VISION
Protecting the health, safety, and welfare of people by creating better buildings and safer communities.

MISSION
Providing the highest quality codes, standards, products, and services for all concerned with the safety and performance of the built environment.
PRESIDENT’S LETTER

Dear ICC® Members,

How quickly a year goes by! It seems like just yesterday that I was sworn in as International Code Council® President and outlined my goals for the upcoming term. At that time, I told you that my top priority was to make ICC more member focused and customer oriented. I am proud to say that the organization is well on its way to achieving that and much more.

In the past 12 months, the International Code Council has begun implementation of its long-term business plan, Blueprint to the Future. We unveiled Blueprint last year and began putting the plan into action. Under ICC’s customer service initiative, we have enhanced our phone systems, web site, communication tools and more. We have implemented a company-wide customer service training program. We have secured and continue to look for new opportunities that help ICC provide greater value to its members and reaffirm that ICC is the building safety and fire prevention leader. I would like to thank our staff and members for their dedication to public safety. It is because of you that ICC continues to succeed.

In the past year, ICC has secured more code adoptions, conducted sell-out training programs, released dozens of new code-related products and added hundreds to its list of certified safety professionals. We’ve opened up new partnership opportunities at home and abroad, including working agreements with the Institute for Business and Home Safety, the Japan Conference of Building Officials and the Mexican National Commission of Housing Development.

I am pleased to report that ICC has become a much more inclusive association dedicated to building safety and fire prevention around the world.

Serving as your President has been the pinnacle of my career. I am honored to have represented the International Code Council throughout the world. I hope you are as proud to be part of the International Code Council as I am.

Frank P. Hodge, Jr.
President
International Code Council
Dear ICC Members,

At this time last year, ICC unveiled its new mission, vision and long-term business plan, Blueprint to the Future. I am pleased to report that the organization is moving forward with the implementation of the plan to the benefit of you, our members.

Following the Blueprint roadmap, the first year has been a developmental period that we are using to analyze and study new opportunities. This does not mean we have stood still. ICC created a new division, Business and Product Development, which is helping us to grow our business beyond codes and standards to better serve our members, customers and stakeholders. The Board members and staff have made concerted efforts to open up and improve lines of communications with a wide variety of stakeholders so as to explore new opportunities. We have also launched a company-wide customer service training program to create a new ICC service culture. This program will ensure that we remain a member-focused organization and will help us increase customer loyalty and satisfaction.

Although the books have not yet closed on our current fiscal year, ICC has performed well financially through the first seven months of 2005, generating $1.6 million in positive net margin. As the treasurer’s report will show, good cost controls across many expense categories have contributed to this year’s positive performance.

Under the leadership of Frank Hodge, ICC has become more connected to its membership than ever before. This year, ICC Board and staff members have visited more than 100 ICC chapters and regions around the country. We have also carried the message of better and safer building practices across borders—visiting Canada, Egypt, France, Germany, Mexico, Japan, India and Indonesia.

Our efforts this year have also become more outwardly focused, now that the consolidation is behind us. Rick Weiland, our COO, has worked diligently with the Board and staff to improve and develop new channels of communication with ICC members and building safety professionals throughout the world. These efforts have increased our reach through numerous customer-focused electronic publications going out to more than 60,000 stakeholders on a regular basis. The response has been tremendous, and hundreds of organizations and professionals have responded about their desire to participate more in ICC activities.

ICC’s message of a single family of codes continues to resonate. Nowhere is that more evident than in California, where the state’s building commission changed course and is on track to adopt the International Building, Residential and Fire Codes. Working together as a team, ICC’s staff, members and Board of Directors continue to propel the organization forward to improve building safety and fire prevention.

These and the many other accomplishments ICC has made this year would not have been possible without the support of our members and partners. Together, we have succeeded in laying the foundation for a stronger, safer future.

James L. Witt
Chief Executive Officer
International Code Council
The International Code Council had an outstanding year that has positioned the association for continued success. This reflects the efforts of the senior management team, the staff throughout the organization, as well as our volunteers.

Our team delivered on several key milestones, including the completion of our long-term business plan, development of a capital spending plan to address the organization's long-term needs, and the completion of several key technical activities in support of the ICC's public safety mission.

We also initiated and completed several internal business practice assessments designed to help us learn more about how our business runs. These assessments have helped the ICC develop a quality management system and employ industry-wide best practices. The ICC and its subsidiaries will continue to use this and other tools to support our commitment to improvement.

We have worked very hard with staff to blend the three cultures that created ICC into one that embraces the best practices of each to provide world-class customer service. This effort is paying off based on the results of our most recent customer service surveys. While the ICC has embarked on a growth strategy, our key goal is to maintain a close relationship with our members and stakeholders.

ICC continues to reach out to local, state and federal officials. One major initiative was Capitol Hill Day during which ICC leadership visited members of Congress to make them aware of ICC's mission and legislative priorities. Another key project was the timely delivery of Hurricane Preparedness Toolkits to members of Congress in hurricane-prone states prior to the start of the hurricane season.

Our new communication program has targeted a variety of stakeholders including members, other customers, and partners, both internal and external. The flagship of the program is our award-winning electronic newsletter, eNews, which is delivered by e-mail monthly to almost 60,000 recipients. We also have electronic newsletters specifically for partners and chapters. We are in the process of launching similar communication vehicles for our subsidiaries—ICC Evaluation Service™, International Accreditation Service™, and the ICC Foundation™.

The ICC management team is committed to delivering value-added service to members and all those concerned with the safety and performance of the built environment.

Rick P. Weiland
Chief Operating Officer
International Code Council

David deCourcy
General Counsel

Karl Meyers
Chief Financial Officer

Dominic Sims
Deputy Chief Operating Officer

ICC EXECUTIVE TEAM
PRESIDENT
Frank P. Hodge, Jr., C.B.O., M.C.P.
Director of Building and Fire Codes
Town of Hilton Head Island
Hilton Head Island, SC

SECRETARY/TREASURER
Wally Bailey, C.B.O.
Director, Development and Construction
City of Fort Smith
Ft. Smith, AR

VICE PRESIDENT
Henry L. Green
Executive Director
Dept. of Consumer & Industry Services
Bureau of Construction Codes & Fire Safety
Department of Labor & Economic Growth
Lansing, MI

IMMEDIATE PAST PRESIDENT
Anne R. vonWeller, C.B.O.
Chief Building Official
Murray City Corporation
Public Services Department
Murray, UT

Directors

Edwin M. Berkel, C.F.I.
Fire Marshal
Mehlville Fire Protection District
St. Louis, MO

Greg Johnson
Building Inspector
City of Saint Paul
Saint Paul, MN

James L. Brothers
Building Director
City of Decatur
Decatur, AL

John T. LaTorra
Building & Inspection Manager
City of Redwood City
Redwood City, CA
Terrence L. Cobb, C.B.O.
Director, Dept. of Codes Administration
Metropolitan Gov’t. of Nashville & Davidson Co
Nashville, TN

Ronald L. Lynn
Building Official
Clark County
Las Vegas, NV

John Darnall, C.B.O.
Assistant Director of Development Services
555 Israel Road SW
Tumwater, WA

James T. Ryan, C.B.O.
Codes Administrator
City of Overland Park
Overland Park, KS

William L. Duck, Jr., C.B.O.
Director of Inspections and Codes
City of Columbus
Columbus, GA

Kevin H. Scott
Deputy Fire Chief
Kern County Fire Department
Bakersfield, CA

William D. Dupler
Building Official
County of Chesterfield
Chesterfield, VA

Steven I. Shapiro, C.B.O.
Director of Codes Compliance
Department of Codes Compliance
City of Hampton
Hampton, VA

Gerald D. George, C.B.O.
Chief Building Official
Land Use Department, Building Safety and Inspection Division Services
Boulder County Courthouse Annex
Boulder, CO

Adolf A. Zubia
Fire Chief
City of Las Cruces
Las Cruces, NM
TREASURER’S REPORT—
2005 ON 2004 PERFORMANCE

As Secretary/Treasurer of the International Code Council, it is my privilege to report to the members on the financial status of the organization. Whereas 2003 was financially challenging as the company grew stronger and we worked through the many challenges of emerging from the consolidation of the three former model code organizations, 2004 represents the first full calendar and fiscal year for ICC as a consolidated entity. As indicated in the 2004 Audited Financial Statements, our first full year as ICC was financially successful with Excess Income from Activities of $2,887,000. Revenue totaled $54,451,000 on expenses of $51,564,000. Additional Investment Income of $35,000 brought our total Change in Net Assets over 2003 to $2,922,000. Member Equity as of December 31, 2004, stands at $15,587,000.

With the consolidation and organizational restructuring behind us, the Board of Directors and staff focused on developing a strategic planning process that resulted in a long-term business plan that will serve as a dynamic business model and blueprint for ICC to meet most effectively the needs of the membership and our other constituents and customers. These planning tools have and will continue to have a positive impact on both operational and financial results as we proactively develop work plans to support the strategic goals and objectives as outlined in the long-term business plan. In addition to serving as a guideline for staff to follow in the development of each annual budgeting cycle, this long-range planning approach provides the framework for proactive strategy development—anticipating and visioning changes in the competitive environment in which ICC operates, enabling us to be more responsive and ahead of the market shifts and allowing us to maintain an edge as we strive to exceed our customers’ expectations.

The positive financial momentum begun in 2004 continues through the first half of fiscal year 2005. Net margin generated through the first six months of the year has totaled $1,227,000, bringing Member Equity as of July 31, 2005, to $16,814,000. This is ahead of where our updated budget projected we would be at this point, as many of the key operational initiatives are producing more favorable results than expected because of improved management of expenses.

Operational and financial momentum is strong as we continue to improve on our internal processes in our efforts to continually improve our member and customer service. The membership can be assured that the Board of Directors and staff are exercising due diligence in maximizing the investment that all ICC members made in the formation of a stronger, more focused and unified International Code Council.

Wally Bailey
Secretary/Treasurer 2005
STATEMENT OF FINANCIAL POSITION

$'000's 2004

Assets
Cash and cash equivalents 4,084
Inventory, accounts receivable and other assets 10,649
Prepaid expenses 125
Property and equipment 11,201
Total assets 26,059

Liabilities and net assets
Accounts payable and other liabilities 7,270
Deferred revenues 2,902
Line of credit 300
Total liabilities 10,472
Total net assets 15,587
Total liabilities and net assets 26,059

Statement of Activities
Revenue
Program services 28,767
Publications 25,097
Other 587
Total revenue 54,451
Expenses 51,564
Investment income 35
Change in net assets 2,922
Prior period adjustment (3,406)
Net assets as of beginning of year 16,071
Net assets as of end of year 15,587

Statement of Cash Flows
Cash flows from operating activities 335
Cash flows from investing activities (665)
Cash flows from financing activities (100)
Net change in cash and cash equivalents (430)
Cash and cash equivalents as of beginning of year 4,514
Cash and cash equivalents as of end of year 4,084
MEMBER PROGRAMS
Member Services, Communications and Publishing

The Member Services Department strives to exceed the expectations of members by providing exemplary customer service and value. The Member Services Department includes member services, member programs, and chapter relations and programs. Our dedicated team is constantly monitoring the needs of members and chapters to provide support and assistance. The value of membership in the ICC is ever-increasing, along with the total number of members in 2005. Since January 2005, our membership has increased by 1,749, and many initiatives guaranteed to attract new members are under way. The ICC is now offering new discounts and services to members, such as packages from T-Mobile®, Enterprise Rent-a-Car® and Southwest Airlines®.

New ICC chapters are being formed throughout the country. Nineteen chapters have been added to the ICC roster so far this year. ICC leadership is committed to building personal relationships with our chapters. This year our Board and executive staff will attend at least 75 chapter meetings by the end of the fiscal year. We also have employees dedicated solely to the support of the chapters.

If you’ve read the Building Safety Journal®, received eNews™ in your e-mail inbox, noticed a story about the International Code Council in a trade magazine or newspaper, or visited an ICC booth at a trade show, you’ve seen a product of the Communications Department. The Communications Department is the “voice” of the International Code Council and its subsidiaries—ICC Evaluation Service, International Accreditation Service and the International Code Council Foundation. The communications team is focused on building ICC brands and promoting a positive image of the organization. It also promotes ICC members as silent defenders, saving lives and protecting property through building safety and fire prevention. The department includes Exhibit Services, Periodicals and Public Relations.

Our award-winning Periodicals team, which garnered six national awards this year, produces seven publication titles. A magazine, Building Safety Journal, and a newsletter, Building Safety Bulletin™, are traditional print publications, published six times a year. Once a month, Periodicals also produces eNews™, an e-mail newsletter distributed to all segments of the construction industry, and ePartners™, an e-mail newsletter for ICC’s industry partners. Periodicals recently took over responsibility to produce an e-mail newsletter directed to Chapters and is working with ICC subsidiaries to produce quarterly e-mail newsletters for ES, IAS and the Foundation.

Our Public Relations staff prepares communications materials to position ICC as the expert on building safety and fire prevention in both industry and consumer media and to support revenue centers of ICC. The Public Relations team also serves as the organization’s primary contact for all media inquiries. As a result of its publicity efforts, the ICC name and message make more than 125 million impressions a year through stories published in trade magazines and newspapers, valued at almost $8 million dollars if the space were purchased. Exhibit Services, also an arm of the Communications Department, coordinates more than 100 International Code Council booths annually at trade shows, which play an important role in ICC’s outreach efforts. Exhibit Services also produces and manages International Code Council Expos at the Annual Conference and Codes Forum and associated sponsorships.

The digital revolution has reshaped the printing industry. What was once a single output has been transformed into a broad array of related offerings. Publishing Services develops and distributes products in both print and nonprint media. Product offerings include the International Codes® and commentaries, text and professional reference books, multimedia tools, electronic and video products, and custom

Terrence A. Leppellere, P.E.
Senior Vice President
codes. Between September 2004 and July 2005, Publications oversaw the production of more than 1,132 titles and 623,000 books. Additionally, multiple custom code projects were completed for 13 state or city jurisdictions. The Electronic Media Division, a branch of Publishing Services, provides members with a full complement of digital capabilities and technical services, which include CD-ROMs, DVDs, mCodes™, PDF codes and web-driven subscription-based codes (Folio® search engine). Electronic Media has released several new products this year, including eCodes™ Premium site, mCodes™ for the Palm (for selected states), new video productions (for various states) and custom CD-ROMs for Florida, Michigan and California. Video production and video support is also part of Electronic Media’s offerings. This year, video presentations were created for the Silent Defender Awards Banquet and the Annual Conference. A special introductory video/DVD created for President Fox of Mexico provided an overview of the International Code Council.

ICC MEMBERSHIP
TECHNICAL SERVICES PROGRAM

Technical Services consists of Code and Standards Development and Architectural and Engineering Services. It is responsible for the development, maintenance and support of the 14 International Codes and corresponding Code Commentaries currently in production and the development of new codes as directed by the Board, as well as related technical support services. Our highly skilled team is dedicated to providing timely information of exceptional quality to all members and users of the codes.

The conclusion of the 2006 code change cycle is rapidly approaching. Administering the code change cycle in exact compliance with Code Development Procedures in support of 14 individual codes is an ambitious undertaking. All published deadlines must be met while processing a record number of proposed code changes and public comments. Approximately 2,200 code change proposals were processed during the hearings in Cincinnati earlier this year. The final action hearings will take place September 28 through October 2 in Detroit. The current cycle will conclude with the publication of the 2006 edition of the International Codes.

