Vision:
PROTECTING THE HEALTH, SAFETY, AND WELFARE OF PEOPLE BY CREATING BETTER BUILDINGS AND SAFER COMMUNITIES.

Mission:
PROVIDING THE HIGHEST QUALITY CODES, STANDARDS, PRODUCTS, AND SERVICES FOR ALL CONCERNED WITH THE SAFETY AND PERFORMANCE OF THE BUILT ENVIRONMENT.
Dear Code Council Members,

I am honored to have served as your President during the past year. When I was elected last October in Reno, I had four initiatives I wanted to concentrate on during my year as President: disaster response, hydrogen technology, public outreach and increasing the number of code officials at the code development and final action hearings.

I quickly realized that was a lot to accomplish and that all of these could not be achieved in just one year. As I have done, and the Presidents before me have done, I am hoping that the 2008-2009 President will continue to work on achieving my objectives. I am very proud of “moving the ball down the field,” and the many steps taken toward reaching those goals. I have also tried to focus on two initiatives from prior Presidential terms—SMARTCodes from Henry Green’s presidency and the Code Official Profile Campaign from Wally Bailey’s term. Both of these are extremely important and I commend both Henry and Wally for bringing these forward.

Of the four initiatives stated above, I would consider my term as President a success if the Code Council could become fully engaged in disaster response. Subsequent to Hurricane Katrina, we had a huge response from members who volunteered to be in the Council’s disaster response database. To date, the deployment of these volunteers has been limited to mostly in-state events, due to constraints related to mutual aid agreements, liability and certification. However, disaster capabilities must reach beyond just the response phase. I am happy to report that we have made great strides in two areas: disaster communications and disaster mitigation. Recently, we have established a “Technical Response Team” that is positioned to help get our message of building safety out the door right when the media is looking at ways to prevent damage in the future. In addition, a decade-old Memorandum of Understanding with FEMA has been revised to strengthen our role in looking at building forensics after an event, working with FEMA and other agencies to apply lessons learned to our own code development process. On the disaster support front, progress has been made to design a program and develop relationships with key organizations that can help us when communities need us most. I am extremely hopeful that our Disaster Response Committee, working in concert with senior staff, has finally made inroads that will allow us to “stand up” several pilot Code Official Response Teams that will be recognized by federal and state emergency managers as assets to be utilized in the wake of a disaster.

As this publication goes to press, the Code Council continues to work on Capitol Hill to pass the Community Building Code Administration Grant Act (CBCAG). When enacted and funded, the CBCAG will provide competitively evaluated federal grants, locally matched, to jurisdictions who seek to build-up their local building and fire code administration and enforcement capabilities. For the current status of this important legislation, visit our website, iccsafe.org.

I would be remiss if I didn’t pass on a huge thanks to our CEO, Rick Weiland, and his talented, dedicated employees, who work day-in and day-out for our members. Huge thanks are also in order for each and every Code Council member for your dedication to public safety. Without your support, the International Code Council could not have achieved the many successes we have accomplished.

The future is extremely promising, with our I-Codes now adopted in all 50 states, and much is on the horizon with SMARTCodes and sustainability. So I ask for your support of the Code Council and your future leaders. Lastly, I’d like to thank the Board of Directors for all of their support during the past year.

Being elected President of the International Code Council has been the highlight of my professional career and I thank you for allowing me the opportunity to serve you.

Steven I. Shapiro  
President  
International Code Council
Dear Code Council Members,

The scenes have become sadly familiar, yet they remain as shocking as ever: homes swallowed by rising floodwaters, buildings collapsed by powerful earthquakes, entire communities leveled by intense storms.

But amid the staggering loss of life and incalculable property damage we see every year from disasters worldwide, there is reason for hope. We know, based on experience, that building codes, when properly applied and enforced, make a difference. As part of a comprehensive program of building and fire safety, they are, without a doubt, a community’s best chance to survive and recover from a natural disaster.

In the few short years since the International Code Council began operations as a consolidated organization, our first priority has always been developing and promoting the highest-quality codes for residential and commercial buildings. Today the International Codes are indisputably the national standard, used as the foundation for building safety in all 50 states and Washington, D.C.

While code development is obviously a huge part of what we do, and always will be, we also know that providing the best codes is only part of the solution. If there aren’t qualified people in the field to enforce them, the country is only getting half of what it needs. Too often, especially in smaller jurisdictions, there simply are not sufficient resources for the robust enforcement of building and safety codes.

That is why the Code Council has proposed the Community Building Code Administration Grant Act. Legislation was introduced in both Houses in December. The House-passed bill provides $100 million over five years while the pending Senate bill includes $100 million per year for five years. A national program that authorizes federal competitive grants to local code enforcement offices is clearly in the best of interests of our country, and every community in it. On July 9th, the House passed HR 4461; it is now referred to the Senate Banking Committee along with the Senate companion bill, S 2458. The Senate Committee could act on the House or Senate version of the bill. After it passes out of Committee, it goes to the Senate for a vote.

We are also working hard to protect and preserve the environment as I recently explained in testimony to the House Committee on Energy Subcommittee on Energy. After years of debate, there is now virtual unanimity within the scientific community that global climate change is real. With the building industry responsible for 40 percent of annual energy use and 25 percent of landfill deposits in the United States, there will be continued pressure to lessen the impacts of the built environment.

