing, from time to time.

<table>
<thead>
<tr>
<th>Population</th>
<th>Voting Representatives</th>
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<tbody>
<tr>
<td>0-50,000</td>
<td>4</td>
</tr>
<tr>
<td>50,001-150,000</td>
<td>8</td>
</tr>
<tr>
<td>Over 150,000</td>
<td>12</td>
</tr>
</tbody>
</table>

2.1.2 Honorary Member - An individual who has rendered outstanding service to the Council, and whose name shall be proposed by the Board of Directors and confirmed by a majority vote of the Governmental Member Representatives at an Annual Business Meeting.

2.1.3 Non-voting categories: - The Board of Directors shall establish the non-voting categories of Membership as may be necessary for the adequate representation of all parties interested in association with the International Code Council. Non-voting categories shall provide for Membership of individuals and corporate entities and shall include, but not necessarily be limited to, employees of governmental units, design professionals, corporations, educational institutions, not-for-profit associations, and other individuals interested in the purposes and objectives of the Council.
2.2 **Classification by the Board of Directors** - All applications for Membership shall be subject to classification by and approval of the Board of Directors. Applicants shall be eligible for Membership on approval of the Membership application by the Board and on timely payment of such dues and fees as the Board may fix from time to time. This authority may be delegated by the Board of Directors to the Chief Executive Officer.

2.3 **Dues** - The annual dues for each Membership category shall be established by the Board of Directors. In no case shall a person be considered in good standing, or be qualified to exercise Membership participation or entitled to receive any privilege of Membership, who is default in payment of dues for three months, except as may be extended by the Board of Directors.

2.4 **Termination** - A Membership in the Council shall terminate on occurrence of any of the following events:
   (a) Resignation of the member;
   (b) Expiration of the period of Membership, unless the Membership is renewed on the renewal terms fixed by the Board;
   (c) The member’s failure to pay dues, fees or assessments, as set forth by the Board, after they are due and payable;
   (d) Any event that renders the member ineligible for Membership, or failure to satisfy Membership qualifications.

2.5 **Nonliability of Members** - A member of the Corporation shall not be personally liable, solely because of Membership, for the debts, obligations, or liabilities of the Corporation.

**ARTICLE III — VOTING MEMBERS**

Only Governmental Member Representatives and Honorary Members shall have the right to vote on any matters under these Bylaws, including but not limited to, the right exercised through those individuals eligible to vote for the election of a Director or Directors, or on a disposition of all or substantially all of the assets, or on a dissolution, or on any changes to the Articles of Incorporation or the Bylaws. Only the Governmental Member Representatives and Honorary Members shall be permitted to make motions and to vote on any issue at the Annual Business Meeting, special meetings and written consents. Voting by proxy is not permitted. Any person designated as a voting representative of more than one Governmental Member or who is also an Honorary Member shall be entitled to only one vote.

**ARTICLE IV — GEOGRAPHICAL REPRESENTATION**

4.1 **Limitations** - To encourage wide geographical representation, no more than two Governmental Member Representatives designated by Governmental Members located in the same state may serve simultaneously on any one committee nor may more than two Governmental Members Representatives designated by Governmental Members located in the same state serve simultaneously on the Board of Directors.

4.2 **Distribution** - To provide for geographical representation on the Board of Directors, the following sections are established:

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section A</td>
<td>Alaska, British Columbia, Washington, Oregon, California, Nevada Hawaii</td>
</tr>
<tr>
<td>Section B</td>
<td>Idaho, Montana, Wyoming, North Dakota, South Dakota, Minnesota, Iowa, Wisconsin, Alberta, Saskatchewan, Manitoba</td>
</tr>
<tr>
<td>Section C</td>
<td>Utah, Arizona, Colorado, New Mexico, Oklahoma, Texas, Arkansas, Mexico</td>
</tr>
<tr>
<td>Section D</td>
<td>Nebraska, Kansas, Missouri, Illinois, Michigan, Indiana, Ohio, Kentucky, Ontario</td>
</tr>
<tr>
<td>Section F</td>
<td>Tennessee, Louisiana, Mississippi, Alabama, North Carolina, South Carolina, Georgia, Florida, the Caribbean</td>
</tr>
</tbody>
</table>
ARTICLE V — BOARD OF DIRECTORS

5.1 Governing Body - Subject to the limitations of the Articles of Incorporation, these Bylaws and the laws of the State of California, all corporate powers shall be exercised by the Board of Directors. The Board of Directors shall be composed of the following: President, Vice President, Secretary/Treasurer, the most Immediate Past President eligible; eight (8) Directors-at-Large, and six (6) Directors, one elected from each Section ("Sectional Directors"). Each member of the Board of Directors shall be a Governmental Member Representative. All Members of the Board of Directors, except as provided in the Bylaws, shall be elected for a term of three years, and shall not serve for more than two consecutive full terms. However, nothing in this section shall preclude a Director initially appointed to a one- or two-year term, or appointed or elected to fill an unexpired term, from being elected to two subsequent full terms. Each Sectional Director shall be and remain, throughout his or her term, a Governmental Member Representative for a Governmental Member within the applicable Section.

5.2 Resignation, Disqualification and Vacancies - If the office of any director becomes vacant by reason of death, resignation, disqualification, removal or other cause, the president (or in the case the office of president is vacant, the vice president) shall appoint a successor for the unexpired term and until his or her successor is elected and qualified at the next Annual Business Meeting, subject to the ratification of the Board of Directors. Any director, who ceases to be a designated Governmental Member Representative, for a period exceeding 60 days, shall automatically forfeit his or her position as a director.

5.2.1 Military Leave - Board Members called to and serving active military duty shall not thereby become disqualified as a member of the board.

5.3 Removal of a Director - Any Director may be removed from office upon the vote of two-thirds of the Voting Members present and voting at a meeting of the Members, so long as the number of votes cast in favor of removal is at least two-thirds of those necessary for a quorum.

5.4 Election - Except as provided herein, the Board of Directors shall establish policies governing the conduct of elections and copies thereof shall be provided to any member requesting a copy. At each Annual Business Meeting a majority of the Voting Members present and voting shall elect such number of directors as necessary to fill vacancies of directors whose terms expire as of such meeting.

5.5 Quorum - At all meetings of the Board of Directors, two-thirds of the voting directors then in office shall constitute a quorum for transaction of business, and the act of a majority of the voting directors present at the meeting at which there is a quorum shall be the act of the Board of Directors, except as may be otherwise specifically provided by the law of the State of California or by the articles of incorporation. If a quorum shall not be present at any meeting of the Board of Directors, the directors present there at may adjourn the meeting from time to time, without notice other than announcement at the meeting until a quorum shall be present.

5.5.1 Written Action - Unless otherwise restricted by the articles of incorporation or these bylaws, any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting, if all voting Members of the Board of Directors consent thereto in writing, and the writing or writings are filed with the minutes or proceedings of the Board of Directors.

5.5.2 Participation in Meetings by Conference Telephone - Members of the Board of Directors may participate in a meeting through use of conference telephone, electronic video screen communication, or other communication equipment if all of the following apply: (1) each director participating in the meeting can communicate with all of the other directors concurrently; (2) each director is provided the means of participating in all matters before the Board of Directors, including the capacity to propose, or to interpose an objection, to a specific action to be taken by the corporation; and (3) the corporation adopts and implements some means of verifying both that (i) a person participating in the meeting is a director or other persons entitled to participate in the Board of Directors meeting and (ii) all actions of, or votes by, the Board of Directors are taken or cast only by the directors and not by persons who are not directors.

5.6 Meetings of the Board of Directors –

5.6.1 General - The Annual Meeting of the Board of Directors shall be held in conjunction with the time and place of the Annual Business Meeting. The Board of Directors shall meet at such other times and in such places as it may determine, and otherwise upon the call of the President or of a majority of the Board of Directors. Motions and votes at such meetings shall be duly recorded.
5.6.2 Organizational Meeting - At the conclusion of the Annual Business Meeting, the Board of Directors shall hold an organizational meeting at which time it may transact any necessary business, including any appointments pertinent to the ongoing business.

5.6.3 Closed Meetings - A meeting or portion of a meeting of the Board of Directors may be closed to persons not serving on the Board of Directors by a vote of the Board of Directors when matters that are sensitive to the purpose of the Council, including but not limited to budget, personnel, legal actions, and proprietary practices or materials are to be discussed. The Board of Directors may invite persons who are not Members of the Board of Directors to attend portions, or all, of such closed meetings in an advisory capacity.

5.7 Authority - The Board of Directors may adopt any policy or procedure, or authorize any administrative action in the best interest of the Council and its Membership.

5.8 Emergency Actions - In the event that the Board of Directors determines an emergency amendment to any International Code or standard or supplements thereto is warranted, the same may be adopted by the Board of Directors. Such action shall require an affirmative vote of at least two-thirds of the Board of Directors. The Membership shall be notified, within ten days after the Board of Directors’ official action, of any emergency amendment. At the next Annual Business Meeting, any emergency amendment shall be presented to the Members for ratification by a majority of the Governmental Member Representatives present and voting.

ARTICLE VI — OFFICERS

6.1 Officers and Election - Election of officers for the ensuing year shall be held at the Annual Business Meeting. The Officers of the Council shall consist of a President, Vice President, and Secretary/Treasurer (who shall be the chief financial officer of the Corporation), elected from the Board of Directors by the voting Members present and voting at the annual business meeting. At no time shall more than one Governmental Member Representative located in the same state serve as an Officer. Such Officers shall take office beginning at the conclusion of the Annual Business Meeting and shall serve until adjournment of the following Annual Business Meeting or until their successors are duly elected and qualified. Officers' tenure shall be limited to one single, full-year term in each office.

6.2 Duties of President - The President shall preside at the Annual Business Meeting, special meetings of the Members and at meetings of the Board of Directors. The President shall be a regular member and preside at meetings of the Executive Committee and shall be an ex officio nonvoting member of all other committees. The President shall have other such duties as are prescribed by the Board of Directors or these Bylaws. Officers shall not act in their official capacity by proxy.