Our team conducted a well-attended Hurricane Symposium in Tampa last February. It combined three ICC committee meetings with presentations by the state of Florida, FEMA and several other organizations, displaying ICC’s commitment to providing effective regulations for high-wind areas.

Additionally, our team provides staff support to the code development and many other committees and supports the activities of the four councils. We are currently working on development of the ICC Hazard Abatement Code. A drafting committee is developing a first draft that will then be subject to review and revision by the membership through the ICC code development process.

ICC’s technical support is one of the most sought after services we provide to our members. Our exceptional technical staff provides technical advice, code interpretations (verbal or written) and code opinions to members at no additional charge. Our new state-of-the-art phone system has greatly enhanced the availability of this service to our members by allowing members to easily access our entire team. With code opinion calls through the Technical Services telephone queue averaging 150 per day, the system directs the caller as quickly as possible to an available team member. The team also provides an average of 10 online code opinions per day via the ICC web site. In addition to the calls through the Technical Services queue and e-mails through the online code opinion service, each team member receives direct calls and direct e-mails that are not counted through the phone system or online code opinion service. This adds at least an additional 75 code opinion requests per day.

We also provide on-demand plan review services to both members and nonmembers in order to aid jurisdictions in the timely examination of construction documents submitted with a building permit application. We complete over 1,000 plan reviews per year. In addition to plan reviews we also offer fee-based Technical Consulting for the evaluation of specific code topics as applied to a specific project or circumstance.

The Technical Services team provides services to federal, state and local governments. This work is performed under contracts to accomplish the common goals of the ICC and contracting agency. We have completed the HUD Fair Housing Initiative Grant and are working on the FEMA grant to develop the Storm Shelter Standard and the DOE Hydrogen Technology Acceptance Grant.

Outlook

The publication of the I-Codes® will be our primary objective in the first quarter of 2006. Our next objective will be the timely preparation of the commentaries on each of the codes to facilitate their adoption and use. Our continuous focus will be on providing our customers with exceptional quality and personal attention in each service we deliver. Many initiatives are underway that will support our mission to provide the highest quality codes, standards, products and services for all concerned with the safety and performance of the built environment.
The Government Relations (GR) Program is dedicated to providing assistance to ICC members in their efforts to adopt the I-Codes® in the United States and around the world. In 2004, Government Relations staff participated in or assisted with over 550 I-Code adoptions. To date this year we have logged over 700 adoptions, including adoption by the City of Phoenix. The Government Relations Program’s plan is to advocate the interests of the ICC and its members in relation to federal, state and local governments, and private-sector organizations. Government Relations’ mission is to partner and forge strategic alliances with entities having objectives and missions compatible with ICC and that support the I-Codes and the developmental process upon which these codes are based.

The GR Program includes numerous activities as highlighted below:

■ Grassroots: Code adoptions occur at the local political level. Grassroots facilitates communication between the ICC and its members. Grassroots’ priorities are to facilitate a leadership network, prompt members to communicate with legislators, and promote member issues and interests in ICC publications.

■ National Organization Plan: GR supports the ICC’s National Plan that is designed to facilitate the collaboration and coordination between ICC and industry members involved in the development, adoption and implementation of the I-Codes.

■ Fire Services: ICC Fire Services focuses on enhancing strategic relationships with the fire service community through education, support and active participation in related activities. Through our Fire Service activities we continue to maintain a working relationship with national fire service organizations.

■ Federal Agencies: The Federal Agencies Relations team guides ICC activities with executive branch agencies of the federal government. ICC is strengthening its interaction with key decision-making federal agencies in order to secure their increased participation with the ICC as well as secure recognition and use of ICC codes and standards and services.

■ Congressional: With ICC’s consolidation as a single national entity comes a stronger need to focus on federal legislative issues and on our members’ relations with Congress. Congressional Relations activities include expanding ICC’s impact on Congress through developing and maintaining contact with policymakers and by actively monitoring and participating in the consideration of legislation affecting the built environment, fire safety and the standards community.

■ Labor/Management: To help promote Labor/Management activities, ICC has established a Labor/Management Advisory Committee (LMAC). LMAC will provide a venue for communication and interaction between ICC and interested organizations, including trade and professional associations and other bodies representing affected and knowledgeable sectors of the building community.

This year the Government Relations Advisory Committee (GRAC) and the Board of Directors collaborated on the development of ICC’s 2005 federal legislative agenda. The ICC’s five legislative priorities included the CASA Act, the National Wind Hazard Reduction Program, the National Earthquake Hazards Reduction Program, the Fire Sprinkler Incentive Act and the Cigarette Fire Safety Act.
GOVERNMENT RELATIONS PROGRAM Continued

2005 YEAR-TO-DATE HIGHLIGHTS

To date, the Government Relations Department:

■ Worked toward HUD recognition of the IBC® as a safe-harbor code that meets federal accessibility requirements.

■ Directed Capitol Hill Building Safety Week including facilitating 70+ Congressional meetings for ICC’s Board and GRAC.

■ Created an Urban-Wildland Fire Program that will develop grant proposals and promote adoption of the International Urban-Wildland Interface Code® across the U.S. and also by reference in federal rulemaking.

■ Facilitated and coordinated an accreditation project with Oak Ridge National Laboratories and IAS. This has significant revenue potential in the near and long term.

■ Facilitated a proposed agreement between the Plasterers Union and IAS, which has transitioned into the development of a larger proposal between LIUNA of Southern California and IAS.

■ Participated in the review of the U.S. Standards Strategy, a document designed to represent the U.S. standards community and U.S. interests in international standards issues.

■ Sponsored and participated in the 18th Annual Congressional Fire Services Institute Annual event.

■ The California Building Standards Commission voted to rescind the action taken in July of 2003 and recommend the adoption of the IBC, IRC® and IFC®.

■ Signed an agreement with the Mexican Housing Commission, CONAFOVI, to use the IRC as the basis of a Mexican residential code.

■ Proceeded with translation of the I-Codes into Spanish.

■ Created an informal network group of disabled organizations to help promote the adoption of I-Codes and related services at all levels of government.

■ Created a Hurricane Preparedness Kit, which was distributed to members of Congress from gulf and coastal states that are subject to hurricane storms.

■ After two years of work, won recommendation from the Veteran’s Administration Structural Advisory Committee to use the IBC rather than NFPA 5000.

■ Participated on the American Planning Association Congressional Panel on Safe Growth on Capitol Hill.

■ Worked with Campus Fire Watch organization to garner support for the Campus Fire Safety Right-to-Know Act into the College Access and Opportunity Act of 2005.

■ Supported activities on Capitol Hill to advance the Fire Sprinkler Incentive Act.

■ Participated in renewing the Congressional Natural Hazards Caucus—to be renamed Congressional Hazards Caucus—to focus on natural hazards such as wind, flood, seismic and wildfire.

■ Combined efforts with energy efficiency advocates to gain enactment of incentives for energy efficient buildings in the Energy Bill.

■ Submitted numerous statements and comments pertaining to proposed legislation and federal agency rulemakings.
INTERNATIONAL CODE ADOPTIONS

- 45 states plus Washington, D.C., use the International Residential Code.
- 36 states plus Washington, D.C., use the International Fire Code.
Professional Development Services continues to provide and develop an unprecedented collection of career services and opportunities for occupational growth while meeting the public's high professional expectations. The ever-increasing demand for code professionals to be credible code authorities while pursuing professional growth has resulted in a surging demand for new services and products in the certification, training and continuing education areas. All financial projections have been exceeded because of this growth.

Certification is no longer seen as a voluntary pursuit. It has become a recognized national standard for the code professions. Currently, ICC’s certification program includes 28 examinations that facilitate certification in as many as 44 unique categories. Since October 2004, new exams developed include Coastal Construction and Flood Plain Inspector, and Fire Plans Examiner. ICC has also contracted with its California and Minnesota chapters to sponsor new “Legacy Certifications” based on state codes, which will help to facilitate adoption of the International Codes and ensure a smooth transition of certified inspectors into ICC’s National Certification Program. Other states, including Oregon, now require ICC’s National Certification for all new inspectors, and have started a process for state-certified inspectors to transition voluntarily into ICC’s National Certification Program. Development of a new All-Hazard Disaster Response Inspector Certification is in progress.

ICC’s Fire Service Certification was accredited by “ProBoard,” the National Board of Fire Services Professional Qualifications. The accreditation attests to the quality of ICC’s offerings. The Board for International Professional Standards (BIPS) and staff are considering seeking ANSI accreditation against a new ISO/IEC international standard for professional certifications. Internationally, ICC continues to provide building official certification services for the ICC British Columbia chapter and is in dialogue with the Alliance of Canadian Building Officials’ Associations (ACBOA) about national expansion of this service. The Government of Egypt has signed a letter of intent to use ICC to develop its national certification program, contingent on release of the necessary funds.

This past year, 23,508 examinations were administered and 9,900 new certifications were issued. More than 14,000 individuals renewed 29,800 existing certifications.

The Contractor Testing Program saw significant growth in demand this past year as state and local jurisdictions utilized contractor examinations for the hiring and licensing of contractors. ICC’s contractor/trade examinations emphasize critical knowledge of construction codes and standards, helping to ensure a greater awareness of quality construction by licensed construction trades. ICC delivered 29,000 exams and staffed 22 examination development committee meetings to maintain, customize or develop these examinations.

One responsibility of a professional organization is to make resources available that will assist its members and other related professionals in being successful. ICC’s Training and Education Department develops and delivers accurate, relevant, economical, and accessible training and education that fosters career development, promotes job satisfaction and facilitates professional advancement. ICC is at the leading edge of code enforcement education with its various delivery systems:

- ICCcampus.org – The Internet campus made training available anytime and anywhere that was convenient to more than 21,000 students. The Campus currently offers 105 courses.
- Telephone Seminars – This past year, 28 sites with more than 170 participants attended ICC seminars from the convenience of their offices or conference rooms.

- Technical Curriculum and Seminar Delivery – Currently, the classroom curriculum offers more than 45 titles based on the 2003 I-Codes and more than 50 titles based on the 2000 editions of the codes. ICC classroom instructors met more than 38,000 students in Open Enrollment Seminars, Chapter Seminars and Contracted Seminars. The demand for training consulting services has increased dramatically this past year. ICC delivered customized curriculum to various clients that included new content, modifications of existing seminars, and mixed and matched portions of existing curriculum. ICC also increased the scope of seminars and adapted training to different delivery formats.

- Institutes – These sought-after annual events, which are three- to five-days long, brought 463 individuals together to learn about issues of major importance, explore current and emerging issues with like-minded professionals and learn current techniques, strategies and trends. The networking opportunity is a feature of Institutes.

- Annual Conference Education Program – An extensive education program was delivered in September, which offered a wide range of informative seminars that addressed specific needs, problems and current issues relevant to conference delegates.

- Special Events – ICC managed the 2005 EduCode in Las Vegas for the Southern Nevada Chapter of ICC. It was tremendously successful, with more than 900 participants. ICC provided marketing, registration and continuing education applications, and delivered seminars.

- Education Provider Partner Program – This year, ICC rolled out this very select and limited initiative, which identifies code training providers that can augment and enhance ICC’s curriculum.

- Transition Training – Extensive transitional training was delivered to state and local code enforcement agencies that are adopting the ICC codes for the first time.

- CEU Services – ICC submitted applications for CEU recognition to 19 states and agencies. In all, more than 726 seminars and courses were recognized as acceptable by the states and agencies. New this year was the Electrician Continuing Education Provider status in Texas.

- Academic Relationships – The relationship with Red Rocks Community College continued to provide a program of Internet study toward completion of a degree. Other higher education relationships included the University of Phoenix Online. We are currently exploring options with the community college system in Minnesota.
BUSINESS AND PRODUCT DEVELOPMENT PROGRAM

Outlook

As 2006 approaches, the Business and Product Development Program has begun initial development of support products for the 2006 Codes. 2006 study aids and references are anticipated to follow the release of the 2006 codes. Additionally, ICC will continue to actively seek input from its constituents through the use of survey tools and focus groups to ensure it is proactively addressing customer needs.

Mark Johnson
Senior Vice President

2005 witnessed the creation of the newly formed Business and Product Development Program. It did not take long after the ink had dried on ICC’s Blueprint to the Future for the newly formed business unit to swing into action. Focusing on expansion into new markets while continuing to build on its existing core product support system, ICC’s Business and Product Development released 36 new non-adoptable products since ICC’s last Annual Meeting. This wide array of new or updated offerings included such titles as the Residential Inspector’s Guide, International Existing Building Code Commentary, Wind and Earthquake Resistant Buildings, Contractor’s Guide to the Plumbing Code and Establishing Building Permit Fees (a joint ICC and IAS publication).

During the year, this division partnered with major distributors to provide more convenient access to ICC’s codes and commentaries through major retail chains such as Borders, and Barnes and Noble. In collaboration with the Publishing Department’s Electronic Media group, a new electronic subscription service featuring the International Codes and many custom state codes was unveiled.

Recognizing the importance of collaboration to ICC’s overall success and growth, the Business and Product Development Program reached out to establish new partners while continuing to strengthen the bonds it holds with existing partners. During the last year, ICC more than doubled the number of its publishing partners. This list has grown to include well-known publishers, such as Delmar, CRC Press and Kaplan, and well-known organizations, such as the Masonry Institute of America, Prestressed Concrete Institute and Metal Building Manufacturers of America.

The Business and Product Development Program has also worked closely this last year with Government Relations to facilitate adoption efforts in key states such as California and Florida, and has provided additional product support.

Cooperative efforts with the ICCF and FEMA in areas related to disaster mitigation resulted in the updating and distribution of the publication Reducing Flood Losses Through the International Codes, based on ICC’s 2003 International Codes. Working through ICC’s chapters, over 3,000 copies have been provided at no cost to areas impacted by floods and hurricanes.

This past year ICC also created and rolled out new web sites (www.icc-es.org, www.icc-foundation.org and www.iasonline.org) for all three ICC subsidiaries (ICC Evaluation Service, ICC Foundation and International Accreditation Service). The designs for the new sites provide better functionality to enhance customer service for visitors and provide a more professional representation of the subsidiaries.

Business and Product Development worked closely with the ICC Foundation to develop and implement activities surrounding Building Safety Week (BSW), including the general promotions and theme, BSW web pages, Cody the Cougar’s Building Safety Activity Book and the Silent Defender Awards program.

With a focus on customer service and the needs of our members, ICC conducted its first extensive customer satisfaction survey. The feedback from nearly 3,000 respondents has assisted ICC in better identifying the needs of its customers while also measuring and monitoring their level of satisfaction with ICC’s services. ICC has also inaugurated a program of ongoing feedback from customers at the transactional level—from individual book orders to seminar participation—allowing ICC to measure and evaluate the customer’s experience on a continuous basis.
The Finance and Operations Services Program comprises four separate departments: Accounting, Inventory Management, Meeting and Travel Services, and Operations.

The Finance department provides all accounting services, financial reporting and analysis, and decision support for the organization. This year, monthly financial reporting processes have been enhanced by expanded utilization of our accounting system. This has enabled quicker reporting of financial results.

Inventory Management provides all inventory control functions and inventory ordering from external vendors and in-house print shops. Expanded utilization of the accounting system has also improved the control and reporting of inventory.

Meeting and Travel Services provides meeting planning and coordination services to all areas of the company. This includes procuring meeting facilities and arranging for all support services related to those meetings. We have secured sites for the annual conference through 2008.