Given our proven record of success, no one is better qualified than our members to determine how building codes should be used to promote green and safe construction practices. Look for more ambitious green initiatives in the coming year. Our future, quite literally, depends on it.

Every day across the United States millions of people walk into buildings not thinking about one thing – whether the building is safe. Simply, when building officials do their jobs well, it means nothing happens. That is an awesome responsibility, but it is the promise our members have willingly made. While the public may at times take its safety for granted, I know you never do.

The future of the Code Council looks brighter than ever. We owe our success to a dedicated Board of Directors, a passionate and talented staff, and the support of our partners and stakeholders. But most of all, we owe our success to our members and chapters, for their unyielding commitment to public safety.

Richard P. Weiland
Chief Executive Officer
International Code Council
Dear Code Council Members,

Earlier this year, the International Code Council celebrated its fifth anniversary as a consolidated organization. This significant milestone was reached only because of the tireless efforts of the Board of Directors, ICC staff leadership, and employees, the continued support from partners and stakeholders, and the dedication and commitment of you, our members, who play a vital role in public safety.

Working together toward a common goal—building stronger, safer and more sustainable communities—the Code Council has enjoyed great success due to a constant focus on our mission and membership. Over the previous year growth remained strong, with an impressive portfolio of products and services continuing to expand, and the International Codes gaining wider acceptance with each Code Development Cycle.

As the Code Council moves into the next five years, and builds on its foundation of success, it will be equally important to implement new ideas and strategies to further enhance the goals and mission of the organization. To serve you, our members, the Code Council looks forward to providing advanced tools and relevant information for you to carry out your commitment to safety in the built environment. A stronger organization will continue to position the Code Council as a leader in the building and fire safety industry, and creates a positive image of who you are, what you do, and the important role you play as building safety professionals.

This year the Council supported several important initiatives to achieve continued success for the short- and long-term future. These include:

- **greenVision**, the new long-term Facilities Master Plan. Following an assessment by industry experts that determined the organization should improve its physical facilities, thus expanding service to its members, the Board of Directors approved a 10-year capital improvement plan that calls for the acquisition of new offices in Birmingham and Los Angeles, expanded warehouse space at the Distribution Center in Lenexa, Kansas, and upgrades to the office facility in Chicago. Our goals are to help diversify the Code Council’s revenue streams through strategic real estate investment and to provide the necessary facility infrastructure to best serve our members and customers. A new website, www.iccsafe.org/greenvision, has been created to track the progress of the capital improvement plan.

- Upgrades to the automated systems and infrastructures. The organization continues to upgrade its IT infrastructure to improve its technical operations. These upgrades include the installation of new software, network and server upgrades, and new features such as an online committee interpretation web page. These IT upgrades will interchange in the short- and long-term future in an effort to capitalize on the latest trends in technology to provide better services to you and the Council’s partners and stakeholders. IT also is supporting the “green” initiative by switching to a virtual server environment to reduce power consumption and working on video conferencing solutions to reduce travel.

- Financial environment assessment. The Code Council, with the assistance of industry leaders in the nonprofit world, conducted an assessment of the organization’s internal financial environment. The first goal of the assessment was to enhance financial reporting to better support decision making and streamline processes. The second goal was to ensure that adequate internal controls are in place to comply with the spirit of Sarbanes-Oxley and to further document our processes and controls in written policies and procedures. The assessment has been completed and initiatives have been defined and are underway to achieve the goals of this project, which is ultimately to protect the members’ equity.

On one hand, it is hard for me to believe that five years have passed since the legacy organizations consolidated into the Code Council. On the other hand, I am proud of the past successes and am excited about the future, the important place the organization now occupies in the public safety arena and the contributions it will continue to make. The Council is able to achieve its goals and mission because of your dedication and commitment as a consensus body. In return, the organization is dedicated to providing you with the necessary tools and services to perform your vital duties. Together, we are achieving the vision and mission of the International Code Council.

Dominic Sims

Chief Operating Officer

International Code Council
The Office of the General Counsel (OGC) acts to protect the International Code Council and its subsidiaries against legal risk by anticipating and advising management on pertinent operational matters. The office strives to ensure that the organization is operating within the confines of legal requirements in all areas. The OGC also serves as special advisor to the Chief Executive Officer and Senior Management Team on a broad array of legal matters including contracts, employment law, intellectual property, compliance with local, state and federal requirements and litigation. In the past year, the OGC coordinated companywide sexual harassment training for employees. The OGC also supervises and coordinates the activities of outside legal counsel.