6.3 Duties of the Vice President - The Vice President shall act and perform the duties of the President during the President's absence from any meetings of this Corporation or the Board of Directors, or by a vote of the Board of Directors in case of disability of the President, and shall assist the President in the conduct of the office of President. Officers shall not act in their official capacity by proxy.

6.4 Duties of the Secretary/Treasurer - The Secretary/Treasurer shall be responsible for keeping the minutes and records of meetings, maintaining correspondence, receiving and disbursing funds, supervising financial affairs, approving expenditures as provided by resolution of the Board of Directors, and generally performing such official duties of a Secretary/Treasurer of a corporation. The Board of Directors may designate the Chief Executive Officer as the official agent for all or portions of such duties. Officers shall not act in their official capacity by proxy.

6.5 Resignation, Disqualification and Vacancies - If the position of any officer becomes vacant by reason of death, resignation, disqualification, removal or other cause, the president (or in the case the office of president is vacant, the vice president) shall appoint a successor for the unexpired term and until his or her successor is elected and qualified at the next Annual Business Meeting, subject to the ratification of the Board of Directors. Any officer who ceases to be a member of the Board of Directors shall automatically forfeit his or her position as an officer.
ARTICLE VII — EXECUTIVE COMMITTEE

7.1 Executive Committee Members - There shall be an Executive Committee of the Board of Directors. The Members of the Executive committee shall be composed of the President, the Vice President, the Secretary/Treasurer and the Immediate Past President.

7.2 Powers and Duties - The Executive Committee shall have authority to act in such matters as are specifically delegated by the Board of Directors and take action on such matters delegated, as deemed prudent in furtherance of the general objectives of the Council. If an urgent situation arises and the President determines a matter requires immediate action or a timely decision, and it is not practical to convene a quorum of the Board of Directors, the Executive Committee shall have the authority to act on behalf of the Board unless otherwise specifically provided. The Executive Committee and the Chief Executive Officer shall meet as necessary, between meetings of the Board of Directors, at a date and place designated by the President. Actions of the Executive Committee shall be reported to the Board of Directors without delay.

ARTICLE VIII — ADMINISTRATION

8.1 Chief Executive Officer - The Board of Directors shall appoint a Chief Executive Officer and such other officers as it shall designate, who shall serve at the pleasure of the Board. The Board of Directors shall fix the Chief Executive Officer’s compensation. The Chief Executive Officer shall manage the affairs of the Council within the policies established by the Board of Directors and shall perform such other duties as may be assigned by the Board of Directors to the Chief Executive Officer. Neither the Chief Executive Officer nor any other officer appointed by the Board shall have a vote in the proceedings of this Council or of the Board of Directors.

ARTICLE IX — MEETINGS OF THE MEMBERS

9.1 Annual Business Meeting - A regular meeting of the Governmental Member Representatives, herein referred to as the Annual Business Meeting shall be held each calendar year at a time and place designated by the Board of Directors.

9.1.1 Order of Business Meeting - The items of business at the Annual Business Meeting shall include, but not be limited to, the following:
1. Call to order.               2. Reading of Meeting Notice.               3. Determination of a quorum.

The order of business as announced at the meeting may be changed by a majority vote of the Governmental Member Representatives present and voting at the Annual Business Meeting.

9.2 Special Meetings - Special Meetings of the Governmental Member Representatives may be called at any time by the President with approval of two-thirds of the Board of Directors. The President shall call a special meeting upon the receipt of a valid petition, specifying purpose of the special meeting and bearing the names, titles, addresses, and signatures of five percent of the Governmental Member Representatives.

9.3 Quorum - A quorum for the transaction of business at any annual or special meeting shall consist of 100 Governmental Member Representatives.

9.4 Meeting Notice - A notice of the time and place of a special meeting shall be published not less than 60 days prior to the start of the special meeting. A notice of the time and place of the Annual Business Meeting shall be published not less than 60 days prior to the start of the Annual Business Meeting.

9.5 Eligibility to Vote - Governmental Member Representatives and Honorary Members (collectively, the “Voting Members”) in good standing under these bylaws shall be entitled to vote at any meeting of Governmental Member Representatives. Each Governmental Member Representative and Honorary Member entitled to vote may cast one vote on each matter submitted to a vote of the Governmental Member Representatives. Any person designated as a Governmental Member Representative of more than one Governmental Member or who is also an Honorary Member shall be entitled to only one vote.
ARTICLE X — CODE DEVELOPMENT PROCESS

The Board of Directors shall adopt a policy, which may be amended from time to time, on the Code Development Process for the International Codes.

ARTICLE XI — COMMITTEES

11.1 Committees, Councils - The Board of Directors may establish committees and councils as it shall deem advisable. The President shall, with the concurrence of the Board, appoint or replace all Members of committees and councils not otherwise specifically provided for herein.

11.2 Board Authority - Any member of any committee or council may be removed by the Board at any time, subject to the limitations of the laws of the State of California, and subject to any limitations of the Articles of Incorporation or Bylaws regarding actions which require approval of the Governmental Member Representatives and Honorary Members. Each committee or council shall be under the direction of the Board and shall have such authority as shall be delegated and prescribed by the Board.

11.3 Nominating Committee - There shall be a Nominating Committee chaired by the Immediate Past President and consisting of Governmental Member Representatives and/or Honorary Members having a reasonably distributed geographical representation. The Board of Directors shall establish policies governing the Nominating Committee and the conduct of elections. The Nominating Committee, excluding the Chairperson, shall have no more than one Governmental Member Representative or Honorary Member from any one state.

11.4 Meetings of Committees - Except as otherwise provided by these Bylaws, committees and councils shall comply with the policies established by the Board of Directors.

ARTICLE XII — CHAPTERS

12.1 Organization - The Council shall encourage and recognize the establishment of regional, state, student, professional, local area and international chapter organizations of its Members, the purpose of which shall be the furtherance of the objectives of the Council. Applications for the establishment of a chapter, together with a copy of the proposed chapter Bylaws and a list of those who have agreed to become Members of the chapter, shall be submitted to the Board of Directors for approval. The chapter shall be established upon approval by the Board of Directors.

12.2 Management - All chapters shall be managed in accordance with policies established by the Board of Directors.

ARTICLE XIII — AUDITING AND REPORTS

13.1 Fiscal Year - The fiscal year of the Council shall be as determined by the Board of Directors.

13.2 Audit - There shall be an audit of the activities and financial affairs of the Council at the end of each fiscal year by an independent auditor selected by the Chief Executive Officer with the advice and consent of the Board of Directors. Such audit shall be submitted to the Board of Directors.

ARTICLE XIV — INDEMNIFICATION, INSURANCE AND DIRECTOR LIABILITY

14.1 Definitions - For the purposes of this Article XIV, “agent” means any person who is or was a director, officer, employee, or other agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, foundation, or other enterprise, or was a director, officer, employee, or agent of a foreign or domestic corporation which was a predecessor corporation of the Corporation or of another enterprise at the request of such predecessor corporation; “proceeding” means any threatened, pending, or completed action or proceeding, whether civil, criminal, administrative, or investigative; and “expenses” includes without limitation attorneys’ fees and any expenses of establishing a right to indemnification under Sections 14.4 or 14.5(b) of these Bylaws.
14.2 Indemnification in Actions by Third Parties - The Corporation shall have power to indemnify any person who was or is a party to, or is threatened to be made a party to, any proceeding (other than an action by or in the right of the Corporation to procure a judgment in its favor, an action brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or an action brought by the Attorney General or a person granted relator status by the Attorney General for any breach of duty relating to the assets held in charitable trust) by reason of the fact that such person is or was an agent of the Corporation, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the Corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the corporation or that the person had reasonable cause to believe that the person’s conduct was unlawful.

14.3 Indemnification in Actions by or in the Right of the Corporation - The Corporation shall have power to indemnify any person who was or is a party to, or is threatened to be made a party to, any threatened, pending or completed action by or in the right of the Corporation, or brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the Corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interest of the Corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 14.3:

(a) In respect to any claim, issue or matter as to which such person shall have been adjudged to be liable to the Corporation in the performance of such person’s duty to the Corporation, unless and only to the extent that the court in which such proceeding is or was pending shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;

(b) Of amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

(c) Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval unless it is settled with the approval of the Attorney General.

14.4 Indemnification Against Expenses - To the extent that an agent of the Corporation has been successful on the merits in defense of any proceeding referred to in Sections 14.2 or 14.3 of these Bylaws or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

14.5 Required Determinations - Except as provided in Section 14.4 of these Bylaws, any indemnification under this Article XIV shall be made by the Corporation only if authorized in the specific case, upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 14.2 or 14.3 of these Bylaws, by:

(a) A majority vote of a quorum consisting of Directors who are not parties to such proceeding; or

(b) The court in which such proceeding is or was pending upon application made by the Corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by the Corporation.

14.6 Advance of Expenses - Expenses incurred in defending any proceeding may be advanced by the Corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article XIV.
14.7 **Other Indemnification** - No agreement made by the Corporation to indemnify its (or its subsidiaries’) Directors or Officers shall be valid unless such agreement is consistent with this Article XIV. In the event of any inconsistencies between this Article XIV and any other provisions regarding indemnification of Directors and Officers by the Corporation, this Article XIV shall prevail. Nothing contained in this Article XIV shall affect any right to indemnification held by persons other than Directors and Officers.

14.8 **Forms of Indemnification Not Permitted** - No indemnification or advance shall be made under this Article XIV, except as provided in Section 14.4 or 14.5(b), in any circumstances where it appears:

(a) That it would be inconsistent with a provision of the Articles of Incorporation, these Bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

14.9 **Nonpaid Directors** - Except as provided in Section 5233 or 5237 of the California Nonprofit Public Benefit Corporation Law (or any successor provisions thereto), there shall be no monetary liability on the part of, and no cause of action for damages shall be asserted against, any nonpaid Director, including any nonpaid Director who is also a nonpaid Officer of the corporation, based upon any alleged failure to discharge the person’s duties as Director or Officer if the duties are performed in a manner that meets all of the following criteria:

(a) The duties are performed in good faith;

(b) The duties are performed in a manner such Director believes to be in the best interests of the Corporation; and

(c) The duties are performed with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

14.10 **Insurance** - The Corporation shall have power to purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent’s status as such whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this Article XIV; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of Section 5233 of the California Nonprofit Public Benefit Corporation Law (or any successor provision thereto).