Operations is responsible for planning and managing all facility and property-related activities. This includes capital budgeting and expenditure planning, fixed asset management and control, periodic facility analysis, contract review, property tax and insurance follow-up.

Outlook
Several projects are currently under way to further enhance our reporting and asset management activities in the Finance and Operations Services Program. Meeting and Travel Services will be working toward securing sites for the codes forums through 2008, as well as continuing their support of all areas of the organization.
All departments in our program will focus on improving and expanding service to our internal and external clients during the coming year.

Karl Meyer
Chief Financial Officer
HUMAN RESOURCES PROGRAM

The Human Resources Program is committed to maintaining a competitive workforce within the ICC and promoting a professional work environment to retain our valued employees. We have been successful in this endeavor as illustrated by the quality of our staff. Fifty-eight of our staff members hold professional registration/licensure as Engineers or Architects. At least five individuals hold the MCP designation, seventeen are CBOs and many others hold one or more other certifications, licenses and professional or trade designations. Forty-three percent of the ICC staff has five or more years of seniority, and nearly one quarter has ten or more years. ICC also has three active staff members in key roles with more than thirty years of experience.

INFORMATION TECHNOLOGY PROGRAM

The Information Technology Program is tasked with enabling and maintaining many of the business operation systems of the Council and its subsidiaries. With a team of approximately 15 highly-trained employees we support five major areas: Association Management, Managed Information Systems, Programming, Telecommunications and the Web.

Our most notable accomplishment this year has been the replacement of the telephone systems with a single state-of-the-art Voice over IP (VoIP) Call Center from Cisco. This system enables our members to readily access any of the ICC staff across the country by dialing a single number (1-888-ICC-SAFE). This system also offers numerous features that have greatly improved communication within the ICC.

To enhance our member service and improve our internal member database we, along with a comprehensive team of stakeholders, selected a new system, Aveutra, as our Association Management Software provider. Assuming a successful pilot, the Membership and possibly Certification functions could be live by the end of 2005.
SUBSIDIARIES OF THE INTERNATIONAL CODE COUNCIL

International Accreditation Service, Inc.
Leading Accreditors Since 1975

International Code Council Foundation
LETTER FROM THE CHAIRMAN

As the 2004 Chairman of the ICC Evaluation Service (ICC-ES™) Board of Directors, I am pleased to report that financial and operational goals for 2004 have been met. Financial information indicates robust financial strength, which is needed to conduct operational procedures in providing product information to ICC members and the building industry.

On the operational side, the consolidation of the four legacy evaluation services into ICC-ES has been a challenging opportunity as report holders faced decisions involving situations not previously encountered. Regional product demands required strategic thinking in how they could best be served with a national product evaluation system that was in transition from regional codes to the International Codes. This in turn required that ICC-ES provide options that would meet report-holder needs.

The Board of Directors has worked closely with the ICC-ES senior staff to provide the direction and flexibility needed to address the unique problems resulting from the consolidation of the three model code groups. I want to extend my appreciation and thanks to the 2004 Board members who served with purpose and wisdom in formulating the successful policies that have brought ICC-ES to where it is today.

George Walker

Board Chairman
ICC Evaluation Service, Inc.
REPORT FROM THE CHAIRMAN

ICC Evaluation Service, Inc. (ICC-ES) was diligent in carrying out its mission of providing technical information on building products as it relates to life safety and the preservation of property. In addressing this responsibility, administrative and technical functions were organized and staffed using the strengths of each of the regional offices in Birmingham, Chicago and Whittier as the corporate profile. This became very clear when natural elements and hazards involving high winds, climatic considerations and earthquakes were addressed. Exhibit A in this report depicts the organizational structure that was formed and refined to meet the demands of the code official and building industry. Customer familiarity with regional office staffs was also a consideration. These factors resulted in a flattened organization composed of three regional offices, with the Whittier office also handling the administrative functions of finance, report processing and record maintenance. The Office of the President, consisting of the president and vice-presidents for internal and external operations, exercises operational control in carrying out policies established by the Board of Directors.

2004 was a year of consolidation as the four previous evaluation services consolidated into ICC Evaluation Service. The transition from a regional to a national focus presented challenges to existing report holders as well as ICC-ES. The transition was addressed in a positive manner to minimize regional report holder concerns and decisions relating to a national report based on the International Codes. This, coupled with canceling duplicate reports with previous regional evaluation service organizations and incorporating products into even fewer reports for financial reasons, generated questions that were not previously considered. As anticipated, there was a significant drop in evaluation reports—from the 1,900 inherited with the consolidation to fewer than 1,700. With the steady submittal of new applications for innovative products, the diminishing total of evaluation reports has leveled off but is cause for continued attention.

The efforts of the Evaluation Committee in conducting public hearings on acceptance criteria to consider the testimony of experts on various building products need to be recognized. Based on this input, letters and data from others, and staff comments, the Committee rendered its decisions from the enforcement agency perspective as to whether code requirements were adequately addressed in criteria on innovative products. The decisions were critical in providing direction to the technical staff for reviewing data on building products.

The financial condition of ICC-ES continues to be positive, which can be attributed to the transition plan that was conceived by the four legacy ES organizations before the consolidation. Customer service needs to be seriously addressed if the organization is to prosper. Efforts were started in 2004 to provide more satisfactory response to customer needs by expanding the technical and administrative staffs. This, together with participation in standard making and industry activities in promoting uniformity and cooperative effort, is an investment for the future. The needs of ICC-ES report holders in the global arena were also addressed through working with counterparts in Europe in developing harmonized requirements for widely-used products and familiarizing representatives from other countries on the open and independent process of ICC-ES product evaluation.
ICC EVALUATION SERVICE, INC. (ICC-ES) Continued

ICC-ES management responsibilities are supported by a professional service agreement with ICC, which provides full financial services, including expense projections for other core services such as office facilities and equipment, human resource services, legal support and insurance coverage. These expenses are then factored in with revenue projections in formulating an annual budget for ICC-ES Board review and approval. All financial reporting is done by ICC through the professional service agreement.

Notable achievements for 2004 were the completion of audits of all regional offices in conjunction with the ICC-ES application to the American National Standards Institute (ANSI) for accreditation as a product certifier under international requirements. At the close of the year, ICC-ES was responding to questions raised by the ANSI auditors. These were subsequently resolved, and accreditation was awarded. Accelerated procedures in establishing technical requirements for innovative products not impacting life safety or structural considerations were implemented. The procedures still require Evaluation Committee approval but avoid the time-consuming open hearing process. Finally, a concerted effort was initiated to work with industry representatives on acceptance criteria outside Evaluation Committee hearings so as to resolve differences and minimize strong concerns prior to their being expressed at open hearings.

ICC-ES ended 2004 with strong direction and a commitment to improved customer service in serving the needs of the code official and the building industry.

George Walker
Board Chairman
ICC Evaluation Service, Inc.
PRESIDENT’S REPORT

During the past year, efforts have focused on the consolidation of NES and legacy evaluation reports into the ICC-ES system—the truly national product evaluation system that will promote uniformity under the International Codes. The task has been challenging as manufacturers decided which duplicate reports they would drop and incorporated their new products into the retained reports where possible. The opportunity for manufacturers to consolidate their product reports and the need for a standardized ICC-ES format for legacy reports has been a huge undertaking.

A surge of new report applicants with innovative products requiring the creation of acceptance criteria and evaluation guidelines has indicated that the demand for ES production will continue to grow. The legacy evaluation staffs have melded extremely well in the consolidation process but have been challenged by the ever-increasing workload. Four additional technical staff positions have recently been filled.

The primary mission of addressing innovative construction under the International Codes during the past year has resulted in the creation of 35 acceptance criteria and evaluation guidelines. These documents establish the technical basis for product recognition. New products such as structural cementitious floor sheathing, oriented structural straw boards and structural bamboo are examples of innovation that present a continuous challenge to the Evaluation Committee and staff. Through the ICC-ES process, innovation can achieve independent technical recognition that is sought by code officials and the building industry. The technical staff is working toward accelerating this process through new review procedures, staff additions and actively working with industry groups to resolve concerns prior to consideration by the Evaluation Committee.

ICC-ES has been active in the global arena on behalf of its report holders to minimize technical barriers to international trade. Discussions of several products are currently ongoing with our counterparts in France and Germany. The objective is to establish common technical requirements that eliminate different test methods and that lead to common technical goals. This in turn will ease the burden on manufacturers and reduce developmental costs for commodity-type products.

In further fostering global activity, ICC-ES hosted a delegation from Chile in January, which was charged with planning a product evaluation system for that country. Their goal was to ensure that both domestic and imported building products meet minimum requirements for life safety and preservation of property in an equitable manner.

ICC-ES was recently accredited by the American National Standards Institute as an accredited product certifier under international guideline ISO Guide 65. This will greatly enhance ICC-ES’s ability to achieve domestic and global recognition as a qualified organization.

John Nosse
President
ICC Evaluation Service, Inc.
DONALD E. CLARK, C.B.O.
Senior Plans Examiner
City of Clovis, CA

BHOLA DHUME, A.I.A. C.B.O.
Deputy Director
Department of Safety and Permits
City of New Orleans, LA

FRED HERMAN
Chief Building Official
City of Palo Alto, CA

JOHN M. GIBSON, JR., M.C.O.
Director, Dept. of Permits and Inspections
County of Frederick, MD

DAVID A. MANN, P.E.
Building Code Administrator
City of Tucson, AZ

DOUG MURDOCK, C.B.O.
Building Official
City of Gainesville, FL

STEVEN P. REGOLI, A.I.A.
Architect Project Administrator
Ohio Board of Building Standards, OH

H.H. “Bubba” ROBERTS, C.B.O.
Building Official
City of Phenix City, AL

GEORGE WALKER
Building Official
City of Waco, TX

RICK P. WEILAND (non-voting member)
Chief Operating Officer
International Code Council
Falls Church, VA
LETTER FROM THE CHAIRMAN

2005 has been a year of new programs and progress for International Accreditation Service, Inc. (IAS). The Board recognizes that the staff has a lot of work to accomplish in the coming months, but their recent efforts have led to successes that show IAS to be heading down the right path. I would like to take this opportunity to thank the IAS staff for their diligence and skill, the IAS Board members for their commitment, the ICC staff for their help and the ICC Board members for their support. The combined efforts of the ICC family have enabled IAS to achieve the results that have made IAS the success that it is.

Majed Dabdoub, P.E.
Board Chairman
International Accreditation Service, Inc.
PRESIDENT’S LETTER

International Accreditation Service (IAS) merged into the International Code Council (ICC) in 2003 as a wholly-owned subsidiary corporation. This past year has seen tremendous progress toward fulfilling the founding purpose of IAS, which is to operate a world-class accreditation system for testing and calibration laboratories, inspection agencies, fabricator inspection programs and building departments.

In the past two years IAS has focused efforts on acquiring international recognition of its calibration laboratory and inspection agency accreditation programs, consolidating the organization under a new parent and enhancing IAS brand awareness. Given that IAS considers its primary obligation to be compliance with accreditation standards and achievement of the highest level of competence in all its areas of work, staff training has been a major investment in 2005.

During 2004 and 2005, IAS broadened its cooperation with U.S. regulatory authorities, which required substantial investment of resources. Several awareness seminars were conducted to promote IAS accreditation programs to building departments and special inspection agencies.

The next step is to grow our accreditation programs in the fabricator inspection area. Ours is the only national program that fully meets the International Building Code requirements for “approved fabricators.” Although we have seen a steady, albeit small, increase in the number of accredited fabricators, the market appears ready for our program as more building jurisdictions enforce IBC Chapter 17 requirements.

I would like to take this opportunity to thank our board of directors, Accreditation Committee and Technical Advisory Councils for their outstanding support and contributions to the organization. I would also like to offer a special thanks to our clients, including those in the process of getting accredited, for their support and continuing trust in the quality of service IAS provides.

IAS is blessed with a very competent and dedicated staff that works hard to maintain our international image as a leading accreditation body. I would also like to thank them for their devoted service and excellent work.

IAS is now recognized as an important arm of the ICC and collaborates with the parent to raise quality awareness internally and within the ICC membership.

As the only accreditation body in North America to open the hearings of its Accreditation Committee to the public, IAS has succeeded in spreading the quality mantra within the ICC family and to regulatory professionals nationwide. This, in tandem with several training programs offered during the past eight months, has boosted brand awareness of IAS. With name recognition comes the challenge of providing timely response to regulators and clients. I am confident that with the guidance and support of the IAS and ICC, our Accreditation Committee, the Technical Advisory Councils and a dedicated staff, we will accomplish our mission.

C.P. (Chuck) Ramani, P.E., C.B.O.
President
International Accreditation Service, Inc.
PROGRAM OVERVIEW AND HIGHLIGHTS

The past year has been one of great significance for the organization as two new accreditation programs were launched: the first for Special Inspection Agencies (SIAs) under the International Building Code (IBC) and the other for Accreditation of Building Departments (BDAs).

IAS accreditations are providing a significant benefit to ICC members and other users of conformity assessment services by raising the level of quality and competence in the practices of testing, calibration, inspection and fabrication, as well as building department organizations.

The SIA program addresses the important requirements of Chapter 17 of the IBC. IAS assessment teams composed of nationally recognized experts in such fields as reinforced concrete, precast-prestressed concrete, structural masonry, structural steel and spray-applied fireproofing have been conducting on-site assessments of applicant SIAs. Based on the initial assessments, a database of nonconformances has been set up to track and study the trends so that long-term solutions to improve performance can be developed. The first group of IAS accreditation certificates for qualified SIAs are expected to be issued in August 2005 as the corrective action requests are closed out. So far, the client and regulatory-interest feedback on the program has been very promising.

Accreditation of building departments is proceeding briskly, with a total of five applications on file so far. The major challenge in this area is to establish a pool of trained lead evaluators. Two lead evaluator training workshops were held during the first half of 2005, and a total of 30 individuals achieved lead evaluator-in-training status. Another two-day workshop for building department lead evaluators is scheduled for September 2005, in Detroit, in conjunction with the ICC Annual Meeting. We are seeing real interest from the code enforcement community, and several new accreditation inquiries have come in August. The future of this program looks very promising as accreditation is seen as a positive element in code enforcement. On a related note, IAS is co-branding the second edition of ICC’s publication entitled Establishing Building Permit Fees, by Michael Bouse. The methods outlined in this publication are very useful for establishment of building department fees and have a direct impact on the department’s functional competence.

In April 2005, IAS completed the difficult task of acquiring international recognition of its calibration laboratory accreditation program. Since 2004, leading metrology experts from different countries have been serving the IAS calibration laboratory accreditation program as technical consultants. Their input ensures that the program we offer in this area is of the highest technical order. Also in 2005, IAS metrologists conducted four workshops on Uncertainty in Measurements in testing and calibration. This complex technical subject has caused much confusion in the international accreditation community, as different approaches are evolving in different regions of the world. IAS was able to draw a distinguished team of instructors to deliver training, which was much appreciated by the participants. Because of the demand for additional training, more classes are planned in the coming months.

The year 2005 has also brought several scope expansion requests from accredited testing laboratories covering electrical safety standards under the European Certification Body (CB) scheme, electrostatic testing for the microchip industry and testing of firefighter clothing and equipment.