David L. deCourcy
General Counsel & Senior Advisor to the CEO
International Code Council
Code Council Board of Directors

| 2007-08 Officers |

President
Steven I. Shapiro, C.B.O.
Director of Codes Compliance
Department of Codes Compliance
City of Hampton
Hampton, VA

Vice President
Adolf A. Zubia
Fire Chief
City of Las Cruces
Las Cruces, NM

Secretary/Treasurer
Ronald L. Lynn
Director and Building Official
Clark County Department of Development Services
Las Vegas, NV

Immediate Past President
Wally Bailey, C.B.O.
Director, Development and Construction
City of Fort Smith
Fort Smith, AR

| 2007-08 Directors |

Gregori S. Anderson, C.B.O.
Director of Building Safety and Regulatory Services
Chatham County
Department of Building Safety and Regulatory Services
Chatham County
Savannah, GA

Stephen D. Jones, C.B.O.
Construction Official
Township of Millburn, NJ and Borough of Florham Park, NJ

James L. Brothers
Building Director
City of Decatur
Decatur, AL

Barbara L. Koffron
Fire Marshal
Phoenix Fire Department
Phoenix, AZ
Code Council Board of Directors

Terrence L. Cobb, C.B.O.
Director, Dept. of Codes Administration
Metropolitan Government of Nashville & Davidson County
Nashville, TN

John T. LaTorra
Building & Inspection Manager
City of Redwood City
Redwood City, CA

John Darnall, C.B.O.
Assistant Director of Development Services
City of Tumwater
Tumwater, WA

Doug Murdock, C.B.O.
Building Official
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William D. Dupler
Building Official
County of Chesterfield
Chesterfield, VA

Ronald E. Piester, A.I.A.
Director
New York State Department of State Division of Code Enforcement and Administration
Albany, NY

Gerald D. George, C.B.O.
Chief Building Official
City of Golden
Golden, CO

James T. Ryan, C.B.O.
Codes Administrator
City of Overland Park
Overland Park, KS

Greg Johnson
Building Inspector
City of Saint Paul
Saint Paul, MN

Jeff Whitney, C.B.O.
Building Official
Grand County
Moab, UT
2008 Treasurer’s Report (2007 Fiscal Year)

By Ronald L. Lynn, Secretary/Treasurer

As Secretary/Treasurer of the International Code Council, it is my privilege to report to the members on the financial status of the organization. 2007 was another record breaking year for the Code Council with net asset growth of $5.6 million. Over the last four years net assets have grown by $15.3 million as a result of successful operations. As in past years, a major objective for 2007 was to increase our cash balance to a level where we have a “contingency buffer” to provide us with funds that we can draw from in the event of an economic or cyclical downturn. We have managed our cash over the past year to increase our cash balance by $2.8 million. Adding this to the last two year’s cash growth total, we have strengthened our cash position by $10.5 million over the past three years. We believe it is prudent to strengthen our cash position so we can continue investment in membership-enhancing opportunities.

As our business has grown, accounts receivable and inventory have grown proportionately. Active management has minimized cash being tied up in these assets. As a percentage, inventory and receivables total less than 18% of total revenue for the third consecutive year. Total revenue of $76 million dollars represents a 21% increase compared to 2006 while operating expenses were up 21% to $71 million. This reflects the continued investment the Code Council has been making in staff and infrastructure to support continued growth in member services, code adoptions, code development activity and product sales.

A report of the Code Council’s financial position from the December 31, 2007, audited statements is provided on the following page.

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**Analysis of 2007 Revenue by Category**

- **Product Sales**: 53%
- **Evaluation Services**: 20%
- **Member Services**: 19%
- **Accreditation**: 3%
- **Other**: 5%

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Ronald L. Lynn
Secretary/Treasurer
International Code Council
### Statement of Financial Position

#### $’000’s

<table>
<thead>
<tr>
<th></th>
<th>2007</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>14,557</td>
<td>11,796</td>
</tr>
<tr>
<td>Inventory, accounts receivable, and other assets</td>
<td>14,502</td>
<td>10,289</td>
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<tr>
<td>Prepaid expenses</td>
<td>846</td>
<td>517</td>
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<tr>
<td>Property and equipment</td>
<td>10,677</td>
<td>10,864</td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
<td>40,582</td>
<td>33,466</td>
</tr>
<tr>
<td><strong>Liabilities and Net Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable and other liabilities</td>
<td>9,339</td>
<td>7,447</td>
</tr>
<tr>
<td>Customer deposits</td>
<td>3,237</td>
<td>3,685</td>
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<tr>
<td><strong>Total liabilities</strong></td>
<td>12,576</td>
<td>11,132</td>
</tr>
<tr>
<td><strong>Total net assets</strong></td>
<td>28,006</td>
<td>22,334</td>
</tr>
<tr>
<td><strong>Total liabilities and net assets</strong></td>
<td>40,582</td>
<td>33,466</td>
</tr>
</tbody>
</table>

#### Statement of Activities

<table>
<thead>
<tr>
<th></th>
<th>2007</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Services</td>
<td>34,742</td>
<td>32,640</td>
</tr>
<tr>
<td>Publications</td>
<td>40,346</td>
<td>29,162</td>
</tr>
<tr>
<td>Other</td>
<td>1,363</td>
<td>1,227</td>
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<tr>
<td><strong>Total revenue</strong></td>
<td>76,451</td>
<td>63,029</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td>70,779</td>
<td>58,566</td>
</tr>
<tr>
<td>Change in net assets</td>
<td>5,672</td>
<td>4,463</td>
</tr>
<tr>
<td>Prior period adjustment</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Net assets as of beginning of year</strong></td>
<td>22,334</td>
<td>17,871</td>
</tr>
<tr>
<td><strong>Net assets as of end of year</strong></td>
<td>28,006</td>
<td>22,334</td>
</tr>
</tbody>
</table>