14.11 **Nonapplicability to Fiduciaries of Employee Benefit Plans** - This Article XIV does not apply to any proceeding against any Director, investment manager, or other fiduciary of an employee benefit plan in such person’s capacity as such, even though such person may also be an agent of the Corporation as defined in Section 14.1 of these Bylaws. The Corporation shall have power to indemnify such Director, investment manager, or other fiduciary to the extent permitted by subdivision (f) of Section 207 of the California General Corporation Law.

If any part of this Article XIV shall be found in any action, suit or proceeding to be invalid or ineffective, the validity and the effectiveness of the remaining parts shall not be affected.

**ARTICLE XV — AUTHORITY AND BENEFIT**

15.1 **No Benefit to Any Individual** - No part of the net earnings, if any, of this Council shall inure to the benefit of any member or other individual, and no gain, profit, or dividends shall ever be distributed to any member of this Council or inure to the benefit of any private persons, except as provided for in these Bylaws.

15.2 **No Authority to Act** - A member or chapter or any officer or member thereof shall not participate in or purport to have authority to act on behalf of or bind this Corporation to any legal obligations or liability, except as provided in these Bylaws, or resolution or policy of the Board of Directors.

**ARTICLE XVI — DISSOLUTION**

In the event of a dissolution or final liquidation of the Council, all of the remaining assets and property of the Council shall, after paying or making provision for the payment of all of the liabilities or obligations of the Council and for necessary expenses thereof, be transferred to one or more organizations which will (i) dedicate such assets and property to public and/or charitable purposes, and (ii) qualify as tax exempt organizations under Section 501(c)(3), Section 501(c)(4), or Section 501(c)(6) of the Code.
ARTICLE XVII — RULES OF ORDER

Roberts Rules of Order shall govern all aspects of a parliamentary nature unless otherwise provided for by the Board of Directors.

ARTICLE XVIII — AMENDMENTS TO BYLAWS

18.1  Proposed amendments to these Bylaws, to be considered at an Annual Business Meeting, shall be signed by at least ten Governmental Member Representatives and shall be presented to the Board of Directors at least 90 days prior to the opening of an Annual Business Meeting or must be proposed through resolution of at least ten of the Members of the Board of Directors at least 90 days prior to the opening of an Annual Business Meeting.

18.2  Notice of Actions - The Board of Directors shall cause proposed amendments to the Bylaws to be printed in the Annual Business Meeting notice and shall present its recommendations, if any, at the Annual Business Meeting. These proposed amendments may be discussed and amended at the Annual Business Meeting, and if passed by a two-thirds vote of those Governmental Member Voting Representatives present, shall be sent by ballot, as amended on the floor, to all Governmental Member Representatives of the Council for ratification. To be considered, the ballots submitted by the Governmental Member Representatives shall be received within 30 days of distribution. A two-thirds majority of the ballots submitted by Governmental Member Voting Representatives is required for adoption. The returns shall be certified by the President if the necessary majority for adoption is received.

18.3  Effective Date - The approved amendments become effective ten days thereafter unless otherwise provided in the amendment.

ARTICLE XIX — OPERATIVE DATE

19.1  General - These Bylaws shall be effective and operative upon the date designated by the Board as the date on which the consolidation of the operations of BOCA, ICBO and SBCCI and their respective controlled entities with the operations of this Corporation occurs.

19.2  Committees - Council committees in existence as of the operative date of these Bylaws to the extent permitted under these Bylaws shall not be deemed abolished by the adoption of these Bylaws, subject to the right of the Board of Directors to remove them.

19.3  Previous Action Remains in Effect - Upon the operative date of these Bylaws, all prior actions consistent with these Bylaws, whether pursuant to resolution or policy, of the Board of Directors, or any other committee, remain in effect until modified, repealed or otherwise superseded.

[History: The original ICC Bylaws were approved on July 24, 2002. Seven amendments were presented to the ICC Membership at the ABM on September 27, 2004. The amendments were approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on December 19, 2004, and became effective on December 29, 2004. One amendment was presented to the ICC Membership at the ABM on September 27, 2005. The amendment was approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on January 3, 2006 and became effective on January 13, 2006. Two amendments were presented to the ICC Membership at the ABM on September, 2006. The amendment was approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on April 5, 2007, and became effective on April 15, 2007. One amendment was presented to the ICC Membership at the ABM on October 2, 2007. The amendment was approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on January 23, 2008, and became effective on February 2, 2008. One amendment was presented to the ICC Membership at the ABM on September 16, 2008. The amendment was approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on January 12, 2009, and became effective on January 14, 2009. Two amendments were presented to the ICC Membership at the ABM on November 3, 2009. One amendment was approved and ratified by letter ballot sent to all Government Member Voting Representatives. The results of the election were certified by the ICC President on February 26, 2010. Four amendments were presented to the ICC Membership at the ABM on November 1, 2011. One amendment was approved and ratified by letter ballot sent to all Government Member Voting Representatives. The results of the election were certified by the ICC President on February 7, 2012.]
International Code Council, Inc. and Subsidiaries

Consolidated Financial Statements and Supplementary Information
For the Years Ended December 31, 2011 and 2010
International Code Council, Inc. and Subsidiaries

Consolidated Financial Statements
and Supplementary Information
For the Years Ended December 31, 2011 and 2010
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Independent Auditors’ Report

Board of Directors
International Code Council, Inc. and Subsidiaries

We have audited the accompanying consolidated statements of financial position of International Code Council, Inc. and its Subsidiaries (the “Council”) as of December 31, 2011 and 2010 and the related consolidated statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Council’s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council’s internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of International Code Council, Inc. and its Subsidiaries as of December 31, 2011 and 2010 and the changes in its consolidated net assets and its consolidated cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

BDO USA, LLP

April 19, 2012
Consolidated Financial Statements
### Consolidated Statements of Financial Position

**December 31,**

<table>
<thead>
<tr>
<th>Assets</th>
<th>2011</th>
<th>2010</th>
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<tr>
<td><strong>Current Assets</strong></td>
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<tr>
<td>Cash and cash equivalents</td>
<td>$7,227,672</td>
<td>$6,932,055</td>
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<td>Restricted cash and cash equivalents</td>
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<td>Investments</td>
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<td>Accounts receivable, net of allowance for doubtful accounts of</td>
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<td>$995,000 and $1,015,000, respectively</td>
<td>4,544,311</td>
<td>5,726,827</td>
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<td>Other receivables</td>
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<td>383,940</td>
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<td>Inventory, net</td>
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<td>3,365,525</td>
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<td>Prepaid expenses and deposits</td>
<td>552,279</td>
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<td><strong>Total current assets</strong></td>
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<td><strong>Property and Equipment</strong></td>
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<td>Land</td>
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<td>1,180,865</td>
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<td>Buildings</td>
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<td>13,784,458</td>
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<td>Building/leasehold improvements</td>
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<td>1,216,298</td>
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<td>Computers</td>
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<td>Furniture and fixtures</td>
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<td>Office equipment</td>
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<td>2,970,304</td>
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<td>Vehicles</td>
<td>73,184</td>
<td>73,183</td>
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<td>Construction in progress</td>
<td>24,354</td>
<td>549,168</td>
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<tr>
<td><strong>Less: accumulated depreciation and amortization</strong></td>
<td>(21,885,614)</td>
<td>(20,211,832)</td>
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<td><strong>Net Property and Equipment</strong></td>
<td>10,237,221</td>
<td>10,633,128</td>
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<td><strong>Intellectual Property and Other Intangible Assets, net</strong></td>
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<td>190,224</td>
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<td><strong>Total Assets</strong></td>
<td>$31,006,250</td>
<td>$32,653,682</td>
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<td>Liabilities and Net Assets</td>
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<td></td>
</tr>
<tr>
<td>---------------------------</td>
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<td>--</td>
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<tr>
<td><strong>Liabilities</strong></td>
<td>2011</td>
<td>2010</td>
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<td>Accounts payable</td>
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<td>Accrued expenses</td>
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<td>Deferred revenue</td>
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<td>Customer deposits</td>
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<td>Accrued employee benefits</td>
<td>3,340,603</td>
<td>3,197,213</td>
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<td><strong>Total Liabilities</strong></td>
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<td>17,168,968</td>
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<td><strong>Commitments (Notes 6 and 7)</strong></td>
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<tr>
<td><strong>Net Assets</strong></td>
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<tr>
<td>Unrestricted</td>
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<tr>
<td>Temporarily restricted</td>
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<tr>
<td><strong>Total Net Assets</strong></td>
<td>16,581,394</td>
<td>15,484,714</td>
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**Total Liabilities and Net Assets**

$31,006,250 $32,653,682

*See accompanying notes to the consolidated financial statements.*
International Code Council, Inc. and Subsidiaries