The IAS accreditation program for inspection agencies maintains a core group of leading inspection agencies in the United States but is also seeing small but steady growth. Being the only accreditation body in the Americas (North and South) with international recognition in the testing, calibration and inspection fields, IAS is an attractive accreditor that can deliver one-stop shopping for entities operating in multiple fields.
In the area of accreditation of fabricator inspection programs, the IAS Accreditation Committee, at its meeting in May 2005, approved changes to the Accreditation Criteria for Fabricator Inspection Programs for Structural Steel (AC172) to make Designated Accreditation Representatives (DARs) an option for fabricators seeking to reduce the frequency of third-party inspection agency visits. DARs are full-time employees of structural steel fabricators and are required to have in-depth knowledge of the codes and relevant industry standards, and hands-on experience in fabrication quality control. This innovative concept has the potential of providing fabricators the needed stimulus to buy into the quality management concept without sacrificing technical competence, and also provides the incentive of reduced inspection surveillance. The DAR concept, along with quarterly monitoring by an IAS-accredited independent inspection agency, periodic on-site visits by IAS experts and the requirement for fabricators to employ certified welding inspectors, ensures a very high-quality program. IAS is the only entity in North America to require such stringent oversight of fabricator programs consistent with the requirements of Chapter 17 of the IBC.

On the international front, IAS offered several training programs for other accreditation bodies. In December 2004, IAS delivered a training program on ISO/IEC Standard 17020, on inspection bodies, in Chennai, India, at the request of the Quality Council of India. In Spring 2005, on a contract from the U.S. National Institute for Standards and Technology, IAS trained executives of the Pakistan National Accreditation Council on international conformity assessment standards. In July 2005, IAS delivered three workshops on ISO/IEC Standard 17020 in New Delhi, Mumbai and Bangalore, India, again at the request of the Quality Council of India. In December 2004, the IAS Board of Directors Chair, Majed Dabdoub, gave a keynote address at the 50th Anniversary of the Housing and Building Research Center, Ministry of Housing, Utilities and Urban Communities, Arab Republic of Egypt. His paper, entitled “Future Vision and Challenges for Urban Development,” was very well received. Work on the joint accreditation program for construction materials testing laboratories in the Arab Republic of Egypt is expected to begin in the last quarter of 2005. Work has also been started to accredit testing laboratories in the United Arab Emirates. These exercises clearly demonstrate the recognition and respect IAS enjoys internationally in the accreditation field.

IAS maintains relationships with several international organizations related to accreditation. We remain firm supporters of the Asia Pacific Laboratory Accreditation Cooperation (APLAC) and are now full signatories to the APLAC Mutual Recognition Arrangement (MRA) for testing, calibration and inspection. IAS-accredited testing and calibration laboratories participated in several APLAC proficiency testing programs in 2005.

Expanded recognition under the International Laboratory Accreditation Cooperation (ILAC) MRA for testing and calibration was a milestone for IAS in 2005. The significance of ILAC recognition of IAS extends to manufacturers recognized in ICC-ES evaluation reports or listed by IAS-accredited entities. When U.S. manufacturers have their products tested and/or inspected by an IAS-accredited laboratory or inspection agency, they also gain the international recognition needed for access to the worldwide market. It is important to realize how IAS accreditation programs integrate with other ICC programs. IAS will participate in the ILAC General Assembly in Auckland, New Zealand, later this year.

The InterAmerican Accreditation Cooperation (IAAC) appears to be gaining strength in the Americas and is rapidly progressing toward becoming an ILAC Regional Body equivalent to APLAC. IAAC covers accreditation bodies in the Americas region. IAS was active in supporting IAAC in 2005 by attending its general assembly meeting; having a staff member (Pat McCullen) hold the position of Inspection Body subcommittee chairman; and providing a team member (Raj Nathan) for the
evaluation of EMA, the Mexican national accreditation body. Because of IAS’s now prominent position and because of ICC interests in South and Central America, IAS will continue to participate in IAAC and will seek recognition under its MRA.

IAS is very fortunate to have a focused group of experts on its board of directors to guide its operations. In late 2004, we saw the departure of Ken Andrews from the IAS Board of Directors. Mr. Andrews played an important role during IAS’s initial induction period into the ICC, and his contributions are much appreciated.

The current board includes Majed Dabdoub, City of Cincinnati, Ohio, Chair; Robert G. Blanton, City of Winchester, Kentucky, Vice Chair; James L. Brothers, Decatur, Alabama; Shelia Lee, City of Santa Clara, California; Bill Chambless, City of Macon, Georgia; C. Curtis Mann, City of New Orleans, Louisiana; Betts Nixon, City of Murfreesboro, Tennessee; and Ravi Shah, City of Carrollton, Texas.

IAS accreditation activities are monitored by an Accreditation Committee consisting of John Barrios, City of Tampa, Florida, Chair; Ed Dryden, City of Arlington, Texas; William Dumbaugh, Broward County Board of Rules and Appeals, Florida; Victor Gray-Lewis, Vicksburg, Mississippi; William Gregory, Town of Yorktown, New York; Jay Joseph Ponce, City of Portland, Oregon; and Amir Tabakh, City of Los Angeles, California. Mr. Gray-Lewis was appointed to fill the vacancy created with the resignation of former chair Michael Brady of the State of Ohio. Another stalwart member of the committee, Larry Brugger of the City of Long Beach, California, resigned in early 2005 when he was elevated as head of the city’s building department. The committee held two public hearings between September 2004 and June 2005 to discuss accreditation criteria and technical matters relating to accreditation. The last committee meeting, in Los Angeles in May 2005, saw a full day of hearings with very active participation from regulators and industry representatives. IAS is the only accreditation body in North America to hold public hearings to adopt new criteria and provide an open forum for discussion of its programs.

Contributions of our Technical Advisory Council (TAC) must also be recognized. The TAC guides IAS on technical matters relating to accreditation. In 2005, a new advisory council for inspection bodies, chaired by IAS President Chuck Ramani, was established. Other members of this council are Earl Russell, City of Las Vegas, Nevada; John Chrysler, Masonry Institute of America; Terry Egland, Testing Engineers, Inc.; John Latiolailt, Smith-Emery Laboratories; William Fitzjohn, Jr., Construction Inspection Training & Research; William Taylor, GeoTek, Inc.; Randy Webb, Professional Service Industries, Inc.; Keyvan Irandejad, City of Milpitas, California; and Thomas Ginsbach, Northwest Geotech, Inc., dba Northwest Testing, Inc. The inspection TAC had its first meeting in April 2005, with active participation by representatives of special inspection agencies. Chaired by IAS Vice President Patrick McCullen, the TAC for laboratories consisting of Hiroharu Habu, The Building Center of Japan; Doug Geralde, CSA International; George Smith, Jr., FM Approvals; Jeffery Turcotte, Intertek Testing Services NA, Inc.; Javier Garcia, INyMET; Bruce DeMaine, NSF International; J.D. Waldman, RADCO; Marc Janssens, Southwest Research Institute; Keith Mowry, Underwriters Laboratories Inc.; and Ayman S. Mosallam, University of California, Irvine, has been very proactive in guiding our operations. We are grateful to Deggary Priest, of Omega Point Laboratories, Inc. for his many years of service on the TAC. This council met in Los Angeles in May 2005, and had a full agenda discussing issues related to testing and calibration laboratories.

The organization’s financial performance in the current year is showing marked improvement from the previous year. We expect to break even in 2005 and derive a positive cash flow in 2006.
IAS 2005 BOARD OF DIRECTORS

Majed A. Dabdoub, P.E., Chair
Sr. Building Plans Examiner and Analyst
City of Cincinnati, OH

Robert G. Blanton, C.B.O., AICP,
Vice Chair
Director of Planning and Community Development
City of Winchester, KY

James L. Brothers
Building Director
City of Decatur, AL

William Chambless, Jr., C.B.O.
Director - Bureau of Inspections and Fees
City of Macon, GA

Sheila S. Lee, P.E.
Building Official
City of Santa Clara, CA

C. Curtis Mann, P.E., C.B.O.
Chief Building Official
City of New Orleans, LA

Betts Barbier Nixon, C.B.O.
Director of Building and Codes
City of Murfreesboro, TN

Ravi Shah, C.B.O.
Building Official
City of Carrollton, TX

Rick P. Weiland (non-voting member)
Chief Operating Officer
International Code Council
Falls Church, VA
INTERNATIONAL CODE COUNCIL FOUNDATION (ICCF)

LETTER FROM THE CHAIRMAN

Over the course of the last year, the International Code Council Foundation has accomplished much to provide resources that will be used to minimize the effects of natural disasters and other building tragedies.

The ICC Foundation worked with groups such as the Federal Emergency Management Agency (FEMA), Responsible Energy Codes Alliance and the Masonry Institute of America to secure needed code and educational materials for code officials. It also raised money that went toward the rebuilding efforts for victims of the tsunami disaster and, more recently, for those impacted by Hurricane Katrina.

Also a priority this year for the ICC Foundation was increasing awareness about the importance of developing codes, standards and technologies. One example of such efforts was Building Safety Week, a national event sponsored by the Foundation. During Building Safety Week, the ICC Foundation hosted the inaugural Silent Defender Awards dinner in Washington, D.C. This dinner recognized the outstanding actions of those who have gone to great lengths to improve public safety, health and welfare. The week was also used to meet with senators and representatives on Capitol Hill to discuss the International Code Council’s legislative priorities for the 109th Congress. Finally, Building Safety Week set the stage for ICC to establish an agreement to provide technical assistance to the Mexican government for developing a residential building code.

Looking forward, the ICC Foundation is in the early stages of creating Project H.E.R.O., a program designed to assist disabled veterans. Stay tuned for more information about how you can participate in this worthwhile program.

Still in its infancy, the ICC Foundation has proven that it can make a difference. It has unique qualifications to meet the building-safety needs of building-safety professionals and the general public. But this cannot be accomplished without you. The ICC Foundation is your foundation. Join with us this year, and together we will build a safer world.

James Lee Witt
Chairman
ICCF Foundation
LETTER FROM THE PRESIDENT

During the last year, the ICC Foundation implemented numerous projects that have helped educate government officials across the nation about code requirements, built strong ties with disaster relief organizations such as the Federal Emergency Management Agency (FEMA) and set in motion a host of new programs that are as creative as they are inspiring.

SHARING KNOWLEDGE

One of the ICC Foundation’s top priorities is to help make available the wide range of International Codes®, reference guides and supplements to those building and fire-safety officials who have prohibitively limited resources. In line with this goal, the ICC Foundation acquired a donation of 10,000 copies of the new Code Master – Special Inspection for Masonry reference guide for ICC’s Governmental Membership from the Masonry Institute of America. This laminated guide provides inspectors with a step-by-step process for meeting masonry code requirements as specified in the 2003 International Building Code.

WORKING WITH COMMUNITIES

From the high-rise buildings of bustling cities to the ranch-style homes of suburban America, the ICC Foundation team is working with communities to help both children and adults understand the importance of building safety. The 2005 Building Safety Week brought these concepts home to people across the nation with events that were as innovative as they were diverse.

The ICC Foundation kicked off the 2005 Building Safety Week events in Washington, D.C., with the official signing of a Memorandum of Understanding (MOU) between Mexico’s National Commission of Housing Promotion and ICC. Under the MOU, the International Residential Code® will serve as a guide for the creation of new codes and standards in Mexico.

The ICC Foundation also sponsored a Building Safety Week dinner to recognize selected individuals and organizations for their extraordinary contributions to public safety with the prestigious Silent Defender Award. The inaugural Silent Defender Awards were presented to U.S. Representative Curt Weldon of Pennsylvania; U.S. Representative Earl Blumenauer of Oregon; Fire Marshal George Sacco, O’Hara Township, Pennsylvania; and the World Bank.

On the local front, the ICC Foundation provided materials and resources for code enforcement professionals and the building industry to educate the public about building and life safety. This included the creation of a new building safety mascot, Cody the Cougar. Cody was featured in online activities on the ICC Foundation’s website (www.icc-foundation.org) and in Cody The Cougar’s Building Safety Activity Book, an activity book developed for students in kindergarten through the third grade.

The response by code officials, government executives and the building community to Building Safety Week activities was tremendous this year. Our increased visibility, particularly at the federal level, will help the ICC Foundation fulfill the overall mission to improve building safety through awareness, code enforcement and community action.
INTERNATIONAL CODE COUNCIL FOUNDATION (ICCF) Continued

BRINGING PEOPLE TOGETHER
As a result of its efforts to promote building standards, the ICC Foundation has come to the attention of a number of government agencies involved with disaster relief and community service for those in need, as well as other help groups.

For instance, disaster mitigation is one of the ICC Foundation’s top goals, and it is now working with organizations such as FEMA to help reduce losses when disaster strikes. As a first step, FEMA donated 3,500 copies of Reducing Flood Losses through the International Codes: Meeting the Requirements of the National Flood Insurance Program, 2nd Edition, to the ICC Foundation. This document, published by FEMA and ICC, has been distributed at no cost to building departments in designated flood areas. It should assist community officials in deciding how to integrate the I-Codes® into their current flood plain development and regulatory processes so as to meet requirements for participating in the National Flood Insurance Program.

In the wake of the devastation caused by the tsunami disaster, the ICC Foundation created a relief fund for rebuilding efforts in the affected regions. Funds totaling over $15,000 were received in this campaign and provided to Habitat for Humanity International to support its ongoing efforts in the tsunami region.

With the horrific news of the damage wrought by Hurricane Katrina, the ICC Foundation has again developed a relief fund that will be used in reconstruction efforts.

Another way the ICC Foundation is looking to bring people together is through the development of an innovative program called “Project H.E.R.O.” (Homes Eliminated of Restrictions and Obstacles). The ICC Foundation will work with Disabled American Veterans and Paralyzed Veterans of America along with groups such as the American Institute of Architects, the American Institute of Building Designers and others to help the many disabled veterans who simply do not have the necessary resources to make their homes accessible. Stay tuned for an exciting national kickoff of this campaign during Building Safety Week.

CONCLUSION
The ICC Foundation has accomplished much this past year. It has used its unique position in the building code arena to advance the cause of building safety at home and around the world. It has also implemented programs and provided essential resources that will help communities preserve properties, build safer buildings and ultimately save lives. Looking ahead, the ICC Foundation has a bright future as it fulfills its calling and continues the efforts that are so desperately needed to build a safer world for everyone.
FOUNDATION MISSION
The International Code Council Foundation (ICCF) is dedicated to changing the devastating effects of natural disasters and other building tragedies by promoting ideas, methods and technologies that encourage the construction of durable and sustainable buildings and homes.

ABOUT THE FOUNDATION
The International Code Council Foundation (ICCF) is a subsidiary of the International Code Council, an organization that develops and enforces the most widely adopted building codes in the nation. ICCF is a nonprofit organization that promotes a comprehensive approach to reducing loss of life and property through a complete building-safety system. By providing access to building-safety resources, the International Code Council Foundation helps protect property and human life worldwide.

OBJECTIVES
The International Code Council Foundation is dedicated to:

■ Educating consumers, governments and industries about constructing stronger and safer buildings and homes;

■ Supporting research and development that leads to improved construction methods and techniques for making buildings safer; and

■ Offering technical services, training and guidance to communities, states, national and international organizations, and governments looking to develop or improve existing building construction standards.

FINANCIALS
The ICC Foundation received over $250,000 in donations, including cash and other resources, which it used to support various building-safety programs outlined in this annual report.

STRUCTURE
James Lee Witt, CEO of the International Code Council and former Director of FEMA, is chairman of the ICC Foundation. Paul E. Myers is president of the ICC Foundation. The ICC Foundation structure is divided into four groups, each of which fulfills a unique need:

■ The Board of Governors provides policy oversight.

■ The International Directors help support international activities.

■ The Advisory Board provides public and private sector leadership.