#### Statement of Cash Flows

<table>
<thead>
<tr>
<th></th>
<th>2007</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash flows from operating activities</td>
<td>3,439</td>
<td>4,994</td>
</tr>
<tr>
<td>Cash flows from investing activities</td>
<td>(678)</td>
<td>(1,069)</td>
</tr>
<tr>
<td>Cash flows from financing activities</td>
<td>0</td>
<td>(300)</td>
</tr>
<tr>
<td><strong>Net change in cash and cash equivalents</strong></td>
<td>2,761</td>
<td>3,625</td>
</tr>
<tr>
<td><strong>Cash and cash equivalents as of beginning of year</strong></td>
<td>11,796</td>
<td>8,171</td>
</tr>
<tr>
<td><strong>Cash and cash equivalents as of end of year</strong></td>
<td>14,557</td>
<td>11,796</td>
</tr>
</tbody>
</table>
Board of Directors

Chief Executive Officer
Richard P. Weiland

Special Assistant
Luci Vallejo-Mastrianni

General Counsel & Special Advisor to the CEO
David deCourcy

Senior Vice President
Communications & Marketing
Michael Colopy

President ICC-ES
John Nosse

President IAS
C. P. (Chuck) Ramani

Chief Operating Officer
Dominic Sims

Chief Financial Officer
Karl Meyer

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Human Resources
Terry Eddy

Senior Vice President
Business & Prod Development
Mark Johnson

Senior Vice President
Government Relations
Sara Yerkes

Senior Vice President
Technical Services
Tom Frost

Senior Vice President
Member Services
Michael Armstrong

Executive Director of Plumbing, Mechanical & Fuel Gas
Jay Peters

Senior Vice President
Technical Services
Tom Frost

Senior Vice President
Member Services
Michael Armstrong

Senior Vice President
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President ICC-ES
John Nosse

President IAS
C. P. (Chuck) Ramani

Board of Directors
The Member Support Department includes both Membership and the Customer Care Center. The team of 23 is available to support members and customers daily in all three Code Council district offices and in the Washington, D.C., world headquarters.

Membership employees assist new members as they join the organization, renew memberships and maintain the list of Governmental Member Voting Representatives. Since June 2007, membership representatives have processed over 9,000 new member applications and kits, more than 37,000 renewals, and hundreds of additions and changes to the Voting Rep data list. Membership employees are also available at major meetings to assist members with questions.

The Customer Care Center is a group of operators trained to answer most questions concerning the organization. The goal is to create a positive experience for the caller by reducing hold times and transfers. The Center handles an average of 14,360 calls each month.

Code Council membership growth has been encouraging during the past year with a 5% increase since June 2007. As of June 2008, the Code Council had 45,761 members. The Council is currently preparing to launch the first significant change to the membership structure since its creation. Beginning in January 2009, the former Cooperating and Professional members will see a decrease in membership dues and a change in the names of their membership categories. State and regional chapters will also have an opportunity to purchase discounted memberships in bulk to provide to their members.

The Training and Education (T&E) Department continues to offer a progressive curriculum designed to meet the code professional at all career stages, from entry into the profession through each level of advancement. Using a foundation of more than 40 standardized curriculum titles, the Code Council strives to provide training based on the family of International Codes and to provide training customization services that reflect state and local amendments.

Recent surveys indicate a high level of satisfaction with Code Council training. More than 94% of attendees have rated their overall training experience as either good or excellent. More than one-half of the participants attending the Council’s classroom seminars rate them as excellent when compared to other seminars they have attended.

![Membership Growth by Category](image1)

![Training Satisfaction](image2)

![Membership Growth Since 2004](image3)
Member Services Program

The Code Council’s extensive array of training services includes:

- **Classroom training** with seminars available on the 2006, 2003 and 2000 editions of the codes offered in five different series including a fundamental series (one-day seminars), a performing series (multi-day seminars with a how-to approach), special topic series, administrative series and an architects/engineers series.

- **Online training and webinars** with more than 80 course titles available online and 20+ webinars where you can view instructors and participate directly from your desktop.

- **Institutes** that bring learning communities together to learn and network in a multi-day format centered around a specific area of expertise. A brand new Green Building Institute is offered for the first time this year.

- **Annual Conference education** offers 15 tracks this year with 28 seminar titles to choose from.

- **Transition and update training** provides customized training to assist local jurisdictions with a smooth transition. Also with the pending release of the 2009 edition of the codes, update training will be available to assist in the adoption and implementation of the latest code editions.

- **Customized curriculum** provided by our staff of highly qualified technical and education experts may include a request for a minor revision to an existing program up to and including large, innovative multi-day programs, such as local code academies.

- **Blended learning** is another option designed to use training dollars wisely by offering combination programs with initial training occurring at a distance followed by intensive classroom experiences.

T&E also offers CEU services (recognized by the International Association of Continuing Education and Training (IACET)), a fully accredited Associate of Science online degree through partnership with Red Rocks Community College and an education provider program where the Code Council partners with training organizations to enhance training opportunities.

However, T&E is never content with the status quo. The T&E team is constantly striving to improve curriculum offerings and quality. Particular emphasis this year is being placed on expanding advanced curriculum titles. Technical staff from across the organization are participating in this initiative, providing valuable insight and expertise. Specialized training programs on green building and disaster response have been underway and a variety of training options on these topics are now available. Instructor training and recruitment is also ongoing to continue to provide the best of the best to our attendees. A Higher Education Committee has been established to grow academic opportunities for our code professionals.