Consolidated Statements of Activities

<table>
<thead>
<tr>
<th>Year ended December 31,</th>
<th>Unrestricted</th>
<th>Temporarily Restricted</th>
<th>2011 Total</th>
<th>Unrestricted</th>
<th>Temporarily Restricted</th>
<th>2010 Total</th>
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<tr>
<td><strong>Support and Revenue</strong></td>
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<tr>
<td>Program services</td>
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<td>$30,637,608</td>
<td>-</td>
<td>$30,637,608</td>
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<td>Product sales</td>
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<td>25,621,260</td>
<td>-</td>
<td>25,621,260</td>
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<td>Other income</td>
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<td>1,001,882</td>
<td>-</td>
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<td>Support and contributions</td>
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<td>27,022</td>
<td>85,316</td>
<td>67,290</td>
<td>83,290</td>
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<td>Interest income</td>
<td>201,237</td>
<td>-</td>
<td>233,610</td>
<td>-</td>
<td>233,610</td>
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<tr>
<td>Net assets released from restrictions</td>
<td>15,500</td>
<td>(15,500)</td>
<td>0</td>
<td>15,500</td>
<td>(15,500)</td>
<td></td>
</tr>
<tr>
<td><strong>Total revenue</strong></td>
<td>$59,358,916</td>
<td>11,522</td>
<td>59,370,438</td>
<td>57,577,150</td>
<td>500</td>
<td>57,577,650</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Programs/member services</td>
<td>42,363,327</td>
<td>-</td>
<td>39,916,859</td>
<td>-</td>
<td>39,916,859</td>
<td></td>
</tr>
<tr>
<td>Administrative/support services</td>
<td>11,236,305</td>
<td>-</td>
<td>11,528,494</td>
<td>-</td>
<td>11,528,494</td>
<td></td>
</tr>
<tr>
<td>Cost of product</td>
<td>4,841,165</td>
<td>-</td>
<td>6,856,981</td>
<td>-</td>
<td>6,856,981</td>
<td></td>
</tr>
<tr>
<td><strong>Total expenses</strong></td>
<td>$58,440,797</td>
<td>-</td>
<td>58,302,334</td>
<td>-</td>
<td>58,302,334</td>
<td></td>
</tr>
<tr>
<td><strong>Increase (Decrease) in Net Assets Before</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrealized Gain on Investments</td>
<td>918,119</td>
<td>11,522</td>
<td>929,641</td>
<td>(725,184)</td>
<td>500</td>
<td>(724,684)</td>
</tr>
<tr>
<td>Unrealized gain on Investments</td>
<td>167,039</td>
<td>-</td>
<td>98,009</td>
<td>-</td>
<td>98,009</td>
<td></td>
</tr>
<tr>
<td><strong>Increase (Decrease) in Net Assets</strong></td>
<td>1,085,158</td>
<td>11,522</td>
<td>1,096,680</td>
<td>(627,175)</td>
<td>500</td>
<td>(626,675)</td>
</tr>
<tr>
<td><strong>Net Assets, beginning of year</strong></td>
<td>15,359,000</td>
<td>125,714</td>
<td>15,484,714</td>
<td>15,986,175</td>
<td>125,214</td>
<td>16,111,389</td>
</tr>
<tr>
<td><strong>Net Assets, end of year</strong></td>
<td>$16,444,158</td>
<td>$137,236</td>
<td>$16,581,394</td>
<td>$15,359,000</td>
<td>$125,714</td>
<td>$15,484,714</td>
</tr>
</tbody>
</table>

See accompanying notes to the consolidated financial statements.
## International Code Council, Inc. and Subsidiaries

### Consolidated Statements of Cash Flows

<table>
<thead>
<tr>
<th>Year ended December 31,</th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash Flows From Operating Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase (decrease) in net assets</td>
<td>$1,096,680</td>
<td>$(626,675)</td>
</tr>
<tr>
<td>Adjustments to reconcile increase (decrease) in net assets to net cash provided by operating activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation and amortization</td>
<td>1,814,800</td>
<td>1,210,614</td>
</tr>
<tr>
<td>Provision for doubtful accounts</td>
<td>336,865</td>
<td>230,000</td>
</tr>
<tr>
<td>Write-off of obsolete inventory</td>
<td>889,088</td>
<td>399,491</td>
</tr>
<tr>
<td>Gain on disposal of fixed assets</td>
<td>(2,580)</td>
<td>(425)</td>
</tr>
<tr>
<td>Unrealized gain on investments</td>
<td>(167,039)</td>
<td>(98,009)</td>
</tr>
<tr>
<td><strong>Changes in assets and liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted cash and cash equivalents</td>
<td>22,857</td>
<td>(1,786)</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>845,651</td>
<td>(2,810,974)</td>
</tr>
<tr>
<td>Other receivables</td>
<td>349,293</td>
<td>(262,020)</td>
</tr>
<tr>
<td>Inventory</td>
<td>(72,600)</td>
<td>977,488</td>
</tr>
<tr>
<td>Prepaid expenses and deposits</td>
<td>(31,700)</td>
<td>(35,701)</td>
</tr>
<tr>
<td>Accounts payable</td>
<td>(512,261)</td>
<td>755,638</td>
</tr>
<tr>
<td>Accrued expenses</td>
<td>(479,315)</td>
<td>1,436,267</td>
</tr>
<tr>
<td>Deferred revenue</td>
<td>(1,487,780)</td>
<td>(662,282)</td>
</tr>
<tr>
<td>Customer deposits</td>
<td>(408,146)</td>
<td>442,325</td>
</tr>
<tr>
<td>Accrued employee benefits</td>
<td>143,390</td>
<td>139,092</td>
</tr>
<tr>
<td><strong>Net cash provided by operating activities</strong></td>
<td>2,337,203</td>
<td>1,093,043</td>
</tr>
<tr>
<td><strong>Cash Flows From Investing Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchases of property and equipment</td>
<td>(1,379,376)</td>
<td>(2,088,973)</td>
</tr>
<tr>
<td>Sales of investments</td>
<td>1,217,478</td>
<td>1,731,749</td>
</tr>
<tr>
<td>Purchases of investments</td>
<td>(1,879,688)</td>
<td>(2,907,259)</td>
</tr>
<tr>
<td><strong>Net cash used in investing activities</strong></td>
<td>(2,041,586)</td>
<td>(3,264,483)</td>
</tr>
<tr>
<td><strong>Net Increase (Decrease) in Cash and Cash Equivalents</strong></td>
<td>295,617</td>
<td>(2,171,440)</td>
</tr>
<tr>
<td><strong>Cash and Cash Equivalents, at beginning of year</strong></td>
<td>6,932,055</td>
<td>9,103,495</td>
</tr>
<tr>
<td><strong>Cash and Cash Equivalents, at end of year</strong></td>
<td>$7,227,672</td>
<td>$6,932,055</td>
</tr>
</tbody>
</table>

*See accompanying notes to the consolidated financial statements.*
1. Summary of Accounting Policies

Nature of Organization

The International Code Council, Inc. ("ICC") and Subsidiaries (the "Council"), a membership association dedicated to building safety and fire prevention, develops codes used to construct residential and commercial buildings, including homes and schools.

The Council was created in 2003 from the merger of three regional code councils: Building Officials and Code Administrators International, Southern Building Code Congress International and the International Conference of Building Officials. As a result of the merger, International Code Council, Inc. is the sole statutory member of ICC Evaluation Service, Inc. ("ICC-ES"), International Accreditation Services, Inc. ("IAS") and International Code Council Foundation, Inc. ("ICCF"). Each entity has a separate board, distinct programs, and revenue stream.

Effective July 30, 2010, all assets and liabilities of ICC-ES were sold for $7,400,000 to Evaluation Services LLC ("ES, LLC") formerly known as ES Acquisition Co, LLC, a Delaware limited liability company formed on March 9, 2010. ES, LLC is a wholly-owned subsidiary of ICC who is also the sole member of ES, LLC. ICC-ES is inactive.

Principles of Consolidation

These consolidated financial statements include all of the accounts of the aforementioned entities. All material intercompany transactions have been eliminated.

Concentration of Risk

The Council maintains its primarily non-interest-bearing cash in bank deposit accounts which, at times, may exceed federally insured limits. The Council has not experienced any losses in such accounts. Management believes that the Council is not exposed to any significant credit risk on cash. All non-interest-bearing cash balances were fully insured at December 31, 2011 due to a temporary federal program in effect from December 31, 2010 through December 31, 2012. Under the program, there is no limit to the amount of insurance for eligible accounts. Beginning in 2013, insurance coverage will revert to $250,000 per depositor at each financial institution and the Council’s non-interest-bearing cash balances may again exceed federally insured limits.

Cash and Cash Equivalents

For purposes of the statements of cash flows, the Council considers all highly liquid investments purchased with a maturity of three months or less to be cash equivalents.

Investment Valuation

The investments of the Council are reported at fair value. The fair value of a financial instrument is the amount that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date (the exit price).

Mutual Funds - Mutual funds’ fair values are determined by reference to the fund’s underlying assets which are principally marketable equity and fixed income securities. Shares held in mutual
funds that trade on national securities exchanges are valued at their trading price and are classified within Level 1 of the valuation hierarchy as described in Note 2.

**Government/Corporate Bonds** - Bonds consist of securities traded in markets that are not considered active and are valued based on quoted market prices, broker or dealer quotations, or alternative pricing sources with reasonable levels of price transparency. Securities that trade infrequently and therefore have little or no price transparency are valued using the Council’s investment manager’s best estimates. These investments are classified within Level 2 of the valuation hierarchy as described in Note 2.

**Accounts Receivable**

Accounts receivable arise during the normal course of business from the sale of publications as well as educational, accreditation and technical services. It is the policy of management to review the outstanding accounts receivable at year-end, as well as the bad debt write-offs experienced in the past, and establish an allowance for uncollectible amounts. Membership dues are invoiced at the beginning of the respective membership period.

**Other Receivables**

Other receivables arise from grants earned assisting foreign governments in developing or improving building codes and royalties earned but not yet received.

**Inventory**

Inventory is stated at the lower of cost or market using the first-in, first-out method. The inventory consists of publications and other finished goods. Shipping and handling costs are reflected in cost of product. Publications printed internally include only the material cost to print the publication or manual. An inventory obsolescence reserve has been established to recognize that older publications may no longer be saleable. The obsolescence reserve was approximately $1,530,000 and $1,739,000 as of December 31, 2011 and 2010, respectively.

**Property and Equipment**

Building, equipment and land are carried at cost. Depreciation is computed on the straight-line method over 5 - 7 years for office and computer equipment, vehicles and furniture and fixtures; 20 years for building improvements; and 40 years for buildings. Amortization of building/leasehold improvements is provided using the straight-line method over the shorter of the useful life of the property being amortized or the term of the lease.