■ The Technical Advisors, made up of professionals with a wide range of construction and code expertise, provide knowledgeable direction on implementation.

DONORS
For a list of organizations and individuals who have made donations to the ICC Foundation visit www.icc-foundation.org
ICC FOUNDATION
ORGANIZATION CHART

- CHAIRMAN OF FOUNDATION
- PRESIDENT AND STAFF
- INTERNATIONAL DIRECTORS
- BOARD OF GOVERNORS
- TECHNICAL ADVISORS
- ADVISORY BOARD
NOTICE OF ANNUAL BUSINESS MEETING

NOTICE OF ANNUAL BUSINESS MEETING OF THE INTERNATIONAL CODE COUNCIL, SETTING THE TIME, DATE AND PLACE THEREFORE

Notice is hereby given that the Board of Directors of the International Code Council (ICC) has taken the following actions:

The 2005 Annual Business Meeting (ABM) of the members of the International Code Council, which is provided for by Article IX of the Bylaws, shall be held September 27, 2005, at the COBO Center; Detroit, Michigan, in conjunction with the 2005 ICC Annual Conference. The Annual Business Meeting shall commence at 9:00 AM and shall continue from day to day during such hours as shall be determined by the President until completed. Registration for Governmental Voting Representative credentials will commence on September 24, 2005, at 3:00 p.m.

2. In accordance with the Bylaws, a quorum shall consist of 100 Governmental Voting Representatives.

3. The general nature of business to be conducted at the Annual Business Meeting shall include the following:

   a. Call to order
   b. Reading of Meeting Notice
   c. Determination of a quorum
   d. Approval of minutes of previous meeting
   e. Report of the Nominating Committee
   f. Election of Officers and Directors-at-Large
   g. Treasurer’s Report
   h. Report of the President
   i. Report of the CEO
   j. Report of the Bylaws Committee
   k. Report of the Resolutions Committee
   l. Report of the Honorary Members Committee
   m. Unfinished business
   n. Adjournment

4. In accordance with Article XVIII, §. 18.1, amendments to the Bylaws of the corporation may be proposed through resolution of the Board of Directors at least 90 days prior to the opening of the Annual Business Meeting and in accordance with Article XVIII, §. 18.2, shall be printed in the Annual Business Meeting notice not less than 60 days prior to the start of the ABM. Exhibit A (attached) contains a copy of ICC Board Resolution 2005-3 and proposed amendments to the Bylaws of the corporation, as adopted December 19, 2004.

5. To transact such other business as may properly come before the membership and adjournment.

We hereby certify that the foregoing notice is in accordance with actions taken by the Board of Directors of the International Code Council.

Frank Hodge, President

James L. Witt, CEO

Questions regarding the ABM notice and proposed Bylaw changes may be directed to Dominic Sims, Deputy Chief Operating Officer at 205-591-1853.
MINUTES OF THE 2004 ANNUAL BUSINESS MEETING

MINUTES OF THE ANNUAL BUSINESS MEETING OF THE MEMBERS OF THE INTERNATIONAL CODE COUNCIL

September 27, 2004
Salt Palace
Salt Lake City, Utah

ANNUAL BUSINESS MEETING

The Annual Meeting of the Members of the International Code Council was called to order by President Anne R. vonWeller at 10:55 a.m., September 27, 2004, in conjunction with ICC’s Codes Forum and Education Conference at the Salt Palace Hotel in Salt Lake City, Utah. President vonWeller welcomed all attendees to the meeting and thanked the color guard for leading the Pledge of Allegiance and the national anthem.

President vonWeller introduced Secretary/Treasurer Henry Green and called on him to call the roll of the ICC Directors to determine if there was a quorum. Secretary/Treasurer Green took the podium and called the roll of Directors and asked Governmental Member Representatives to stand. Secretary/Treasurer Green then advised the President that a quorum was present.

President vonWeller began the agenda by presenting the minutes from the 2003 ICC Meeting of the Members. A motion was made and seconded to approve the minutes from 2003. The motion passed unanimously. President VonWeller continued the agenda by announcing the Officers-Elect for the 2004–2005 term: Frank P. Hodge Jr., President; Henry L. Green, Vice President; and Wally Bailey, Secretary Treasurer.

President vonWeller acknowledged the Parliamentarian, Perry C. Tyree, and the Sergeant-at-Arms, Anthony Elmo, and thanked them for their participation. President vonWeller called on Roger Evans, who was appointed as the Chairman of the Nominating Committee, for a report from the committee. Chairman Evans introduced the committee and delivered the report. The report included a list of seven candidates and nominations for Director-at-Large positions: Edwin Berkel, William Dupler, Jimmy Brothers, Kevin Scott, Adolf Zubia, Nick D’Andrea and John Darnall.

President vonWeller thanked Chairman Evans and the committee for their report and advised the members that the elections would take place later in the afternoon.

James Lee Witt, CEO, took the podium and re-introduced President Anne vonWeller, who then delivered the Annual President’s Report.

President vonWeller declared the meeting in recess.
THE NOMINATIONS COMMITTEE REPORT

President vonWeller called the meeting back to order at 1:45 pm. She called on Chairman Roger Evans to restate the Nominations Committee. President vonWeller provided instructions on how the elections would be conducted. President vonWeller announced each nomination and then asked for nominations from the floor. All candidates were invited to address the assembly for a limited amount of time.

FIRST ELECTION

President vonWeller announced the nomination of Edwin Berkel for a 3-year term. She then made a request for nominations from the floor. There were no additional nominations. A motion to elect Edwin Berkel by acclamation was made, seconded and passed unanimously.

SECOND ELECTION

President vonWeller announced the nomination of William Dupler for a 3-year term. She then made a request for nominations from the floor. There were no nominations. A motion to elect William Dupler by acclamation was made, seconded and passed unanimously.

THIRD ELECTION

President vonWeller announced the nomination of Jimmy Brothers for a 3-year director term. She then made a request for nominations from the floor. A motion was made and seconded to nominate Ronald L. Lynn. Hearing no other nominations, a motion to close floor nominations was made, seconded and passed. Ballots were distributed, collected and tabulated. Ronald L. Lynn was elected.

FOURTH ELECTION

President vonWeller announced the nomination of Kevin Scott for a 3-year director term, followed by requests for nominations from the floor. There were no nominations from the floor. A motion was made to elect by acclamation on the fourth election. The motion was seconded and passed unanimously.

FIFTH ELECTION

President vonWeller announced the nomination of Adolf Zubia for a 3-year director term, followed by requests for nominations from the floor. There were no nominations from the floor. A motion was made to elect by acclamation on the fifth election. The motion seconded and passed unanimously.

SIXTH ELECTION

President vonWeller announced the nomination of Nick D’Andrea for a 1-year director term. She then made a request for nominations from the floor. A motion was made and seconded to nominate John LaTorra. Hearing no other nominations, a motion to close floor nominations was made, seconded and passed. Ballots were distributed, collected and tabulated. John LaTorra was elected.

SEVENTH ELECTION

President vonWeller announced the nomination of John Darnall for a 1-year director term. She then made a request for nominations from the floor. A motion was made and seconded to nominate Scott Marsell. Hearing no other nominations, a motion to close floor nominations was made, seconded and passed. Ballots were distributed, collected and tabulated. John Darnall was elected.
MINUTES OF THE 2004 ANNUAL BUSINESS MEETING Continued

THE TREASURER’S REPORT

President vonWeller called on Secretary/Treasurer Green to provide the Treasurer’s report.

The Secretary/Treasurer of the International Code Council, Henry Green, provided the financial status of the ICC as reported in the following Annual Business Report.

As Secretary/Treasurer of the International Code Council, I am honored to report to the members on the financial status of the organization. This past year has been one that has seen the company grow stronger as we worked through the many challenges of emerging from the consolidation of the three former model code organizations to form one consolidated entity.

With the consolidation behind us, the Board of Directors and staff focused on structuring the combined entity in a form and culture to meet most effectively the needs of the membership and our other key constituents and customers. Although very successful, both operationally and financially, the results did not come without having to overcome and resolve many complex issues along the way.

Although the external audit is still not complete on the 2003 fiscal year financial statements due to the complexities of the consolidation that must be fully resolved before rendering an opinion, the unaudited financial statements reflect that member equity as of December 31, 2003, was $18,138,000. This is $2,225,000 less than the level of member equity with which we came into the consolidation with. Although a reduction in membership equity of this magnitude may appear alarming, it is consistent with the operating plan that was managed against to effectively address and incorporate the many consolidation-related initiatives and activities that were implemented during this first year to bring the consolidated entity together on a solid financial footing. Many of the expenses incurred and adjustments made were one time in nature and were necessary to address the many legal and administrative requirements of the consolidation.

Through the first seven months of fiscal year 2004, member equity has grown back to the level of $19,400,000, up $1,262,000 since the first of the year. This is considerably ahead of where our operating plan projected we would be at this point, as many of the key operational initiatives are producing more favorable results than anticipated and code adoptions have been generating stronger sales levels than were projected in our plans.

Operational and financial momentum is strong as we continue to improve on our internal processes in our efforts to continually improve our member and customer service in the most cost-effective way possible. The membership should rest assured that the Board of Directors and staff are exercising due diligence in maximizing the investment that the former model code organization members made in the formation of a stronger, more focused and unified International Code Council.
THE BYLAWS COMMITTEE REPORT

Chairman Henry Green delivered the report of the Committee of Recent Bylaws. The following amendments as printed in the Annual Report were presented to the membership:

**Amendment 2004-1**  A motion was made and seconded to approve the amendment. The motion was passed.

**Amendment 2004-2**  A motion was made and seconded to approve the amendment. The motion was passed.

**Amendment 2004-3**  A motion was made and seconded to approve the amendment. The motion was passed.

**Amendment 2004-4**  A motion was made and seconded to approve the amendment. The motion was passed.

**Amendment 2004-5**  A motion was made and seconded to approve the amendment. The motion was passed.

**Amendment 2004-6**  A motion was made and seconded to approve the amendment. The motion was passed.

**Amendment 2004-7**  A motion was made and seconded to approve the amendment. The motion was passed.

**Amendment 2004-8**  A motion was made and seconded to approve the amendment. The motion failed. A second motion was made for disapproval and seconded. The motion passed.

**Amendment 2004-9**  A motion was made for disapproval and seconded to approve. The motion passed.

REPORT OF THE RESOLUTIONS COMMITTEE

President vonWeller called upon Director Gerry George, Chairman of the Resolutions Committee, to provide a report on the committee.

Director George read Resolution 2004-1. A motion was made and seconded to approve the resolution. The motion was passed.

Director George continued by reading Resolution 2004-2. A motion was made and seconded to approve the resolution. The motion was passed.
RESOLUTIONS OF THE BOARD OF DIRECTORS
OF
THE INTERNATIONAL CODE COUNCIL, INCORPORATED
a California nonprofit corporation

WHEREAS, in accordance with Article XI § 11.1, the President, with the concurrence of the Board, appointed a Bylaws Committee to study the Bylaws of the corporation and recommend any needed changes, and

WHEREAS, the Bylaws Committee has recommended certain amendments to the Bylaws of the corporation, as adopted December 19, 2004, and

WHEREAS, after review and consideration by the Board of Directors a consensus was achieved to present certain proposed amendments to the Governmental Member Representatives at the Annual Business Meeting in Detroit, Michigan, September 27, 2005, and

WHEREAS, in accordance with Article XVIII, § 18.1 amendments to the Bylaws of the corporation may be proposed through resolution of the Board of Directors at least 90 days prior to the opening of the Annual Business Meeting; now, therefore,

Be It RESOLVED, that the officers of this Corporation do hereby approve this resolution, as approved by motion of the Board of Directors at their meeting of May 13, 2005, to present the proposed amendments, as found in the attachment hereto, to the Governmental Member Representatives at the Annual Business Meeting in Detroit, Michigan, September 27, 2005, and

Frank P. Hodge, Jr., C.B.O., M.C.P.
President

Wally Bailey, C.B.O.
Secretary/Treasurer
2005 PROPOSED BYLAW CHANGES

The 2005 Bylaws Committee consisting of James T. Ryan, Chairman, Gerry George and John LaTorra, reported their findings and recommendations to the ICC Board of Directors on May 13, 2005. After review and due consideration the Board of Directors approved a resolution to propose the following series of changes to the membership of ICC.

The following amendments are proposed to the Bylaws as adopted on December 19, 2004.

Amendment 1: Amend ARTICLE II as follows:

ARTICLE II — MEMBERSHIP

2.1 Categories of Membership - The Council shall have the following categories of voting membership:

<table>
<thead>
<tr>
<th>Population</th>
<th>Voting Representatives</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 to 50,000</td>
<td>4</td>
</tr>
<tr>
<td>50,001 to 150,000</td>
<td>8</td>
</tr>
<tr>
<td>Over 150,000</td>
<td>12</td>
</tr>
</tbody>
</table>
2005 PROPOSED BYLAW CHANGES Continued

Reason:
These changes are primarily editorial in nature. However, the purpose is to establish that the voting privileges of Governmental Members are exercised through the voting representatives it designates. This change is also necessary to differentiate between the voting privileges of Governmental Members and membership benefits due to Governmental Members as regulated elsewhere in Council Policies.

2.1.2 Corporate Member - An organization such as an association, society, testing laboratory, institute, company, manufacturer or corporation, interested in the purposes and objectives of the Council.

2.1.3 Individual Member - An individual in one of the following categories:

2.1.3.1 Associate - An employee of a governmental unit, department or agency who is not designated as a Governmental Member Representative.

2.1.3.2 Cooperating - An individual who is interested in the purposes and objectives of the Council.

2.1.3.3 Professional - A design professional duly licensed or registered by any state or other recognized governmental agency.

2.1.3.4 Honorary Member - An individual who has rendered outstanding service to the Council, and whose name shall be proposed by the Board of Directors and confirmed by a majority vote of the Governmental Member Representatives at an Annual Business Meeting.

2.1.3.5 Student Member - Any individual enrolled in classes or a course of study occupying at least 12 hours of classroom instruction per week.

2.1.3.6 Retired Member - Any former representative of a governmental member or a corporate member or a former individual member who is retired.

2.1.3.7 Certified Member - Any individual who is the holder of a current certification from the Council.

2.1.4 Educational Institution Member - Any college or university offering classes or courses of study in any construction related curriculum.

2.1.5 Federal Agencies - An agency of the United States government engaged in the administration, formulation, or enforcement of laws, ordinances, rules or regulations relating to public health, safety and welfare.
Reason:
The effect and purpose of these deletions is to remove all non-voting classes of membership from the Bylaws and replace them with the language below allowing the Board of Directors to establish them via Board policy. Since the Bylaws regulate only who may vote in the organization, who does not vote is an administrative matter best left to the Board of Directors.

In place of these definitions in the Bylaws, a Council Policy will be created establishing and defining the categories of membership and the dues structure for those categories. By placing these business matters in a Council Policy, the Board has the flexibility to establish nonvoting member categories as the needs of the organization dictate without revision to the Bylaws.

2.1.3 Non-voting categories: The Board of Directors shall establish the non-voting categories of membership as may be necessary for the adequate representation of all parties interested in association with the International Code Council. Nonvoting categories shall provide for membership of individuals and corporate entities and shall include, but not necessarily be limited to, employees of governmental units, design professionals, corporations, educational institutions, not-for-profit associations, and other individuals interested in the purposes and objectives of the Council.