The **Certification and Testing Department** has implemented additional important changes this year in the spirit of improving service to members and client organizations, increasing product quality, and unifying processes to gain greater efficiencies. We continue as a testing engine capable of taking on virtually any new testing requests and challenges regardless of what the exam is measuring. State-of-the-art computer systems for the development and administration of examinations have centralized an extensive exam item bank, with the quality of our exams monitored carefully by our staff based on sound psychometric standards and practices.

We are in the second year of the exam cycle with more than 60 Certification exam categories updated to the 2006 I-Codes. Exams continue to be available in regularly scheduled paper-and-pencil formats and available through computer-based testing daily throughout the year and around the world. Our internal processes continue to be streamlined and revised to be increasingly ‘going green’ with the elimination wherever possible of unnecessary paper-intensive practices.

The Test Development team worked diligently in more than 30 Exam Development Committee meetings on new certification exam categories and contractor exams for jurisdictional clients including AST and UST exams in Tennessee and Wyoming; contractor exams in Idaho, and Norwich (NY), and New Hampshire; and new certifications such as the Residential Plans Examiner and Certified Inspector of Green Building Technologies. The Code Council’s international certification services looks forward to expanding through new certifications in Canada with a series of national exams being developed for the Alliance of Canadian Building Officials (ACBOA). Our dedication to our members included providing testing services at Chapter events and International Code Council Conferences.
By year end, Certification and Testing will have improved the quality of our exams, and better served our members and client organizations while administering over 50,000 examinations. Our members and stakeholders continue to obtain proudly these important certifications, including some 600 professionals who have now achieved the highest recognition – that of Master Code Professional.

Meeting and Travel Services (MTS) provides meeting planning and travel coordination services to all of the organization’s internal and external clients. The Meeting and Travel Services Department has a dedicated team that continues to provide outstanding management for the variety of meetings required to fulfill all Code Council needs. The MTS employees also ensure that the travel and meeting requirements of the Board of Directors, committees and employees are met.

MTS plans and manages over 150 meetings and books more than 800 airline reservations annually. In the spring of 2008, MTS undertook its first full support of a Chapter conference held in Hawaii. Positive results indicate that MTS can grow in its capability to provide meeting support for a variety of external clients.

The 2007 Annual Conference in Reno reflected the team’s challenge to raise the bar for one of the Code Council’s premier events. The conference saw streamlined events; new approaches to training and education; an emphasis on chapter activities and hospitality; and an expanded Expo including a Seismic Safety Zone, a PMG aisle and a green aisle. The 2008 Annual Conference and Final Action Hearings in Minneapolis, will focus on continued efforts to enhance an increasingly diverse and busy program by retaining a commitment to value and member benefit.

As MTS plans for future events, a commitment to affordability, efforts to bring our meetings to a higher green standard, and the addition of valuable enhancements to attract our members’ attendance, are being kept in the forefront of planning.

Since being organized in March 2007, the Program Development Department continues to develop, coordinate and act as a support center for the other Member Services departments and functions (Training, Certification, Membership, and Exhibit Services) and developed long-term strategic partners and new markets for new services. In the first half of 2008, the department submitted more than a dozen proposals to states around the country for new business in both the areas of training and certification, including Energy/Green training for the State of Colorado.

The Program Development Department also facilitated the Code Council’s Memorandum of Understanding with the National Association of Fire Equipment Distributors for a joint certification program, and is working with the Laborers International Union of North America-AGC on a partnership for training and certification. Staff renegotiated contracts with the British Columbia Building Officials Association and the Alliance of Canadian Building Officials to provide Canada’s first national certification program. We are also working on modifying various pieces of training materials for the Canadian market and working with several interested parties.

Department employees launched the new co-branded apparel initiative and website, and a chapter events management program. The team continues to support marketing activities and team members in Exhibit Services organized more than 90 events this past year for green building, Plumbing, Mechanical and Fuel Gas, and other key industries. Program Development continues to promote sponsorship opportunities and obtained some of the largest event sponsorships in Code Council history with corporations including Target and Panasonic.

| Outlook |

2008 has yielded enormous progress in several Member Services areas. We have launched an ambitious Disaster Support Initiative operating on three tracks: disaster communications, disaster mitigation, and disaster response. Green initiatives have been launched in training and certification including courses on the new National Green Building Standard, co-developed by the Code Council and the NAHB, and the first in a series of “green certifications.” Our many volunteer committee members have provided an invaluable service in guiding us. Their work along with comments received throughout the year from chapters, conference attendees, members generally, and other interested persons and organizations, have enriched a challenging and creative year.
Technical Services Program

Technical Services consists of Code and Standards Development and Architectural and Engineering Services. The Technical Services professional employees are responsible for the development, maintenance and support of the entire family of International Codes, Standards and corresponding Code Commentaries, the development of new codes as directed by the Board, as well as related technical support services, including code opinions, committee interpretations, plan reviews, technical consulting, building department audits, and contracts with federal, state and local governments. Our highly skilled team is dedicated to providing timely information of exceptional quality to all members and other users.