Maintenance, repairs and minor renewals are expensed as incurred. When fixed assets are retired or otherwise disposed of, the costs and related accumulated depreciation are removed from the respective accounts and any gain or loss on disposition is credited or charged to operations.

During 2011, the Council listed its Whittier, California building for sale for $5,500,000. The net book value of the building on the Council’s balance sheet at December 31, 2011 is approximately $936,000.
**Intangible Assets**

Intangible assets with estimable useful lives are amortized on a straight-line basis over their respective estimated useful lives of 15 years. Management represents this method which approximates the fair value of the asset.

On an ongoing basis, the Council reviews their definite-lived intangibles and other long-lived assets for impairment whenever events or circumstances indicate that the carrying amounts may be overstated. The Council recognizes impairment losses if the undiscounted cash flows expected to be generated by the assets are less than the carrying value of the related asset. The impairment loss adjusts the assets to fair value. As of December 31, 2011 and 2010, management believes that no such impairments existed.

**Net Assets**

ICC, ES, LLC, ICC-ES, and IAS report information regarding its financial position and activities according to one class of net assets: unrestricted.

ICCF reports information regarding its financial position and activities according to two classes of net assets: unrestricted and temporarily restricted.

Unrestricted net assets include resources which are not subject to donor-imposed restrictions plus those resources for which donor-imposed restrictions have been satisfied. Contributions are reported as increases in the appropriate category of net assets. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments are reported in the statements of activities as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulations or by law.

Satisfaction of temporarily restricted net assets (i.e., the donor-stipulated purpose has been fulfilled or the stipulated time period has elapsed) is reported as a reclassification from temporarily restricted net assets to unrestricted net assets. Where the stipulation of the temporarily restricted net assets is fulfilled in the same year as the original contribution, the contribution is recorded as unrestricted revenue. At December 31, 2011 and 2010, temporarily restricted net assets were primarily related to donations designated for scholarships. Amounts are released from restriction as the funds are spent toward the specific-restricted purpose or the time period has elapsed. Permanently restricted net assets are subject to donor-imposed restrictions which will never lapse, thus requiring that the funds be retained permanently. The Council does not have any permanently restricted net assets.

**Revenue Recognition**

Revenues are recognized when earned. Annual member dues are earned on a pro rata basis over the period of the membership term. Fees for service activities are earned at the time the services are performed and billed. Monies received for activities that have not yet taken place are recognized as deferred revenue.

ES, LLC and ICC-ES have three primary sources of evaluation revenue: new report, report renewals with changes and report renewals with no changes. All reports require a deposit prior to commencing an evaluation service. Many customers submit deposits based on the total proposal or include anticipated renewal fees in their payment. As a result, ES, LLC and ICC-ES receive monies
in excess of initial invoices and reflect these monies as customer deposits on the statements of financial position.

ES, LLC and ICC-ES commence recognition of revenue when the report progresses to the engineering review stage and continues to be earned ratably over the report preparation period ranging from five to sixteen months. For new reports and report renewals with changes, ES, LLC and ICC-ES hold back 25% of the project’s fees until the report is released. Deferred revenue consists of billings for evaluation services which have not been completed as of the financial statement date. Fees for further studies of an existing evaluation are treated as income in the period the services are rendered.

Entities that are accredited by IAS pay a fee to maintain and renew the accreditation. Accreditation renewals last from 1 to 3 years and IAS recognizes income over the life of the accreditation. Any fees received in advance of the renewal period are recorded as deferred revenue to be recognized over the future appropriate periods.

**Investment Income**

Realized and unrealized gains and losses from changes in market values are reflected in the statements of activities.

Investment sales and purchases are recorded on a trade-date basis, which results in both investment receivables and payables on unsettled investment trades. Interest income is recorded as earned on an accrual basis.

**Income Taxes**

ICC and its subsidiaries are not-for-profit organizations that are exempt from income taxes. IAS and ICC-ES are exempt under Section 501(c)(4) of the Internal Revenue Code (“IRC”). ICC and ES, LLC are exempt under Section 501(c)(6) of the IRC and ICCF is exempt under Section 501(c)(3) of the IRC. Accordingly, no provision for income taxes has been reflected in the consolidated financial statements. Under comparable state law, ICC and its subsidiaries are also tax exempt.

**Uncertainty in Income Taxes**

The Council follows the provisions of Accounting Standards Codification (“ASC”) 740-10-25, “Income Taxes,” which requires that realization of an uncertain income tax position must be “more likely than not” (i.e. greater than 50% likelihood of receiving benefit) before it can be recognized in the financial statements. Further, ASC 740-10-25 prescribes the benefit to be recorded in the financial statements as the amount most likely to be realized assuming a review by the tax authorities having all relevant information and applying current conventions. ASC 740-10-25 also clarifies the financial statement classification of tax related penalties and interest and sets forth disclosures regarding unrecognized tax benefits. The Council does not believe there are any unrecognized tax benefits that should be recorded. No interest or penalties were included in the consolidated statements of activities for the years ended December 31, 2011 or 2010. Tax years going back to 2008 remain open to examination. Should the Council need to accrue interest or penalties on uncertain tax positions, it would recognize the interest as interest expense and the penalties as other expenses.
Functional Allocation of Expenses

In the consolidated statements of activities, salaries and related expenses are first charged to the various programs and supporting services on the basis of actual expense. Expenses are then allocated based on headcount, percentage of revenue or actual usage to programs and administrative categories.

Use of Estimates

The preparation of consolidated financial statements in conformity with generally accepted accounting principles in the United States requires management to make estimates and assumptions affecting the amounts reported in the consolidated financial statements and accompanying notes. Actual results could differ from the estimates.

Reclassifications

Certain reclassifications have been made to the 2010 amounts to conform to the 2011 classifications.

2. Investments

In accordance with ASC 820-10 "Fair Value Measurements," fair value is defined as the price that the Council would receive upon selling an investment in an orderly transaction to an independent buyer in the principal or most advantageous market of the investment. ASC 820-10 established a three-tier hierarchy to maximize the use of observable market data and minimize the use of unobservable inputs and to establish classification of fair value measurements for disclosure purposes. Inputs refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs reflect the assumptions market participants would use in pricing the asset or liability based upon market data obtained from sources independent of the reporting entity. Unobservable inputs reflect the reporting entity’s own assumptions of what market participants would use in pricing the asset or liability based upon the best information available. The three-tier hierarchy of inputs is summarized in the three broad levels listed below.

Level 1 - Quoted prices in active markets for identical investments,

Level 2 - Other significant observable inputs (including quoted prices for similar investments, interest rates, credit risk, etc.),

Level 3 - Significant unobservable inputs (including the entity’s own assumptions in determining the fair value of investments).
Investments consist of the following:

<table>
<thead>
<tr>
<th>Investment Assets at Fair Value</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mutual Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ishares Iboxx</td>
<td>$ 2,793,815</td>
<td>$ -</td>
<td>-</td>
<td>$ 2,793,815</td>
</tr>
<tr>
<td>Ishares Barclays</td>
<td>937,999</td>
<td>-</td>
<td>-</td>
<td>937,999</td>
</tr>
<tr>
<td>Vanguard Short-Term</td>
<td>1,210,957</td>
<td>-</td>
<td>-</td>
<td>1,210,957</td>
</tr>
<tr>
<td>PIMCO Total Return Fund</td>
<td>567,730</td>
<td>-</td>
<td>-</td>
<td>567,730</td>
</tr>
<tr>
<td><strong>Total Mutual Funds</strong></td>
<td>5,510,501</td>
<td>-</td>
<td>-</td>
<td>5,510,501</td>
</tr>
<tr>
<td><strong>Bonds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corporate Bond - General Electric</td>
<td>-</td>
<td>98,017</td>
<td>-</td>
<td>98,017</td>
</tr>
<tr>
<td><strong>Total Investments at Fair Value</strong></td>
<td>$ 5,510,501</td>
<td>$ 98,017</td>
<td>-</td>
<td>$ 5,608,518</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Investment Assets at Fair Value</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mutual Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ishares Iboxx</td>
<td>$ 2,445,725</td>
<td>$ -</td>
<td>-</td>
<td>$ 2,445,725</td>
</tr>
<tr>
<td>Ishares Barclays</td>
<td>480,615</td>
<td>-</td>
<td>-</td>
<td>480,615</td>
</tr>
<tr>
<td>PIMCO Total Return Fund</td>
<td>755,165</td>
<td>-</td>
<td>-</td>
<td>755,165</td>
</tr>
<tr>
<td><strong>Total Mutual Funds</strong></td>
<td>3,681,505</td>
<td>-</td>
<td>-</td>
<td>3,681,505</td>
</tr>
<tr>
<td><strong>Bonds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Government Bond - FHLMC</td>
<td>-</td>
<td>1,004,430</td>
<td>-</td>
<td>1,004,430</td>
</tr>
<tr>
<td>Corporate Bond - General Electric</td>
<td>-</td>
<td>93,334</td>
<td>-</td>
<td>93,334</td>
</tr>
<tr>
<td><strong>Total Bonds</strong></td>
<td>-</td>
<td>1,097,764</td>
<td>-</td>
<td>1,097,764</td>
</tr>
<tr>
<td><strong>Total Investments at Fair Value</strong></td>
<td>$ 3,681,505</td>
<td>$ 1,097,764</td>
<td>-</td>
<td>$ 4,779,269</td>
</tr>
</tbody>
</table>

3. Intellectual Property and Other Intangible Assets, Net

Intangible assets include intellectual property, copyrights and trademarks associated with the base international codes. Intangible assets consist of the following:

<table>
<thead>
<tr>
<th>December 31,</th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patents and trademarks</td>
<td>$ 493,439</td>
<td>$ 493,439</td>
</tr>
<tr>
<td>Intellectual property</td>
<td>50,000</td>
<td>50,000</td>
</tr>
<tr>
<td>Copyrights</td>
<td>22,386</td>
<td>22,386</td>
</tr>
<tr>
<td>Other</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>570,825</td>
<td>570,825</td>
</tr>
<tr>
<td>Less accumulated amortization</td>
<td>(417,538)</td>
<td>(380,601)</td>
</tr>
<tr>
<td><strong>Intangible assets, net</strong></td>
<td>$ 153,287</td>
<td>$ 190,224</td>
</tr>
</tbody>
</table>
4. Accrued Employee Benefits

The Council permits employees to accumulate and carryforward vacation as well as sick leave. The Council’s policy limits the accumulation of sick leave to 180 days and limits vacation pay to twice the employee’s annual vacation accrual. The amount of existing vacation and sick leave remaining as of December 31, 2011 and 2010 is approximately $3,141,000 and $3,134,000, respectively.