Reason:
This new Bylaw provision creates the linkage between the Bylaws and the Council Policy that will be created to regulate non-voting categories of members. In addition to delegating the authority to the Board of Directors to do this, it provides a scope that is broad enough to allow the Board latitude in creating appropriate membership classes.
PROPOSED MEMBER RESOLUTIONS

RESOLUTION 2005-1
OF THE ANNUAL MEETING OF THE MEMBERS
CONCERNING THE CONFERENCE SITE

WHEREAS, the members of International Code Council, Inc., did assemble at ICC's 3rd Annual Conference in Detroit, Michigan, on September 25 – October 2, 2005; and
WHEREAS, the Annual Conference provides a generous opportunity for code development, education, communication and enjoyment; and
WHEREAS, the State of Michigan and the City of Detroit did extend the hand of friendship and hospitality to all those in attendance; now, therefore,
BE IT RESOLVED, that those members here assembled on September 27, 2005, at the ICC Annual Business Meeting, do hereby express their sincere thanks and appreciation to the citizens of the State of Michigan and the City of Detroit for their warm greeting and hospitality.

RESOLUTION 2005-2
OF THE ANNUAL MEETING OF THE MEMBERS
CONCERNING DECEASED MEMBERS

WHEREAS, the members of International Code Council, Inc., did assemble at ICC's 3rd Annual Conference in Detroit, Michigan, on September 25 – October 2, 2005; and
WHEREAS, in His Infinite Wisdom, Almighty God has removed from our midst the following members:

Jim Arend
Oakdale, MN
Thomas “Tom” Cooley
Las Vegas, NV
James Delahay
Birmingham, AL
Robert Dutton
Boulder, CO
William Greer
Enid, OK
Paul Holleran
Lexington, KY
William E. Huey
Fort Smith, AZ
Ernest M. Lluesma
Miami, FL
Patrick Lowry
Clark County, NV
Dennis E. Marinac
Auburn, CA
Alan J. Pinkstaff
St. Louis County, MO
Robert W. Reid
Chanhassen, MN
Harold H. Roberts
West Point, MS
Judith J. Rose
Newburg, MD
Andy Shipley
West Palm Beach, FL
David Sproul
Tennessee Building Officials Association
Ken Staton
Ashland, KY
Sammy Stewart
Metro Government of Nashville Davidson County Nashville, TN
Jack Swerman
Wallingford, PA
Vic Taugher
Past President, International Conference of Building Officials
William “Bill” Venarge
Five-County Building Officials Association
Les Ward
City of Boynton Beach Boynton, FL

WHEREAS, these members had long and successful careers; and
WHEREAS, by their loyal devotion to duty and faithful discharge of their responsibilities added prestige to their association, community, and life; now, therefore,
BE IT RESOLVED, that those members here assembled on September 27, 2005, at the ICC Annual Business Meeting, do hereby pay tribute to the memory of our departed members; and
BE IT FURTHER RESOLVED, that we extend our most sincere sympathy to the friends and members of their families. May our Heavenly Father console them in their sorrow and may these words of appreciation and high regard be a solace in the years to come.
RESOLUTION 2005-3
OF THE ANNUAL MEETING OF THE MEMBERS
CONCERNING STANDING COMMITTEES

WHEREAS, the members of International Code Council, Inc., did assemble at ICC’s 3rd Annual Conference in Detroit, Michigan, on September 25 – October 2, 2005; and

WHEREAS, the International Code Council could not fulfill its mission without the assistance of its member volunteers; and

WHEREAS, throughout the year scores of volunteers have contributed their time and knowledge to the standing committees established to carry out the work of this organization; now, therefore,

BE IT RESOLVED, that those members here assembled on September 27, 2005, at the Annual Business Meeting, do hereby express their sincere thanks and appreciation to the members of the standing committees in Code Development, Government Relations, Technical Services and Professional Development.

RESOLUTION 2005-4
OF THE ANNUAL MEETING OF THE MEMBERS
CONCERNING THE IMMEDIATE PAST PRESIDENT

WHEREAS, the members of International Code Council, Inc., did assemble at ICC’s 3rd Annual Conference in Detroit, Michigan, on September 25 – October 2, 2005; and

WHEREAS, the International Code Council succeeds due to the leadership of its elected Officers and Directors; and

WHEREAS, the role of Immediate Past President is reserved for those Board members who have given their personal and professional time over the course of many years in the interest of serving the organization; and

WHEREAS, serving as Immediate Past President represents the culmination of successful service to the Board and the Members which few achieve; now, therefore,

BE IT RESOLVED, that those members here assembled on September 27, 2005, at the Annual Business Meeting, do hereby express their sincere gratitude and appreciation to Immediate Past President Anne vonWeller for her dedicated service to the International Code Council during her years of service on the Board of Directors.
RESOLUTION 2005-5
OF THE ANNUAL MEETING OF THE MEMBERS
CONCERNING RETIRED MEMBERS

WHEREAS, the members of International Code Council, Inc., did assemble at ICC's 3rd Annual Conference in Detroit, Michigan, on September 25 – October 2, 2005; and

WHEREAS, throughout the year there have been members in all categories who have concluded careers in code enforcement and the construction professions and have recently retired; and

WHEREAS, those members have had long and illustrious careers and the respect of their peers; and

WHEREAS, their devotion to duty and faithful discharge of their professional responsibilities have added prestige to their association and community; now, therefore,

BE IT RESOLVED, that those members here assembled on September 27, 2005, at the ICC Annual Business Meeting, do hereby pay tribute to those members recently retired; and

BE IT FURTHER RESOLVED, that we extend our most sincere appreciation to them for their contributions to the security of the public and safety in the built environment.
RESOLUTION 2005-6
OF THE ANNUAL MEETING OF THE MEMBERS
CONCERNING ICC CODE DEVELOPMENT CYCLE

WHEREAS, the International Codes as promulgated by the International Code Council are perfected through the governmental entity consensus code development process; and

WHEREAS, the annual code development process historically utilized by each of the three legacy model code organizations was modified to allow staff to properly process the large number of code development proposals encountered during early ICC code development cycles; and

WHEREAS, staffing and technology have improved to the point where initial reasons for the 18-month code development cycle are no longer valid; and

WHEREAS, a 12-month code development schedule provides one additional, complete development cycle to perfect the ICC codes in any given three-year code development period; and

WHEREAS, the current code development cycle discourages and prevents participation by many members at ICC functions, as it causes them to choose between attendance at business, education and code development meetings; and

WHEREAS, ICC members desire a reasonable opportunity to participate in the code development process of the Council; and

WHEREAS, a 12-month code development cycle will afford the members the opportunity to fully participate in the activities of the International Code Council; now, therefore,

BE IT RESOLVED, that the members of the International Code Council, in session this 27th day of September, 2005, in Detroit, Michigan, desire to maximize the governmental entity consensus code development process and do hereby direct the Board of Directors to restore the 12-month code development cycle, effective immediately.

Submitted by:
J.D. Potter, President
Colorado Chapter, International Code Council
GOVERNING THE CONDUCT OF ELECTIONS

ELECTIONS OF OFFICERS AND DIRECTORS SHALL BE CONDUCTED IN ACCORDANCE WITH THE ICC BYLAWS AND CP19-03

CP 19-03 Governing the Conduct of Elections
Approved: 1/17/04
Revised: 8/23/04

This policy outlines the procedures for the conduct of elections at the ICC Annual Business Meeting.

1.0 Nominating Committee Report: When the agenda item concerning nominations for elections has been reached, the President shall call upon the Chair of the Nominating Committee for a report. The report of the Nominations Committee shall consist of one nominee for each vacant seat. The Chair of the Nominating Committee shall read the entire list of nominations.

2.0 Election and Floor Nominations: The President shall then proceed to conduct the elections by calling to the floor the election of each individual seat being vacated, the corresponding Nominating Committee nomination and then call for nominations from the floor. Floor nominations shall only be made by members in good standing and eligible to vote in the election. Floor nominations shall be seconded by a member in good standing eligible to vote in the election. The President shall request nominations from the floor three times for the position under consideration until there are no more floor nominations. At this point, the nominations for that position shall be closed and the election shall proceed to the voting for that seat. On completion of the election for that seat, the President shall proceed with the nominations for the following seat.

3.0 Voice Vote: If no nominations for an open seat are made from the floor, the President shall call for a voice vote for the seat under consideration. The President shall determine and declare the result of the election. When there is more than one nominee for a vacant seat, the election shall be by ballot vote.

4.0 Tally Judges: If any open seat has more than one nominee a paper ballot is required. The President shall appoint Tally Judges in such a number as the President considers necessary, but shall in no case be less than three, to distribute, collect and count the ballots. Any nominee for a contested seat may request an observer to be present during the counting of the ballots.

5.0 Ballot: The Secretary/Treasurer shall provide paper ballots in sufficient number to accommodate all voting members present. Each person qualifying as an eligible voting Governmental Member Representative or Honorary Member in accordance with the Bylaws shall be entitled to a single ballot and one vote, regardless of the number of Governmental Members a person represents.

6.0 Ballot Voting: The President shall announce, prior to the distribution of the ballots how the ballots should be marked including instructions on how members can write in their additional choice for the seat under consideration. A ballot shall contain only one vote for each seat vacant if it is to be counted.

Prior to voting, all candidates nominated by the Nominating Committee or from the floor will be given the opportunity to speak and/or have others speak on their behalf.
A voting member may write in the name of any person, who is qualified to be elected, for any seat whether or not the person has been duly nominated from the floor or by the committee. Only legible names shall be counted.

7.0 Ballot Distribution: When the President has completed the instructions to the voting members, the Secretary/Treasurer shall give the ballots to the Tally Judges for distribution to the voting members. The President then will ask the voting members to record their votes on the ballots.

8.0 Ballot Collection: After a reasonable time, the President will instruct the Tally Judges to collect the ballots from the voting members.

9.0 Ballot Counting: When the ballots have been collected, the President will instruct the Tally Judges to retire to a convenient place to count and record the ballots. One observer selected by each nominee may observe the Tally Judges during the counting of the ballots and the preparation of the return. An observer shall not, however, interfere with the Tally Judges in the performance of their duties. Any alleged irregularities in the ballot counting shall be brought to the attention of the President prior to the report of the Tally Judges being delivered to the President.

The Tally Judges shall count each ballot and shall prepare a report for the President which states the number of votes cast for each person. At the conclusion of the ABM, the Tally Judges shall deliver the ballots to the Chief Executive Officer, who shall preserve the same for a period of six months after the date of the election. After the expiration of such six month period, the Chief Executive Officer shall destroy the ballots.

10.0 Ballot Results: Upon receipt of the report of results from Tally Judges, the President shall read the same and declare the results to the members. In the event of a tie vote, the President shall call for further voting by the voting members present with respect to the tied candidates. Such further voting may be by a show of hands or, at the request of any voting member, by written ballot. In the event that such further voting is done by written ballot, the procedure set forth above shall be followed. Upon the determination of the results of such further voting, the President shall declare the results thereof.

11.0 Majority Vote: In accordance with Section 5.4 of the ICC Bylaws, all Directors must be elected by a majority of the voting members present and voting. Accordingly, if the number of candidates does not exceed the number of open seats, the election shall be conducted in accordance with section 3.0 of this policy and the candidates shall be deemed to have received a majority vote.

12.0 Failure to Achieve a Majority: During an election to fill an open Board seat, should no candidate receive a majority vote (50% + 1) a run-off election shall be held. The candidates standing for the run-off election shall be the two candidates with the highest number of the votes received during the initial ballot.
ARTICLE I—NAME AND OBJECTIVES

1.1 Name - This organization shall be known as the International Code Council, Inc., hereinafter in these Bylaws referred to as the "Council" or the "Corporation."

1.2 General Purposes - The Council is a nonprofit public benefit corporation and is not organized for the private gain of any person. The Corporation is organized exclusively as an organization described in Section 501(c)(6) of the Internal Revenue Code of 1986, as amended, or the corresponding provision in any future United States internal revenue law (the "Code"). Notwithstanding any other provision herein, the Corporation shall not engage in a regular business activity of a kind ordinarily carried on for profit and shall not carry on any other activity not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(6) of the Code. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes. Such purposes specifically include:

With respect to buildings and structures: (a) the lessening of burdens of government through the development, maintenance and publication of model statutes and standards for the use by federal, state and local governments in connection with the administration of building laws and regulations, and (b) the lessening of the burdens of government through the performance of certain services for the benefit of federal, state and local governments in connection with the administration of building law and regulation.

1.3 Principal Office - The Corporation shall have and continuously maintain a registered office in the State of California and a registered agent whose principal business office is identical with such registered office.

ARTICLE II — MEMBERSHIP

2.1 Categories of Membership - The Council shall have the following categories of membership:

2.1.1 Governmental Member - A Governmental Member shall be only a governmental unit, department or agency engaged in the administration, formulation or enforcement of laws, ordinances, rules or regulations relating to the public health, safety and welfare.

2.1.1.1 Governmental Member Representatives - Each Governmental Member shall be entitled to the number of voting representatives specified in Table 2.1.1.1. Governmental Member Representatives shall be designated in writing, by the authority having jurisdiction, and shall be employees or officials of the Governmental Member or departments of the Governmental Member, provided that each of the designated representatives shall be an employee or a public official actively engaged either full or part time, in the administration, formulation or enforcement of laws, ordinances, rules or regulations relating to the public health, safety and welfare. The designation of a voting Governmental Member Representative may be changed by the Governmental Member, in writing, from time to time.
2.1.2 **Corporate Member** - An organization such as an association, society, testing laboratory, institute, company, manufacturer or corporation, interested in the purposes and objectives of the Council.

2.1.3 **Individual Member** - An individual in one of the following categories:

2.1.3.1 **Associate** - An employee of a governmental unit, department or agency who is not designated as a Governmental Member Representative.

2.1.3.2 **Cooperating** - An individual who is interested in the purposes and objectives of the Council.

2.1.3.3 **Professional** - A design professional duly licensed or registered by any state or other recognized governmental agency.

2.1.3.4 **Honorary Member** - An individual who has rendered outstanding service to the Council, and whose name shall be proposed by the Board of Directors and confirmed by a majority vote of the Governmental Member Representatives at an Annual Business Meeting.

2.1.3.5 **Student Member** - Any individual enrolled in classes or a course of study occupying at least 12 hours of classroom instruction per week.

2.1.3.6 **Retired Member** - Any former representative of a governmental member or a corporate member or a former individual member who is retired.

2.1.3.7 **Certified Member** - Any individual who is the holder of a current certification from the Council.

2.1.4 **Educational Institution Member** - Any college or university offering classes or courses of study in any construction related curriculum.

2.1.5 **Federal Agencies** - An agency of the United States government engaged in the administration, formulation, or enforcement of laws, ordinances, rules or regulations relating to public health, safety and welfare.

2.2 **Classification by the Board of Directors** - All applications for membership shall be subject to classification by and approval of the Board of Directors. Applicants shall be eligible for membership on approval of the membership application by the Board and on timely payment of such dues and fees as the Board may fix from time to time. This authority may be delegated by the Board of Directors to the Chief Executive Officer.

2.3 **Dues** - The annual dues for each membership category shall be established by the Board of Directors. In no case shall a person be considered in good standing, or be qualified to exercise membership participation or entitled to receive any privilege of membership, who is delinquent in payment of dues for three months, except as may be extended by the Board of Directors.
2.4 Termination - A membership in the Council shall terminate on occurrence of any of the following events:

(a) Resignation of the member;

(b) Expiration of the period of membership, unless the membership is renewed on the renewal terms fixed by the Board;

(c) The member’s failure to pay dues, fees or assessments, as set forth by the Board, after they are due and payable;

(d) Any event that renders the member ineligible for membership, or failure to satisfy membership qualifications.