The end of the 2007-2008 code change cycle is upon us. Administering the code change cycle in exact compliance with Code Development Procedures in support of 13 individual codes is an ambitious undertaking. During this cycle approximately 2,200 code change proposals were processed while meeting publishing deadlines. New to this cycle was the advance posting of the 2007 Supplement on the Code Council website to allow more time to review previous final actions, and prepare and submit code change proposals for the 2007-2008 cycle. This cycle is the last chance to impact the 2009 codes.

The Technical Services team also provides staff support to the code development committees, numerous other code and standards committees, and supports the activities of the four councils. The Code Technology Committee (CTC) has met once this year along with the various study groups on various topics. They have continued to team with the Terrorism Resistant Building Committee (TRB) to conclude their work on responding to the NIST World Trade Center report. The TRB submitted nine code changes based on the NIST WTC report. The CTC submitted five code changes, participated in 89 other changes and submitted public comments for consideration at the Final Action Hearings.

Standards Development continues to be very active, having most recently completed the Storm Shelter and the Hurricane Resistant Construction Standards and nearing completion of the ICC 700-2008 National Green Building Standard. The following ICC standards are either under development or being maintained through the ANSI process as directed by the ICC Board of Directors: the Bleacher Standard, the Log Standard, the Storm Shelter Standard, the Hurricane Resistant Construction Standard, the Manufactured Housing Standard, the ICC 700-2008 National Green Building Standard and the ICC/ANSI A117.1 Standard.

The Code Council’s technical support is one of the most sought after services we provide to our members. Our exceptional technical staff provides technical advice, code opinions (verbal or written) and committee interpretations to approximately 45,000 International Code Council members at no charge. Code opinion calls received through the telephone queue average about 150 per day. Additional opinions provided via direct call, the website and letters add approximately 172 opinions per day resulting in a total of 322 per day or around 80,000 code opinions per year! Requests for committee interpretations average approximately six per month. Since the first request on August 29, 2002, we have processed approximately 375 requests.

Technical Services also provides on-demand plan review services in order to aid jurisdictions in the timely examination of construction documents submitted with a building permit application. The Code Council’s plan review team provides the highest quality reviews because of its extensive experience and knowledge of the codes. In addition to plan reviews, we also offer fee-based technical consulting for the evaluation of specific code topics as applied to a specific project or circumstance and provide services to federal, state and local governments.

| Outlook |

The timely publication of the I-Codes continues to be our primary objective. Our next target will be to produce the 2009 codes and to facilitate the on-going improvement in the timeliness of commentary production. Our continuing focus will be on providing our members and customers with exceptional quality and personal attention in each service we deliver.

Tom Frost, A.I.A.
Senior Vice President
The 2007-2008 cycle marked the strongest year in product revenues in the Code Council’s young history. On the fourth anniversary of Blueprint to the Future, ICC’s long-term strategic plan, we are clearly witnessing the fruits of our efforts. The investment made in establishing the Business and Product Development Program is now reaching its full potential with several new publications and services delivered to our members during the year.


The Code Council worked closely with existing trade and professional associations such as the American Institute of Architects, the National Council of Structural Engineers Associations (NCSEA), the Society of Fire Protection Engineers, the Masonry Institute of America, the American Forest and Paper Association, the National Concrete and Masonry Association and others in an effort to make outstanding products and support services available to our members. The Code Council’s cooperative agreement to place some of its engineering publications through the NCSEA publications review committee has resulted in the co-branding of three new ICC engineering titles with NCSEA. In addition, NCSEA has partnered with ICC and the Structural Engineers Association of California to provide webinars on the popular Structural/Seismic Design Manual series.

The Code Council maintained strong relationships with standards developing organizations in an effort to gain momentum in the creation of affordable packages or compendiums of standards referenced in the International Codes. This effort will soon be expanded beyond the current group of core compendium partners, which include the American Society for Testing & Materials (ASTM), the American Wood Protection Association, the National Sanitation Foundation and Underwriters Laboratories.

The Code Council also strengthened its already solid partnerships with the publishing world. ICC is moving forward on agreements with McGraw-Hill, and John Wiley and Sons to strengthen its already strong portfolio of support publications adding new titles on green buildings/sustainability and building information modeling. The relationship with Delmar-Cengage (formerly Delmar-Thomson) continues to flourish. Building on the huge success of the full-color Significant Changes series, hallmark publications offered through ICC’s Professional Development Seminars, Cengage and the Code Council have agreed to publish a new Building Code Basics series. The first of this new five-part, full-color, series is scheduled for release at this year’s Annual Conference.

Reaching out to the “Do-it-Yourself” market, Product Development participated in the development and distribution of a user-friendly series of pocket references based on the I-Codes with the well-known manufacturer of industrial tools and accessories, DeWALT.

Responding to the needs of some of the Code Council’s larger states for custom training and publications, we released two customized versions of the Significant Changes series in addition to producing three custom commentaries for the State of Florida. Plans are being drafted to develop similar customized packages for New York and California.

The SMARTcodes™ project to support automated code checking of building designs made significant progress. This project represents one method of using building information modeling in an interoperable digital environment. On the technical side, software to make content “smart” was developed and used in the creation of SMARTcodes for the International Energy Conservation Code, Chapters 10 and 11 of the International Building Code and ICC/ANSI A117.1. Once finalized, it will be used to create SMARTcodes for other ICC code titles and to address federal, state and local amendments to the codes. Key technical work associated with creating a “dictionary” that will allow SMARTcodes to be readily applied by other software applications to provide auto-code checking, as well as enhanced manual searching of the ICC codes and support information for project-relevant content was also completed. Even in its draft stage, the SMARTcodes project received an Honorable Mention in the Automated Design Category for the 2007 Celebration in Engineering and Technology Innovation (CETI) Awards given by FIATECH.