5. Retirement Plans

The International Conference of Building Officials (see Note 1) had a deferred compensation plan which came with its employees in the merger. Per the plan agreement, until distribution is made, an annual increase of 8% is credited to the account for earnings. The plan assets are maintained with the general assets of the Council. As of December 31, 2011 and 2010, the balance in the deferred compensation liability was approximately $332,893 and $372,166, respectively, included in accrued expenses in the consolidated statements of financial position. No compensation has been deferred into the plan since 1991.

During 2010, the Council’s upper management deferred a portion of their income, which resulted in a liability of approximately $194,000 as of December 31, 2010, included in accrued expenses on the statement of financial position. The total interest expense for the year ended December 31, 2010 was approximately $31,000. The liability was paid in 2011.

A contributory profit sharing plan has been adopted by the Council for all of its eligible employees. Annual contributions to the trust are payable at the discretion of the Council up to a maximum amount allowable by the Internal Revenue Service. The plan also has a 401(k) provision that allows the employees to contribute to the plan. Contributions by the Council to the plan for the years ended December 31, 2011 and 2010 totaled approximately $359,000 and $459,000, respectively.

6. Lease Obligations

As of December 31, 2011, the Council has entered into two principal operating leases for office space located in Washington, D.C. and a distribution warehouse in Lenexa, Kansas. The leases contain rent escalation clauses and also require payment for real estate taxes as well as other operating expenses and include renewal option clauses. Additionally, there are eight additional leases for office space in other states. Future minimum rental payments required under operating real property leases with non-cancelable lease terms are as follows:

<table>
<thead>
<tr>
<th>Year ending December 31,</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>$ 961,781</td>
</tr>
<tr>
<td>2013</td>
<td>984,476</td>
</tr>
<tr>
<td>2014</td>
<td>880,039</td>
</tr>
<tr>
<td>2015</td>
<td>660,144</td>
</tr>
<tr>
<td>2016</td>
<td>580,834</td>
</tr>
<tr>
<td></td>
<td><strong>$ 4,067,274</strong></td>
</tr>
</tbody>
</table>
Building, office and warehouse rent including taxes, maintenance and insurance for the years ended December 31, 2011 and 2010 was approximately $1,347,000 and $1,166,000, respectively.

As of December 31, 2010, the Council had also entered into numerous operating leases for equipment located throughout the United States. Future minimum rental payments required under operating equipment leases with noncancelable lease terms are as follows:

<table>
<thead>
<tr>
<th>Year ending December 31,</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>$ 178,495</td>
</tr>
<tr>
<td>2013</td>
<td>166,612</td>
</tr>
<tr>
<td>2014</td>
<td>165,425</td>
</tr>
<tr>
<td>2015</td>
<td>12,721</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 523,253</strong></td>
</tr>
</tbody>
</table>

Equipment rental expense for the years ended December 31, 2011 and 2010 was approximately $273,000 and $203,000, respectively.

7. Commitments

The Council has entered into numerous agreements with hotels and meeting facilities for their seminars and conferences. These agreements often include commitments for use of hotel space. As of December 31, 2011, the Council was responsible for commitments in amounts of approximately $142,159 and $254,641 that relate to the Spring Hearings Dallas and Annual Conference Portland, respectively.

During 2011 and 2010, Federal Alliance for Safe Homes, Inc. (“Flash, Inc.”) was paid $150,000 in fees and reimbursed $19,825 and $94,860 for expenses incurred, respectively. These expenses are included in outside services on the consolidated statements of activities. Additionally, the Council is committed to pay Flash, Inc. $12,500 per month through December 31, 2012.

One former executive of the Council receives payment under an employment contract that was approved by the Board of Directors at the time of his departure.

Under terms of the agreements, the former executive will receive the remaining payment of $90,000 in 2012.

During 2009, the Council entered into an agreement with T3 Information Systems that expired on April 30, 2011, but was extended through July 31, 2011, to design, configure and implement all modules related to the Microsoft Dynamics Great Plains application to meet the Council’s business objectives relating to budgeting, accounting and reporting. During 2011 and 2010, the Council paid T3 Information Systems approximately $634,000 and $562,000, respectively; $634,000 and $549,000 of these amounts were capitalized in computers and software and construction in progress, respectively on the consolidated statements of financial position. The project is essentially complete.

During 2009, the Council entered into an agreement with Webteks to perform a thorough review and analysis of the creative images and page layouts of the SharePoint platform-based website for
the Council. The Council incurred approximately $36,000 and $750,000 of costs related to this project for the years ended December 31, 2011 and 2010, respectively; all costs were capitalized.

8. Related-Party Transactions

Some board members act as training instructors or subcontractors to ICC and are paid a fee for their services. Fees paid to these board members during 2011 and 2010 amounted to approximately $24,000 and $20,000, respectively.

IAS also compensated two of its board directors approximately $0 and $18,000 for services rendered for the years ended December 31, 2011 and 2010, respectively.

9. Line of Credit

On January 6, 2011, the Council refinanced its line of credit with its existing bank. Maximum availability on the line of credit is $3,000,000 with a maturity date of March 1, 2013. The interest rate on the line of credit is at adjusted LIBOR, as defined in the line of credit agreement as LIBOR plus 1.75% and an unused fee of 0.05%. The line of credit is collateralized by substantially all of the Council’s Illinois assets and requires adherence to certain financial covenants. The Council was in compliance with these covenants as of December 31, 2011. At December 31, 2011 and 2010, there were no amounts outstanding on the line of credit.

10. Subsequent Events

The Council evaluated subsequent events through April 19, 2012, the date the financial statements were available to be issued. No material subsequent events have occurred through April 19, 2012 that required recognition or disclosure in these financial statements.
Independent Auditors’ Report on Supplementary Information

Our audits of the basic financial statements included in the preceding section of this report were conducted for the purpose of forming an opinion on those statements taken as a whole. The supplementary information in the following section of this report is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audits of the basic financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

BDO USA, LLP

April 19, 2012

BDO USA, LLP, a Delaware limited liability partnership, is the U.S. member of BDO International Limited, a UK company limited by guarantee, and forms part of the International BDO network of independent member firms.

BDO is the brand name for the BDO network and for each of the BDO Member Firms.
### Consolidating Statement of Financial Position

**Assets**

<table>
<thead>
<tr>
<th></th>
<th>ICC</th>
<th>ES LLC</th>
<th>ICC-ES</th>
<th>IAS</th>
<th>ICCF</th>
<th>Eliminations</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Cash and cash equivalents</td>
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<td></td>
<td>$ 7,227,672</td>
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<tr>
<td>Restricted cash and cash equivalents</td>
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<td></td>
<td>$ 99,278</td>
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<td>Investments</td>
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<td></td>
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<td>$4,544,311</td>
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<tr>
<td>Other receivables</td>
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<td>$34,647</td>
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<tr>
<td>Due from affiliate</td>
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<td></td>
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<td>$(23,861,268)</td>
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<tr>
<td>Inventory</td>
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<td></td>
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<td>$2,549,037</td>
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<td>Prepaid expenses and deposits</td>
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<td>$2,337</td>
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<td>$3,709</td>
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<td><strong>Total Current Assets</strong></td>
<td>$20,645,128</td>
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<td>$3,357,704</td>
<td></td>
<td>$1,251,060</td>
<td>$(23,861,268)</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>$20,615,742</td>
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<tr>
<td><strong>Property and Equipment</strong></td>
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</tr>
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<td>Land</td>
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<td></td>
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<td>Buildings</td>
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<td>Building/leasehold improvements</td>
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<td></td>
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<td>Computers</td>
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<td></td>
<td></td>
<td></td>
<td>$9,753,226</td>
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<tr>
<td>Furniture and Fixtures</td>
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<td></td>
<td></td>
<td></td>
<td>$2,793,495</td>
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<td>Office equipment</td>
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<td>$3,127,178</td>
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<td>Vehicles</td>
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<td>$73,184</td>
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<td>Construction in progress</td>
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<td></td>
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<td>$24,354</td>
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<tr>
<td></td>
<td>$27,176,657</td>
<td>$223,802</td>
<td></td>
<td>$4,722,376</td>
<td>$32,122,835</td>
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<td></td>
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<tr>
<td><strong>Net Property and Equipment</strong></td>
<td>$8,722,999</td>
<td>$17,182</td>
<td></td>
<td>$1,497,040</td>
<td>$10,237,221</td>
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<tr>
<td>Intellectual Property and Other Intangible Assets, net</td>
<td>$153,287</td>
<td></td>
<td></td>
<td></td>
<td>$153,287</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$29,521,414</td>
<td>$13,570,378</td>
<td>$5,669,922</td>
<td>$3,357,704</td>
<td>$2,748,100</td>
<td>$(23,861,268)</td>
<td>$31,006,250</td>
</tr>
</tbody>
</table>