2.5 Nonliability of Members - A member of the Corporation shall not be personally liable, solely because of membership, for the debts, obligations or liabilities of the Corporation.

ARTICLE III –- VOTING MEMBERS

Only Governmental Member Representatives and Honorary Members shall have the right to vote on any matters under these Bylaws, including but not limited to, the right exercised through those individuals eligible to vote for the election of a Director or Directors, or on a disposition of all or substantially all of the assets, or on a dissolution, or on any changes to the Articles of Incorporation or the Bylaws. Only the Governmental Member Representatives and Honorary Members shall be permitted to make motions and to vote on any issue at the Annual Business Meeting, special meetings and written consents. Voting by proxy is not permitted. Any person designated as a voting representative of more than one Governmental Member or who is also an Honorary Member shall be entitled to only one vote.

ARTICLE IV — LIMITATIONS

To encourage wide geographical representation, no more than two Governmental Member Representatives designated by Governmental Members located in the same state may serve simultaneously on any one committee nor may more than two Governmental Members Representatives designated by Governmental Members located in the same state serve simultaneously on the Board of Directors.

ARTICLE V — BOARD OF DIRECTORS

5.1 Governing Body - Subject to the limitations of the Articles of Incorporation, these Bylaws and the laws of the State of California, all corporate powers shall be exercised by the Board of Directors. The Board of Directors shall be composed of the following: President, Vice President, Secretary/Treasurer, the most Immediate Past President eligible and, 14 Directors-at-Large. Each member of the Board of Directors shall be a Governmental Member Representative; Directors-at-Large shall be elected for a term of three years, and shall not serve for more than two consecutive full terms. However, nothing in this section shall preclude a Director initially appointed to a one- or two-year term, or appointed or elected to fill an unexpired term, from being elected to two subsequent full term(s).

5.2 Resignation, Disqualification and Vacancies - If the office of any Director becomes vacant by reason of death, resignation, disqualification, removal or other cause, the President (or in the case the Office of President is vacant, the Vice President) shall appoint a successor for the unexpired term and until


his or her successor is elected and qualified at the next Annual Business Meeting, subject to the ratification of the Board of Directors. Any Director, who ceases to be a designated Governmental Member Representative, for a period exceeding 60 days, shall automatically forfeit his or her position as a Director.

5.2.1 Military Leave - Board members called to and serving active military duty shall not thereby become disqualified as a member of the board.

5.3 Removal of a Director - Any Director may be removed from office upon the vote of two-thirds of the voting members present and voting at a meeting of the members, so long as the number of votes cast in favor of removal is at least two-thirds of those necessary for a quorum.

5.4 Election - Except as provided herein, the Board of Directors shall establish policies governing the conduct of elections and copies thereof shall be provided to any member requesting a copy. At each Annual Business Meeting a majority of the voting members present and voting shall elect such number of Directors as necessary to fill vacancies of Directors whose terms expire as of such meeting.

5.5 Quorum - At all meetings of the Board of Directors, a majority of the voting Directors then in office shall constitute a quorum for transaction of business, and the act of a majority of the voting Directors present at the meeting at which there is a quorum shall be the act of the Board of Directors, except as may be otherwise specifically provided by the law of the State of California or by the Articles of Incorporation. If a quorum shall not be present at any meeting of the Board of Directors, the Directors present thereat may adjourn the meeting from time to time, without notice other than announcement at the meeting until a quorum shall be present.

5.5.1 Written Action - Unless otherwise restricted by the Articles of Incorporation or these Bylaws, any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting, if all voting members of the Board of Directors consent thereto in writing, and the writing or writings are filed with the minutes or proceedings of the Board of Directors.

5.5.2 Participation in Meetings by Conference Telephone - Members of the Board of Directors may participate in a meeting through use of conference telephone, electronic video screen communication, or other communication equipment if all of the following apply: (1) each Director participating in the meeting can communicate with all of the other Directors concurrently, (2) each director is provided the means of participating in all matters before the Board of Directors, including the capacity to propose, or to interpose an objection, to a specific action to be taken by the corporation and (3) the corporation adopts and implements some means of verifying both that (i) a person participating in the meeting is a Director or other persons entitled to participate in the Board of Directors meeting and (ii) all actions of, or votes by, the Board of Directors are taken or cast only by the Directors and not by persons who are not Directors.

5.6 Meetings of the Board of Directors

5.6.1 General - The Annual Meeting of the Board of Directors shall be held in conjunction with the time and place of the Annual Business Meeting. The Board of Directors shall meet at such other times and in such places as it may determine, and otherwise upon the call of the President or of a majority of the Board of Directors. Two-thirds of the Directorship shall constitute a quorum. Motions and votes at such meetings shall be duly recorded.
BYLAWS FOR THE INTERNATIONAL CODE COUNCIL, INC. Continued

5.6.2 Organizational Meeting - At the conclusion of the Annual Business Meeting, the Board of Directors shall hold an organizational meeting at which time it may transact any necessary business, including any appointments pertinent to the on-going business.

5.6.3 Closed Meetings - A meeting or portion of a meeting of the Board of Directors may be closed to persons not serving on the Board of Directors by a vote of the Board of Directors when matters that are sensitive to the purpose of the Council, including but not limited to budget, personnel, legal actions, and proprietary practices or materials are to be discussed. The Board of Directors may invite persons who are not members of the Board of Directors to attend portions, or all, of such closed meetings in an advisory capacity.

5.7 Authority - The Board of Directors may adopt any policy or procedure, or authorize any administrative action in the best interest of the Council and its membership.

5.8 Emergency Actions - In the event that the Board of Directors determines an emergency amendment to any International Code or standard or supplements thereto is warranted, the same may be adopted by the Board of Directors. Such action shall require an affirmative vote of at least two-thirds of the Board of Directors. The membership shall be notified, within ten days after the Board of Directors’ official action, of any emergency amendment. At the next Annual Business Meeting any emergency amendment shall be presented to the members for ratification by a majority of the Governmental Member Representatives present and voting.

ARTICLE VI — OFFICERS

6.1 Officers and Election - Election of officers for the ensuing year shall be held at the Annual Business Meeting. The Officers of the Council shall consist of a President, Vice President, and Secretary/Treasurer (who shall be the Chief Financial Officer of the Corporation), elected from the Board of Directors by the voting members present and voting at the Annual Business Meeting. At no time shall more than one Governmental Member Representative located in the same state serve as an Officer. Such Officers shall take office beginning at the conclusion of the Annual Business Meeting and shall serve until adjournment of the following Annual Business Meeting or until their successors are duly elected and qualified. Officers’ tenure shall be limited to 1 single, full-year, term in each office.

6.2 Duties of President - The President shall preside at the Annual Business Meeting, special meetings of the members and at meetings of the Board of Directors. The President shall be a regular member and preside at meetings of the Executive Committee and shall be an ex officio nonvoting member of all other committees. The President shall have other such duties as are prescribed by the Board of Directors or these Bylaws. Officers shall not act in their official capacity by proxy.

6.3 Duties of the Vice President - The Vice President shall act and perform the duties of the President during the President’s absence from any meetings of this Corporation or the Board of Directors, or by a vote of the Board of Directors in case of disability of the President, and shall assist the President in the conduct of the Office of President. Officers shall not act in their official capacity by proxy.

6.4 Duties of the Secretary/Treasurer - The Secretary/Treasurer shall be responsible for keeping the minutes and records of meetings, maintaining correspondence, receiving and disbursing funds, supervising financial affairs, approving expenditures
as provided by resolution of the Board of Directors, and generally performing such official duties of a Secretary/Treasurer of a corporation. The Board of Directors may designate the Chief Executive Officer as the official agent for all or portions of such duties. Officers shall not act in their official capacity by proxy.

6.5 Resignation, Disqualification and Vacancies - If the position of any Officer becomes vacant by reason of death, resignation, disqualification, removal or other cause, the president (or in the case the Office of President is vacant, the Vice President) shall appoint a successor for the unexpired term and until his or her successor is elected and qualified at the next Annual Business Meeting, subject to the ratification of the Board of Directors. Any Officer who ceases to be a member of the Board of Directors shall automatically forfeit his or her position as an Officer.

ARTICLE VII — EXECUTIVE COMMITTEE

7.1 Executive Committee Members - There shall be an Executive Committee of the Board of Directors. The members of the Executive Committee shall be composed of the President, the Vice President, the Secretary/Treasurer and the Immediate Past President.

7.2 Powers and Duties - The Executive Committee shall have authority to act in such matters as are specifically delegated by the Board of Directors. The Executive Committee and the Chief Executive Officer shall meet as necessary, between meetings of the Board of Directors, at a date and place designated by the President and shall have authority to take such action as they deem prudent, in the furtherance of the general objectives of the Council, reporting such actions to the Board of Directors at their next meeting.

ARTICLE VIII — ADMINISTRATION

8.1 Chief Executive Officer - The Board of Directors shall appoint a Chief Executive Officer and such other officers as it shall designate, who shall serve at the pleasure of the Board. The Board of Directors shall fix the Chief Executive Officer’s compensation. The Chief Executive Officer shall manage the affairs of the Council within the policies established by the Board of Directors and shall perform such other duties as may be assigned by the Board of Directors to the Chief Executive Officer. Neither the Chief Executive Officer nor any other Officer appointed by the Board shall have a vote in the proceedings of this Council or of the Board of Directors.

ARTICLE IX — MEETINGS OF THE MEMBERS

9.1 Annual Business Meeting - A regular meeting of the Governmental Member Representatives, herein referred to as the Annual Business Meeting shall be held each calendar year at a time and place designated by the Board of Directors.

9.1.1 Order of Business Meeting - The items of business at the Annual Business Meeting shall include, but not be limited to, the following:

1. Call to order.
2. Reading of Meeting Notice.
3. Determination of a quorum.
4. Approval of minutes of previous meeting(s).
5. Announcement of the Officers-Elect.
10. Resolutions.
11. Adjournment.
BYLAWS FOR THE INTERNATIONAL CODE COUNCIL, INC. Continued

The order of business as announced at the meeting may be changed by a majority vote of the Governmental Member Representatives present and voting at the Annual Business Meeting.

9.2 Special Meetings - Special Meetings of the Governmental Member Representatives may be called at any time by the President with approval of two-thirds of the Board of Directors. The President shall call a special meeting upon the receipt of a valid petition, specifying purpose of the special meeting and bearing the names, titles, addresses, and signatures of five percent of the Governmental Member Representatives.

9.3 Quorum - A quorum for the transaction of business at any annual or special meeting shall consist of 100 Governmental Member Representatives.

9.4 Meeting Notice - A notice of the time and place of a special meeting shall be published not less than 60 days prior to the start of the special meeting. A notice of the time and place of the Annual Business Meeting shall be published not less than 60 days prior to the start of the Annual Business Meeting.

9.5 Eligibility to Vote - Governmental Member Representatives and Honorary Members (collectively, the “Voting Members”) in good standing under these Bylaws shall be entitled to vote at any meeting of Governmental Member Representatives. Each Governmental Member Representative and Honorary Member entitled to vote may cast one vote on each matter submitted to a vote of the Governmental Member Representatives. Any person designated as a Governmental Member Representative of more than one Governmental Member or who is also an Honorary Member shall be entitled to only one vote.

ARTICLE X — CODE DEVELOPMENT PROCESS
The Board of Directors shall adopt a policy, which may be amended from time to time, on the Code Development Process for the International Codes®.

ARTICLE XI — COMMITTEES
11.1 Committees, Councils - The Board of Directors may establish committees and councils as it shall deem advisable. The President shall, with the concurrence of the Board, appoint or replace all members of committees and councils not otherwise specifically provided for herein.

11.2 Board Authority - Any member of any committee or council may be removed by the Board at any time, subject to the limitations of the laws of the State of California, and subject to any limitations of the Articles of Incorporation or Bylaws regarding actions which require approval of the Governmental Member Representatives and Honorary Members. Each committee or council shall be under the direction of the Board and shall have such authority as shall be delegated and prescribed by the Board.

11.3 Nominating Committee - There shall be a Nominating Committee chaired by the Immediate Past President and consisting of Governmental Member Representatives and/or Honorary Members having a reasonably distributed geographical representation. The Board of Directors shall establish policies governing the Nominating Committee and the conduct of elections. The Nominating Committee, excluding the Chairperson, shall have no more than one Governmental Member Representative or Honorary Member from any one state.
11.4 Meetings of Committees - Except as otherwise provided by these Bylaws, committees and councils shall comply with the policies established by the Board of Directors.

ARTICLE XII — CHAPTERS

12.1 Organization - The Council shall encourage and recognize the establishment of regional, state, student, professional, local area and international chapter organizations of its members, the purpose of which shall be the furtherance of the objectives of the Council. Applications for the establishment of a chapter, together with a copy of the proposed chapter Bylaws and a list of those who have agreed to become members of the chapter, shall be submitted to the Board of Directors for approval. The chapter shall be established upon approval by the Board of Directors.

12.2 Management - All chapters shall be managed in accordance with policies established by the Board of Directors.

ARTICLE XIII — AUDITING AND REPORTS

13.1 Fiscal Year - The fiscal year of the Council shall be as determined by the Board of Directors.

13.2 Audit - There shall be an audit of the activities and financial affairs of the Council at the end of each fiscal year by an independent auditor selected by the Chief Executive Officer with the advice and consent of the Board of Directors. Such audit shall be submitted to the Board of Directors.

ARTICLE XIV — INDEMNIFICATION, INSURANCE AND DIRECTOR LIABILITY

14.1 Definitions - For the purposes of this Article XIV, “agent” means any person who is or was a director, officer, employee, or other agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, foundation, or other enterprise, or was a director, officer, employee, or agent of a foreign or domestic corporation which was a predecessor corporation of the Corporation or of another enterprise at the request of such predecessor corporation; “proceeding” means any threatened, pending, or completed action or proceeding, whether civil, criminal, administrative, or investigative; and “expenses” includes without limitation attorneys’ fees and any expenses of establishing a right to indemnification under Sections 14.4 or 14.5(b) of these Bylaws.

14.2 Indemnification in Actions by Third Parties - The Corporation shall have power to indemnify any person who was or is a party to, or is threatened to be made a party to, any proceeding (other than an action by or in the right of the Corporation to procure a judgment in its favor, an action brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or an action brought by the Attorney General of any person granted relator status by the Attorney General for any breach of duty relating to the assets held in charitable trust) by reason of the fact that such person is or was an agent of the Corporation, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the Corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order,
settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

14.3 Indemnification in Actions by or in the Right of the Corporation - The Corporation shall have power to indemnify any person who was or is a party to, or is threatened to be made a party to, any threatened, pending or completed action by or in the right of the Corporation, or brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the Corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interest of the Corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 14.3:

(a) In respect to any claim, issue or matter as to which such person shall have been adjudged to be liable to the Corporation in the performance of such person's duty to the Corporation, unless and only to the extent that the court in which such proceeding is or was pending shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;

(b) Of amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

(c) Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval unless it is settled with the approval of the Attorney General.

14.4 Indemnification Against Expenses - To the extent that an agent of the Corporation has been successful on the merits in defense of any proceeding referred to in Sections 14.2 or 14.3 of these Bylaws or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

14.5 Required Determinations - Except as provided in Section 14.4 of these Bylaws, any indemnification under this Article XIV shall be made by the Corporation only if authorized in the specific case, upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 14.2 or 14.3 of these Bylaws, by:

(a) A majority vote of a quorum consisting of Directors who are not parties to such proceeding; or

(b) The court in which such proceeding is or was pending upon application made by the Corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by the Corporation.
14.6 Advance of Expenses - Expenses incurred in defending any proceeding may be advanced by the Corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article XIV.