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Producing top-quality products and services is only part of the equation. Delivering them in a timely manner requires a strong commitment to customer service and a responsive fulfillment system. To meet the growth challenges ahead, the ICC Distribution Center has added an additional 32,000 square feet of warehouse space to house our growing number of publications and to allow for future growth. Customer Service is also committed to delivery. Between January and June 2008, Customer Service answered more than 50,000 calls and processed close to 64,000 product orders. Providing excellent service to our customers is essential. To monitor our progress, each order is shipped with a customer service survey card, and the comments are compiled by Code Council staff to ensure that you have a voice in shaping our services.

The Publishing and Multimedia Division is comprised of three functional areas. Publications continued to provide production and printing support to every department in the organization for custom code, trade text, special projects and support materials. A series of custom codes were produced for the city of New York and the states of Arkansas, Florida, Michigan and Virginia. Other key projects were developed for Indiana, Los Angeles, Louisiana, Minnesota, New Orleans, Ohio, Oregon, Phoenix and Seattle. From September 2007 through July 2008, approximately 1,010 book titles and support materials were printed. In response to worldwide natural disasters, Publications teamed up with Government Relations to produce the Winter Storm Preparedness Kit, Reducing Flood Losses Guide, and the Blue-Ribbon Wildland Urban Interface Report. Publications worked with Code Development employees to produce two new commentaries for ICC/ANSI A117.1 and two new standards: ICC 500: Standard for the Design and Construction of Storm Shelters and ICC 600: Standard for Residential Construction in High-Wind Regions.

In keeping with the Code Council’s overall corporate commitment to responsible environmental practices, Publications actively seeks out printers that are certified by the Forest Stewardship Council (FSC), which means the printers provide environmentally preferable paper stock and chain-of-custody records. The recently printed 2006 Virginia Codes were printed on 10-percent recycled content, or post-consumer waste (PCW), at an FSC-certified plant.

Printing Services also addresses the Code Council’s “green” initiatives on a daily basis. Printing Services In-Plant is undergoing intensive project audits to become certified by both the FSC and the Sustainable Forestry Initiative. These audits include rigorous, on-site assessments of the department’s sustainability operations. Earning these certifications will represent that Printing Services supports the highest social and environmental standards in the publishing industry.

One of the major breakthroughs in our sustainability effort is the projected use of a new computer-to-plate system for printing documents. This new system will eliminate the need for film, processing chemicals, stripping supplies, and plating chemicals. A chemistry-free system is good for both the environment and productivity. In the last year, Printing Services processed more than 1,100 jobs, not including work sent to commercial vendors.

The Electronic Media team experienced several major successes this year, including winning six national awards for Presentation and Content on the “Building Green” video. In keeping with the “green” theme, one of the department’s newest offerings is webinar productions. The team has assisted in the production and delivery of more than 17 webinars for Training and Education, and presentations for Certification, Marketing, IAS, ES and administrative employees.

Codes Plus, the online code registration program, is being expanded. Each registrant is given the choice of several digital bonus features and online offerings. Video clips may be added in the next year, as well as more code-related features and an increased number of titles available for registration.

ICC eSolutions’ provides a method for groups to collaborate with their committees on the development of custom codes, thereby saving money and time, and allowing faster time-to-market for the publishing of custom codes. New York State is currently using this package to develop its 2009 codes. The City of Chicago also is reviewing the use of ICC eSolutions for its next code adoption.

ICC's Internet portal for “Codes on Demand” (www.ecodes.biz) is also continuing to grow. Several categories were added in the last few months, including “Translations,” where the online Spanish translations of the I-Codes are available. There also has been a steady increase in use of the “immediate download” or “Codes on Demand” area. Eighteen state and city custom codes are available for immediate purchase and download, and 24 city and state custom codes are available for free viewing. FEMA reference documents are also available for free viewing on the ecodes.biz site.
The International Services Division's “Strategic Plan for Global Expansion” is paving the way to engage the global market with increased use and application of ICC’s codes, standards, related technical information, and a variety of conformity assessment and enforcement programs throughout the world. There is a great need for countries to connect a modern, updated and technically sound building code with a clear methodology for enforcement of code regulations. As a result of this strong and solid connection, over time they will see well-constructed buildings based on effective building code regulations. Simply put, just having a good code is not enough; a complete building regulatory system is essential to be successful.

The International Services team has focused its attention this year on key regions in the Middle East, North Africa, Southeast Asia, Eastern Europe, Canada, Latin America and the Caribbean.

The new Saudi Building Code, based on the International Building Code, is one result of these efforts. The Code Council will be assisting Saudi Arabia with the implementation phase of the code. As part of this objective, a training program was conducted on the I-Codes for Saudi Aramco. In consultation with the Code Council and the ICC Foundation, Egypt and Afghanistan are developing a building regulatory system that consists of training and certification programs for building inspectors. In Pakistan, which has experienced many devastating earthquakes, the Code Council is assisting in the development of seismic code regulations.