**Liabilities**

<table>
<thead>
<tr>
<th></th>
<th>ICC</th>
<th>ES LLC</th>
<th>ICC-ES</th>
<th>IAS</th>
<th>ICCF</th>
<th>Eliminations</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>$1,310,848</td>
<td>$89,133</td>
<td></td>
<td>$49,774</td>
<td>$37,418</td>
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<td>$1,487,173</td>
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<td>Due to affiliate</td>
<td>16,131,806</td>
<td>7,712,011</td>
<td>50</td>
<td></td>
<td>17,401</td>
<td>$(23,861,268)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued expenses</td>
<td>$2,318,927</td>
<td>$219,712</td>
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<td></td>
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<td>$2,538,639</td>
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<tr>
<td>Deferred revenue</td>
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<td>$3,495,297</td>
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<td>$640,294</td>
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<td>$6,203,260</td>
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<tr>
<td>Customer deposits</td>
<td>$213,473</td>
<td>$641,808</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$855,281</td>
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<tr>
<td>Accrued employee benefits</td>
<td>$3,240,603</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$3,240,603</td>
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<tr>
<td><strong>Total Liabilities</strong></td>
<td>$25,383,226</td>
<td>$12,157,961</td>
<td>50</td>
<td>$690,068</td>
<td>$54,819</td>
<td>$(23,861,268)</td>
<td>$14,424,856</td>
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</table>

**Net Assets**

<table>
<thead>
<tr>
<th></th>
<th>ICC</th>
<th>ES LLC</th>
<th>ICC-ES</th>
<th>IAS</th>
<th>ICCF</th>
<th>Eliminations</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>$4,138,188</td>
<td>$1,412,417</td>
<td>$5,669,872</td>
<td>$2,667,636</td>
<td>$2,556,045</td>
<td>$16,444,158</td>
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</tr>
<tr>
<td>Temporarily restricted</td>
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<td></td>
<td></td>
<td></td>
<td>$137,336</td>
<td>$137,336</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$4,138,188</td>
<td>$1,412,417</td>
<td>$5,669,872</td>
<td>$2,667,636</td>
<td>$2,493,281</td>
<td>$16,581,394</td>
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</table>

**Total Liabilities and Net Assets**

<table>
<thead>
<tr>
<th></th>
<th>ICC</th>
<th>ES LLC</th>
<th>ICC-ES</th>
<th>IAS</th>
<th>ICCF</th>
<th>Eliminations</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$29,521,414</td>
<td>$13,570,378</td>
<td>$5,669,922</td>
<td>$3,357,704</td>
<td>$2,748,100</td>
<td>$(23,861,268)</td>
<td>$31,006,250</td>
<td></td>
</tr>
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</table>
## Consolidating Statement of Activities

<table>
<thead>
<tr>
<th></th>
<th>ICC</th>
<th>ES LLC</th>
<th>ICC-ES</th>
<th>IAS</th>
<th>ICCF</th>
<th>Eliminations</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year ended December 31, 2011</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Support and Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program services</td>
<td>$13,460,839</td>
<td>$15,390,770</td>
<td>$ -</td>
<td>$3,352,509</td>
<td>$91,520</td>
<td>$(234,145)</td>
<td>$32,061,493</td>
</tr>
<tr>
<td>Product sales</td>
<td>25,672,227</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>25,672,227</td>
</tr>
<tr>
<td>Other income</td>
<td>1,289,458</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>471,215</td>
<td>1,760,673</td>
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<tr>
<td>Professional service agreement</td>
<td>498,300</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(498,300)</td>
<td>-</td>
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<td>Related party operating grant income</td>
<td>1,960,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(1,960,000)</td>
<td>-</td>
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<tr>
<td>Support and contributions</td>
<td>-</td>
<td>85,316</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>85,316</td>
<td>85,316</td>
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<td>Interest income</td>
<td>57,618</td>
<td>84,040</td>
<td>156,300</td>
<td>48,034</td>
<td>11,345</td>
<td>(156,300)</td>
<td>201,237</td>
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<tr>
<td><strong>Total revenue</strong></td>
<td>42,938,442</td>
<td>15,474,810</td>
<td>156,300</td>
<td>3,400,543</td>
<td>659,596</td>
<td>(3,259,453)</td>
<td>59,370,438</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Programs/member services</td>
<td>31,126,396</td>
<td>8,515,872</td>
<td>-</td>
<td>2,690,667</td>
<td>264,537</td>
<td>(234,145)</td>
<td>42,363,327</td>
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<td>Administrative/support services</td>
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<td>156,300</td>
<td>1,960,000</td>
<td>486,300</td>
<td>243,734</td>
<td>(3,025,308)</td>
<td>11,236,305</td>
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<tr>
<td>Cost of product</td>
<td>4,841,165</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>4,841,165</td>
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<tr>
<td><strong>Total expenses</strong></td>
<td>47,382,640</td>
<td>8,672,372</td>
<td>1,960,000</td>
<td>3,176,967</td>
<td>508,271</td>
<td>(3,259,453)</td>
<td>58,440,797</td>
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<tr>
<td><strong>(Decrease) Increase in Net Assets Before Unrealized</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gain on investments</td>
<td>(4,444,198)</td>
<td>6,802,438</td>
<td>(1,803,500)</td>
<td>223,576</td>
<td>151,325</td>
<td>-</td>
<td>929,641</td>
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<tr>
<td>Unrealized gain on investments</td>
<td>32,915</td>
<td>76,584</td>
<td>-</td>
<td>47,657</td>
<td>10,283</td>
<td>-</td>
<td>167,039</td>
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<tr>
<td><strong>(Decrease) Increase in Net Assets</strong></td>
<td>(4,411,683)</td>
<td>6,879,022</td>
<td>(1,803,500)</td>
<td>271,233</td>
<td>161,608</td>
<td>-</td>
<td>1,096,680</td>
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<tr>
<td>Net Assets, beginning of year</td>
<td>8,549,871</td>
<td>(5,466,605)</td>
<td>7,473,372</td>
<td>2,396,403</td>
<td>2,531,673</td>
<td>-</td>
<td>15,484,714</td>
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<tr>
<td>Net Assets, end of year</td>
<td>$4,138,188</td>
<td>$1,412,417</td>
<td>$5,669,872</td>
<td>$2,667,636</td>
<td>$2,693,281</td>
<td>-</td>
<td>$16,581,394</td>
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</table>
## Consolidated Schedules of Program Services

**Year ended December 31,**

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<thead>
<tr>
<th>Program Services</th>
<th>2011</th>
<th>2010</th>
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</thead>
<tbody>
<tr>
<td>Membership dues</td>
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<td>$3,912,917</td>
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<tr>
<td>Certification</td>
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<td>3,873,179</td>
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<tr>
<td>Training and education</td>
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<td>2,862,893</td>
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<tr>
<td>Architectural and engineering</td>
<td>347,512</td>
<td>345,741</td>
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<td>Conferences</td>
<td>493,980</td>
<td>466,348</td>
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<tr>
<td>Report and reexamination fees</td>
<td>21,334,857</td>
<td>19,176,530</td>
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**Total Program Services**

<p>|                   | $32,061,493 | $30,637,608 |</p>
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<thead>
<tr>
<th></th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Sales</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Code publications</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adoptable</td>
<td>$17,668,077</td>
<td>$17,173,715</td>
</tr>
<tr>
<td>Directly related to adoptable</td>
<td>6,018,745</td>
<td>4,270,697</td>
</tr>
<tr>
<td>Non-adoptable</td>
<td>1,854,006</td>
<td>3,962,639</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>25,540,828</td>
<td>25,407,051</td>
</tr>
<tr>
<td>Advertising</td>
<td>131,399</td>
<td>214,209</td>
</tr>
<tr>
<td><strong>Total Product Sales</strong></td>
<td>$25,672,227</td>
<td>$25,621,260</td>
</tr>
</tbody>
</table>
# Consolidated Schedules of Other Income

<table>
<thead>
<tr>
<th>Year ended December 31,</th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Other Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rental income</td>
<td>$360,725</td>
<td>$410,037</td>
</tr>
<tr>
<td>Royalties</td>
<td>907,482</td>
<td>578,135</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>79,378</td>
<td>13,285</td>
</tr>
<tr>
<td>Gain on disposition of assets</td>
<td>2,580</td>
<td>425</td>
</tr>
<tr>
<td><strong>Total Other Income</strong></td>
<td>$1,350,165</td>
<td>$1,001,882</td>
</tr>
</tbody>
</table>
# International Code Council, Inc. and Subsidiaries

## Consolidated Schedules of Functional Expenses

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Administrative and Support Services</strong></td>
<td><strong>Programs/</strong></td>
<td><strong>Organization</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Member</strong></td>
<td><strong>Information</strong></td>
</tr>
<tr>
<td><strong>Salaries</strong></td>
<td>$18,707,755</td>
<td>$753,861</td>
</tr>
<tr>
<td><strong>Outside services</strong></td>
<td>6,454,586</td>
<td>1,138,819</td>
</tr>
<tr>
<td><strong>Employee benefits</strong></td>
<td>3,918,311</td>
<td>153,259</td>
</tr>
<tr>
<td><strong>Meetings and travel</strong></td>
<td>2,740,097</td>
<td>122,525</td>
</tr>
<tr>
<td><strong>Depreciation and amortization</strong></td>
<td>1,478,282</td>
<td>66,102</td>
</tr>
<tr>
<td><strong>Payroll taxes</strong></td>
<td>1,277,223</td>
<td>50,986</td>
</tr>
<tr>
<td><strong>Travel</strong></td>
<td>1,093,660</td>
<td>13,177</td>
</tr>
<tr>
<td><strong>Rent</strong></td>
<td>1,096,966</td>
<td>49,051</td>
</tr>
<tr>
<td><strong>Marketing</strong></td>
<td>1,005,203</td>
<td>-</td>
</tr>
<tr>
<td><strong>Legal and accounting</strong></td>
<td>753,032</td>
<td>33,672</td>
</tr>
<tr>
<td><strong>Telephone</strong></td>
<td>624,905</td>
<td>27,943</td>
</tr>
<tr>
<td><strong>Taxes, licenses and fees</strong></td>
<td>485,795</td>
<td>21,723</td>
</tr>
<tr>
<td><strong>Equipment rental and maintenance</strong></td>
<td>439,238</td>
<td>19,641</td>
</tr>
<tr>
<td><strong>Bank/credit card fees</strong></td>
<td>373,143</td>
<td>14,994</td>
</tr>
<tr>
<td><strong>Building maintenance</strong></td>
<td>366,008</td>
<td>16,366</td>
</tr>
<tr>
<td><strong>Insurance</strong></td>
<td>279,230</td>
<td>12,486</td>
</tr>
<tr>
<td><strong>Bad debt</strong></td>
<td>336,865</td>
<td>-</td>
</tr>
<tr>
<td><strong>Utilities</strong></td>
<td>245,565</td>
<td>10,981</td>
</tr>
<tr>
<td><strong>Dues and subscriptions</strong></td>
<td>221,583</td>
<td>1,095</td>
</tr>
<tr>
<td><strong>Postage and shipping</strong></td>
<td>202,123</td>
<td>9,038</td>
</tr>
<tr>
<td><strong>Office supplies</strong></td>
<td>174,917</td>
<td>7,822</td>
</tr>
<tr>
<td><strong>Printing</strong></td>
<td>41,424</td>
<td>121</td>
</tr>
<tr>
<td><strong>Interest expense</strong></td>
<td>20,105</td>
<td>899</td>
</tr>
<tr>
<td><strong>Scholarships and grants paid</strong></td>
<td>15,500</td>
<td>-</td>
</tr>
<tr>
<td><strong>Sales tax</strong></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
<td>11,811</td>
<td>-</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td>$42,363,327</td>
<td>$5,254,561</td>
</tr>
</tbody>
</table>
# 2012 CONFERENCE SCHEDULE