14.7 Other Indemnification - No agreement made by the Corporation to indemnify its (or its subsidiaries') Directors or Officers shall be valid unless such agreement is consistent with this Article XIV. In the event of any inconsistencies between this Article XIV and any other provisions regarding indemnification of Directors and Officers by the Corporation, this Article XIV shall prevail. Nothing contained in this Article XIV shall affect any right to indemnification held by persons other than Directors and Officers.

14.8 Forms of Indemnification Not Permitted - No indemnification or advance shall be made under this Article XIV, except as provided in Section 14.4 or 14.5(b), in any circumstances where it appears:

(a) That it would be inconsistent with a provision of the Articles of Incorporation, these Bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

14.9 Nonpaid Directors - Except as provided in Sections 5233 or 5237 of the California Nonprofit Public Benefit Corporation Law (or any successor provisions thereto), there shall be no monetary liability on the part of, and no cause of action for damages shall be asserted against, any nonpaid Director, including any nonpaid Director who is also a nonpaid Officer of the corporation, based upon any alleged failure to discharge the person's duties as Director or Officer if the duties are performed in a manner that meets all of the following criteria:

(a) The duties are performed in good faith;

(b) The duties are performed in a manner such Director believes to be in the best interests of the Corporation; and

(c) The duties are performed with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

14.10 Insurance - The Corporation shall have power to purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this Article XIV; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of Section 5233 of the California Nonprofit Public Benefit Corporation Law (or any successor provision thereto).
BYLAWS FOR THE INTERNATIONAL CODE COUNCIL, INC. Continued

14.11 Nonapplicability to Fiduciaries of Employee Benefit Plans - This Article XIV does not apply to any proceeding against any Director, investment manager, or other fiduciary of an employee benefit plan in such person's capacity as such, even though such person may also be an agent of the Corporation as defined in Section 14.1 of these Bylaws. The Corporation shall have power to indemnify such Director, investment manager, or other fiduciary to the extent permitted by subdivision (f) of Section 207 of the California General Corporation Law.

If any part of this Article XIV shall be found in any action, suit or proceeding to be invalid or ineffective, the validity and the effectiveness of the remaining parts shall not be affected.

ARTICLE XV — AUTHORITY AND BENEFIT

15.1 No Benefit to Any Individual - No part of the net earnings, if any, of this Council shall inure to the benefit of any member or other individual, and no gain, profit, or dividends shall ever be distributed to any member of this Council or inure to the benefit of any private persons, except as provided for in these Bylaws.

15.2 No Authority to Act - A member or chapter or any officer or member thereof shall not participate in or purport to have authority to act on behalf of or bind this Corporation to any legal obligations or liability, except as provided in these Bylaws, or resolution or policy of the Board of Directors.

ARTICLE XVI — DISSOLUTION

In the event of a dissolution or final liquidation of the Council, all of the remaining assets and property of the Council shall, after paying or making provision for the payment of all of the liabilities or obligations of the Council and for necessary expenses thereof, be transferred to one or more organizations which will (i) dedicate such assets and property to public and/or charitable purposes, and (ii) qualify as tax exempt organizations under Section 501(c)(3), Section 501(c)(4), or Section 501(c)(6) of the Code.

ARTICLE XVII — RULES OF ORDER

Roberts Rules of Order shall govern all aspects of a parliamentary nature unless otherwise provided for by the Board of Directors.

ARTICLE XVIII — AMENDMENTS TO BYLAWS

18.1 Proposals - Proposed amendments to these Bylaws, to be considered at an Annual Business Meeting, shall be signed by at least ten Governmental Member Representatives and shall be presented to the Board of Directors at least 90 days prior to the opening of an Annual Business Meeting or must be proposed through resolution of at least ten of the members of the Board of Directors at least 90 days prior to the opening of an Annual Business Meeting.

18.2 Notice of Actions - The Board of Directors shall cause proposed amendments to the Bylaws to be printed in the Annual Business Meeting notice and shall present its recommendations, if any, at the Annual Business Meeting. These proposed amendments may be discussed and amended at the Annual Business Meeting, and if passed by a two-thirds vote of those Governmental Member Representatives present and voting, shall be sent by letter ballot, as amended
on the floor, to all Governmental Member Representatives of the Council. To be considered, the ballots by the Governmental Member Representatives shall be received within 30 days of distribution. A two-thirds majority of Governmental Member Representatives voting is required for adoption. The returns shall be certified by the President if the necessary majority for approval is received.

18.3 Effective Date - The approved amendments become effective ten days thereafter unless otherwise provided in the amendment.

ARTICLE XIX — OPERATIVE DATE

19.1 General - These Bylaws shall be effective and operative upon the date designated by the Board as the date on which the consolidation of the operations of BOCA, ICBO and SBCCI and their respective controlled entities with the operations of this Corporation occurs.

19.2 Committees - Council committees in existence as of the operative date of these Bylaws to the extent permitted under these Bylaws shall not be deemed abolished by the adoption of these Bylaws, subject to the right of the Board of Directors to remove them.

19.3 Previous Action Remains in Effect - Upon the operative date of these Bylaws, all prior actions consistent with these Bylaws, whether pursuant to resolution or policy, of the Board of Directors, or any other committee, remain in effect until modified, repealed or otherwise superseded.

[History: The original ICC Bylaws were approved on July 24, 2002. Seven amendments were presented to the ICC membership at the ABM on September 27, 2004. The amendments were approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on December 19, 2004 and became effective on December 29, 2004.]
## 2005 ANNUAL CONFERENCE SCHEDULE

### DELEGATE SCHEDULE

#### SUNDAY, SEPTEMBER 25

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>6 am–2 pm</td>
<td>Golf Tournament*</td>
</tr>
<tr>
<td>8 am–6 pm</td>
<td>Registration/Bookstore</td>
</tr>
<tr>
<td>9 am–10:30 am</td>
<td>Fellowship Breakfast*</td>
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<tr>
<td>9 am–5 pm</td>
<td>Nominating Committee</td>
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<tr>
<td>9 am–5 pm</td>
<td>IAS Board Meeting (Closed meeting)</td>
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<tr>
<td>10 am–Noon</td>
<td>Labor Management Advisory Committee</td>
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<tr>
<td>Noon–3 pm</td>
<td>Expo (Lunch served)</td>
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<td>3 pm–4:30 pm</td>
<td>Members Forum</td>
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<tr>
<td>5 pm–6 pm</td>
<td>Dinner</td>
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<td>6 pm–7 pm</td>
<td>Transportation to Opening Event</td>
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<td>Michigan Hospitality Suite</td>
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#### MONDAY, SEPTEMBER 26

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<thead>
<tr>
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<tr>
<td>7 am–8:30 am</td>
<td>Chapter President’s Breakfast</td>
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<tr>
<td>7 am–7 pm</td>
<td>Registration/Bookstore</td>
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<tr>
<td>9 am–11 am</td>
<td>Opening Session</td>
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<td>11:30 am–1 pm</td>
<td>General Assembly Luncheon</td>
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<td>Building Dept. Accreditation Training</td>
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<td>1:30 pm–2:30 pm</td>
<td>COCM Chapter Meeting</td>
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<td>1:30 pm–3:30 pm</td>
<td>Hazard Abatement Code—What’s happening?</td>
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<td>Legislative Forum</td>
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<td>1:30 pm–5:30 pm</td>
<td>International Forum</td>
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<td>3 pm–8 pm</td>
<td>Expo</td>
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<td>Major Jurisdiction Meeting</td>
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<td>3 pm–7 pm</td>
<td>State and International Photos</td>
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<tr>
<td>6 pm–8 pm</td>
<td>Exhibitors Reception</td>
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<tr>
<td>6 pm–9 pm</td>
<td>Silent Auction</td>
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<tr>
<td>8 pm–11 pm</td>
<td>AGA Reception</td>
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<tr>
<td>8 pm–10 pm</td>
<td>NY Sponsored Reception</td>
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<tr>
<td>8 pm–Midnight</td>
<td>BOANJ Hospitality Suite</td>
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<tr>
<td>7 pm–Midnight</td>
<td>Michigan Hospitality Suite</td>
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#### TUESDAY, SEPTEMBER 27

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>8 am–5 pm</td>
<td>Registration/Bookstore</td>
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<tr>
<td>9 am–11:30 am</td>
<td>Business Meeting</td>
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<tr>
<td>Noon–1 pm</td>
<td>Delegates Luncheon</td>
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<td>1:15 pm–3:15 pm</td>
<td>Education Programs</td>
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<tr>
<td>1:15 pm–5 pm</td>
<td>Past Presiding Officers Meeting</td>
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<tr>
<td>1:15 pm–5 pm</td>
<td>Bldg Dept. Accreditation Training</td>
</tr>
<tr>
<td>3:30 pm–5 pm</td>
<td>Cracker Barrel Event</td>
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<tr>
<td>5 pm–9 pm</td>
<td>Michigan Fire Service Hospitality Room</td>
</tr>
<tr>
<td>5 pm–7 pm</td>
<td>Chapter Regions Open Meeting Room</td>
</tr>
<tr>
<td>8 pm–Midnight</td>
<td>Michigan Hospitality Suite</td>
</tr>
</tbody>
</table>

#### WEDNESDAY, SEPTEMBER 28

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 am–10 am</td>
<td>5K Run*</td>
</tr>
<tr>
<td>7 am–5 pm</td>
<td>Registration/Bookstore</td>
</tr>
<tr>
<td>8 am–5 pm</td>
<td>Final Action Hearings</td>
</tr>
<tr>
<td>9 am–5 pm</td>
<td>ICC Board Meeting</td>
</tr>
<tr>
<td>6 pm–7 pm</td>
<td>Reception</td>
</tr>
<tr>
<td>7 pm–10 pm</td>
<td>Annual Banquet</td>
</tr>
<tr>
<td>10 pm–Midnight</td>
<td>Michigan Hospitality Suite</td>
</tr>
</tbody>
</table>

#### THURSDAY, SEPTEMBER 29

<table>
<thead>
<tr>
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<th>Event</th>
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</thead>
<tbody>
<tr>
<td>7 am–6 pm</td>
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</tr>
<tr>
<td>8 am–8 pm</td>
<td>Final Action Hearings</td>
</tr>
<tr>
<td>9 am–Noon</td>
<td>ICC Board Meeting</td>
</tr>
<tr>
<td>8 pm–10 pm</td>
<td>Michigan Hospitality Suite</td>
</tr>
</tbody>
</table>

#### FRIDAY, SEPTEMBER 30

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>7 am–6 pm</td>
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<tr>
<td>8 am–8 pm</td>
<td>Final Action Hearings</td>
</tr>
<tr>
<td>8 pm–10 pm</td>
<td>Michigan Hospitality Suite</td>
</tr>
</tbody>
</table>
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**SATURDAY, OCTOBER 1**
7 am–6 pm Registration/Bookstore . . . . . . . . . . . . . . . . . . Outside Wayne Hall
8 am–8 pm Final Action Hearings . . . . . . . . . . . . . . . . . Wayne Hall
8 pm–10 pm Michigan Hospitality Suite . . . . . . . . . . . . . Marriott Hotel

**SUNDAY, OCTOBER 2**
11 am–2 pm Registration . . . . . . . . . . . . . . . . . . . . . . . Outside Wayne Hall
Noon–5 pm Final Action Hearings . . . . . . . . . . . . . . . . . Wayne Hall

*Pre-registration Required. Check the registration desk daily for schedule updates.

**COMPANION SCHEDULE**

**SUNDAY, SEPTEMBER 25**
6 am–2 pm Golf Tournament* . . . . . . . . . . . . . . . . . Links at Pinewood
8 am–6 pm Registration/Bookstore . . . . . . . . . . . Outside Wayne Hall
9 am–10:30 am Fellowship Breakfast* . . . . . . . . . . . Skyline Room
Noon–5 pm Expo (Lunch served) . . . . . . . . . . . . . . . . . Oakland Hall
6 pm–9 pm Transportation to Opening Event . . . . COBO Center, Washington Blvd.
6:30 pm–10 pm Opening Event . . . . . . . . . . . . . . . . . . The Henry Ford Museum
10 pm–Midnight BOANJ Hospitality Suite . . . . . . . . . . Marriott Hotel
10 pm–Midnight Michigan Hospitality Suite . . . . . . . . . Marriott Hotel

**MONDAY, SEPTEMBER 26**
7 am–7 pm Registration/Bookstore . . . . . . . . . . . . . Outside Wayne Hall
9 am–11 am Opening Session . . . . . . . . . . . . . . . . . Wayne Hall
11:30 am–1:15 pm Companion Lunch Cruise . . . . . . Detroit Princess
3 pm–8 pm Exhibitors Reception . . . . . . . . . . . . . . . . . Oakland Hall
6 pm–6:30 pm Air and International Photos . . . . . . . Oakland Hall
6 pm–8 pm Silent Auction . . . . . . . . . . . . . . . . . . . . . . Oakland Hall
8 pm–9 pm AGA Reception . . . . . . . . . . . . . . . . . . . . . W2-62 (Windsor Room)
8 pm–10 pm NY Sponsored Reception . . . . . . . . . . . Marriott Lobby
8 pm–Midnight BOANJ Hospitality Suite . . . . . . . . . . Marriott Hotel
8 pm–Midnight Michigan Hospitality Suite . . . . . . . . . Marriott Hotel

**TUESDAY, SEPTEMBER 27**
8 am–10 am 5K Run* . . . . . . . . . . . . . . . . . . . . . . . Belle Isle
8 am–9 am Registration/Bookstore . . . . . . . . . . . Outside Wayne Hall
10:30 am–1:15 pm Companion Lunch Cruise . . . . . Wayne Hall
6 pm–6:30 pm Annual Banquet . . . . . . . . . . . . . . . . . Riverview Ballroom
10 pm–Midnight Michigan Hospitality Suite . . . . . . . . Marriott Hotel

**WEDNESDAY, SEPTEMBER 28**
7 am–6 pm Registration/Bookstore . . . . . . . . . . . . . Outside Wayne Hall
9:30 am–4 pm Companion Tours . . . . . . . . . . . . . . . . Buses depart from COBO
5 pm–9 pm Michigan Fire Service Hospitality Room . . . . Marriott Hotel
8 pm–10 pm Michigan Hospitality Suite . . . . . . . . . . Marriott Hotel

**THURSDAY, SEPTEMBER 29**
7 am–6 pm Registration/Bookstore . . . . . . . . . . . Outside Wayne Hall
8 pm–10 pm Michigan Hospitality Suite . . . . . . . . . . Marriott Hotel

**FRIDAY, SEPTEMBER 30**
7 am–6 pm Registration/Bookstore . . . . . . . . . . . Outside Wayne Hall
8 pm–10 pm Michigan Hospitality Suite . . . . . . . . . . Marriott Hotel

**SATURDAY, OCTOBER 1**
7 am–6 pm Registration/Bookstore . . . . . . . . . . . Outside Wayne Hall
8 pm–10 pm Michigan Hospitality Suite . . . . . . . . . . Marriott Hotel

**SUNDAY, OCTOBER 2**
11 am–2 pm Registration . . . . . . . . . . . . . . . . . . . . . . Outside Wayne Hall

*Pre-registration Required.
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