Portland Convention Center  |  Portland, Oregon  |  October 20-28, 2012

## SATURDAY, OCTOBER 20

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 AM–5 PM</td>
<td>9th Annual Bob Fowler Motorcycle Ride*</td>
<td>Off Site</td>
</tr>
<tr>
<td>8:30 AM–6 PM</td>
<td>ICC Board Meeting</td>
<td>Doubletree Hotel – Pacific Northwest Ballroom</td>
</tr>
</tbody>
</table>

## SUNDAY, OCTOBER 21

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 AM–5 PM</td>
<td>IAS Board Meeting</td>
<td>C120-121</td>
</tr>
<tr>
<td>8 AM–5 PM</td>
<td>ES Board Meeting</td>
<td>C123</td>
</tr>
<tr>
<td>8 AM–5 PM</td>
<td>9th Annual Bob Fowler Motorcycle Ride*</td>
<td>Off Site</td>
</tr>
<tr>
<td>8:30 AM–5 PM</td>
<td>Nomination Committee Meeting</td>
<td>C125</td>
</tr>
<tr>
<td>1 PM–3 PM</td>
<td>Fire Services Membership Council Meeting</td>
<td>B113-114</td>
</tr>
<tr>
<td>1 PM–3 PM</td>
<td>Sustainable Membership Council Meeting</td>
<td>B110-111</td>
</tr>
<tr>
<td>1 PM–5 PM</td>
<td>Global Membership Council Meeting</td>
<td>B118-119</td>
</tr>
<tr>
<td>3 PM–5 PM</td>
<td>Building Official Membership Council Meeting</td>
<td>B115-116</td>
</tr>
<tr>
<td>3 PM–5 PM</td>
<td>PMG Official Membership Council Meeting</td>
<td>A108-109</td>
</tr>
<tr>
<td>7 PM–11 PM</td>
<td>Meet &amp; Greet the ICC Candidates</td>
<td>Sky Lounge, Red Lion Hotel</td>
</tr>
</tbody>
</table>

## MONDAY, OCTOBER 22

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 AM–8:15 AM</td>
<td>Chapter Presidents’ Breakfast</td>
<td>Oregon Ballroom</td>
</tr>
<tr>
<td>8:30 AM–11:30 AM</td>
<td>Opening Session / Candidates Forum</td>
<td>Hall A</td>
</tr>
<tr>
<td>11:45 AM–1 PM</td>
<td>Foundation Luncheon</td>
<td>Oregon Ballroom</td>
</tr>
<tr>
<td>1:30 PM–3:30 PM</td>
<td>Companion Orientation</td>
<td>Hall A</td>
</tr>
<tr>
<td>1:15 PM–2:45 PM</td>
<td>CDP Access Update</td>
<td>Hall A</td>
</tr>
<tr>
<td>1:15 PM–5:15 PM</td>
<td>Global Forum</td>
<td>B113-114</td>
</tr>
<tr>
<td>2 PM–7 PM</td>
<td>Exhibits</td>
<td>Hall B/C</td>
</tr>
<tr>
<td>2:30 PM–5 PM</td>
<td>Final Action Hearings</td>
<td>Hall A</td>
</tr>
<tr>
<td>4:30 PM–6 PM</td>
<td>ICC Regional Meetings</td>
<td>Rms B110, B112 B115, B116, B117, B118, B119, C120, C122, C123, C124, C125</td>
</tr>
<tr>
<td>5 PM–7 PM</td>
<td>Expo Opening Night Reception</td>
<td>Hall B/C</td>
</tr>
<tr>
<td>7 PM–11 PM</td>
<td>Welcome to Portland Event</td>
<td>World Forestry Center</td>
</tr>
</tbody>
</table>

## TUESDAY, OCTOBER 23

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 AM–11 AM</td>
<td>Annual Business Meeting Evaluation Service Advisory Committee</td>
<td>Hall A</td>
</tr>
<tr>
<td>8 AM–11 AM</td>
<td>Companions Tours</td>
<td>Off Site</td>
</tr>
<tr>
<td>9 AM–3:30 PM</td>
<td>Cracker Barrel Luncheon</td>
<td>Oregon Ballroom</td>
</tr>
<tr>
<td>11:15 AM–12:45 PM</td>
<td>Government Relations Forum</td>
<td>E145</td>
</tr>
<tr>
<td>1 PM–3 PM</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## TUESDAY, OCTOBER 23 (CONT.)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 PM–4:15 PM</td>
<td>Education Programs</td>
<td>Rms B114, D113 B115, B119, A108-109, B116, C123, B112, D139 C120-121, E141, D132, E143, B110, C126, C124, C125, D136</td>
</tr>
<tr>
<td>1 PM–4:15 PM</td>
<td>Building Department Accreditation Evaluator Forum</td>
<td>A108-109</td>
</tr>
<tr>
<td>1:30 PM–3:30 PM</td>
<td>Past Presiding Officers Meeting</td>
<td>E147</td>
</tr>
<tr>
<td>3:15 PM–5:15 PM</td>
<td>Major Jurisdiction Steering Committee</td>
<td>E146</td>
</tr>
<tr>
<td>4 PM–8 PM</td>
<td>Exhibits</td>
<td>Hall B/C</td>
</tr>
<tr>
<td>4:30 PM–6 PM</td>
<td>Delegate Photos</td>
<td>Hall B/C</td>
</tr>
<tr>
<td>5:45 PM–6:45 PM</td>
<td>WICED</td>
<td>F151</td>
</tr>
<tr>
<td>6 PM–8 PM</td>
<td>Exhibitors Reception</td>
<td>Hall B/C</td>
</tr>
</tbody>
</table>

## WEDNESDAY, OCTOBER 24

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 AM–9 AM</td>
<td>Membership Council Leadership</td>
<td>E142</td>
</tr>
<tr>
<td>8 AM–11:15 AM</td>
<td>Companion’s Breakfast Program</td>
<td>Chinese Gardens</td>
</tr>
<tr>
<td>8 AM–11:15 AM</td>
<td>Education Programs</td>
<td>Rms B114, D113 B115, B119, A108-109, B116, C123, B112, D139 C120-121, E141, D132, E143, B110, C126, C124, C125, D136</td>
</tr>
<tr>
<td>8 AM–11:15 AM</td>
<td>Best Practices: Lessons Learned from the BDA Program</td>
<td>A108-109</td>
</tr>
<tr>
<td>11:30 AM–1 PM</td>
<td>Awards Luncheon</td>
<td>Oregon Ballroom</td>
</tr>
<tr>
<td>1 PM–5 PM</td>
<td>Final Action Hearings</td>
<td>Hall A</td>
</tr>
<tr>
<td>6 PM–10 PM</td>
<td>Annual Banquet</td>
<td>Oregon Ballroom</td>
</tr>
<tr>
<td>10 PM–MIDNIGHT</td>
<td>Preview to Atlantic City 2013 Reception</td>
<td>Portland Ballroom</td>
</tr>
</tbody>
</table>

## THURSDAY, OCTOBER 25

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 AM–5 PM</td>
<td>Certification and Testing</td>
<td>A104</td>
</tr>
<tr>
<td>8 AM–9 PM</td>
<td>Final Action Hearings</td>
<td>Hall A</td>
</tr>
<tr>
<td>8:30 AM–5 PM</td>
<td>ICC Board Meeting</td>
<td>Doubletree Hotel – Pacific Northwest Ballroom</td>
</tr>
</tbody>
</table>

## FRIDAY, OCTOBER 26

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 AM–5 PM</td>
<td>Certification and Testing</td>
<td>A104</td>
</tr>
<tr>
<td>8 AM–9 PM</td>
<td>Final Action Hearings</td>
<td>Hall A</td>
</tr>
</tbody>
</table>

## SATURDAY, OCTOBER 27

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 AM–9 PM</td>
<td>Final Action Hearings</td>
<td>Hall A</td>
</tr>
</tbody>
</table>

## SUNDAY, OCTOBER 28

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 AM–8 PM</td>
<td>Final Action Hearings</td>
<td>Hall A</td>
</tr>
</tbody>
</table>
The names and addresses of the current Members of ICC are located at the Birmingham, Alabama office.
Please join us next year at:

2013 ANNUAL CONFERENCE AND GROUP B FINAL ACTION HEARINGS

Annual Conference: September 29 – October 2, 2013
Group B Final Action Hearings: October 2–9, 2013

Atlantic City Convention Center, Atlantic City, New Jersey