With funding from the United States Agency for International Development (USAID), the Republic of Georgia is working to adopt and adapt the International Building Code to its country’s needs. We also have collaborated with international expert Dr. Nazzal S. Armouti from the Department of Civil Engineering at the University of Jordan, Amman, for the new publication, Earthquake Engineering, Theory and Implementation, Second edition.

In cooperation with ICC Chapters in British Columbia, Ontario and Manitoba, International Services provides certification examinations as part of an agreement with the Alliance of Canadian Building Official Associations (ACBOA).

In Jamaica, 11 I-Codes have been adopted through the dedicated efforts of the Jamaica Institution of Engineers. Several training programs have been conducted in Kingston. On a broader scale, the Caribbean Community and its Caribbean Regional Organization for Standards and Quality (CARICOM/CROSQ) officially launched the Regional Building Standards Program this year and committed to use the IBC as its base code.

Because of the increasing Hispanic population in the United States and the Code Council’s close ties with Latin American countries, eight of the 2006 editions and nine of the 2003 editions of the International Codes are available in Spanish. Under contractual agreements with ASTM, the ASTM standards referenced in ACI 318S have also been translated.

We have been working with the World Bank in various funded programs consisting of the Mexico CONAVI (National Housing Commission) building residential code development and implementation program. The second draft of the code is scheduled for completion in December. We are also partnering with the Caribbean Community Climate Change Centre (CCCCC) under a World Bank program to implement adaptation measures for hurricane wind speeds caused by global climate changes. This program involves risk reduction to improve building infrastructure of Caribbean island nations.

In the global arena, the Code Council is known for keeping its technical code regulations up-to-date when lessons are learned from natural disasters. We have earned the interest of the United Nations International Strategy for Disaster Reduction (UN/ISDR). A Memorandum of Understanding (MOU) was signed with the UN/ISDR for the purpose of strengthening our relationship; enhancing information exchange; identifying mutual projects to improve resilience to natural, technological and environmental disasters; and reducing the associated environmental, human, economic and social losses.

The International Forum at the Council’s Annual Conference has been very successful in bringing together delegates to share and discuss common issues with our membership. International Services will maintain its collaborative and integrated business approach to bring the mission and vision of the International Code Council to the world.

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Business and Product Development Program  (cont.)

| Outlook |

The Business and Product Development Program will continue its pursuit of innovative initiatives to develop, promote and deliver top-quality products and services in line with the Code Council’s mission. We have created an expanded business development unit that will be unleashed to help leverage the strengths of each of our business divisions and subsidiaries, enabling us to achieve greater growth while expanding the organization’s reach. We will also seek out new global partnerships with governmental bodies, publishers, manufacturers, trade associations and other entities in need of our expertise.

Mark Johnson
Senior Vice President
Plumbing, Mechanical and Fuel Gas (PMG) Program

It seems like a lot longer than just a year ago when we embarked on a journey we invited the entire plumbing, mechanical and fuel gas industry to join in on. Our joint mission of continually improving the safety, efficiency and effectiveness of everything we do, every day, everywhere, is a huge endeavor. Together we’ve made such incredible strides in such a short time.

We hope our members feel as proud as we do about how far we’ve come in the past year because all that we’ve achieved is due in great part to your efforts. You have stood with us before boards, committees, and executive staff of industry movers and shakers such as the Plumbing-Heating-Cooling Contractors Association, the Air Conditioning Contractors of America, the Plumbing Manufacturers Institute, the Alliance for Water Efficiency, and the American Society of Heating, Refrigerating and Air-Conditioning Engineers.

Memoranda of Understanding (MOUs) have been created that have forged solid partnerships between the Code Council and some of the most prestigious organizations and like-minded associations in the world. Of course we are touting the capabilities of all our members through these affiliations. The key elements of these MOUs encourage collaboration between memberships of the various partner organizations, which includes sharing technical expertise and developing and enhancing educational opportunities that are desperately needed.

The American Backflow Prevention Association, the Sheet Metal Air Conditioning Contractors National Association, the Association for Pool and Spa Professionals, and the American Gas Association are just a few of the industry’s finest that have formally put their desire to work together on paper. These are just a few examples of the organizations we have connected with in an effort to dramatically strengthen relationships with that will benefit every PMG-related organization.

The need to share our mutual core values—protecting the health and safety of the public—is paramount to our membership. Of course this is important locally, but our collective expertise can also make a real difference in improving public safety around the globe. To that end, we have brought our message around the world, speaking openly and honestly with industry leaders. Their responses have been overwhelmingly positive and supportive of our goals.

Rest assured that you are being very well represented, revered and respected as fellow partners and leaders in the PMG world across the country and around the globe!

In the last year, the Code Council’s PMG membership has been represented in Africa, Canada, China, Japan and Switzerland in front of representatives from many countries, as well as the World Plumbing Council, the World Toilet Organization, and even the World Health Organization.

This multi-level, multi-national partnership means greater collaboration than ever before from the most influential decision makers to the tradesmen and others who are the true implementers of the efforts we strive to perfect. The level of involvement and respect we’re garnering is evident at every level and is truly remarkable.

Although the industry’s involvement will continue to be critical to facilitate our efforts to advance key programs, the continued participation of the membership is also critical. We have met with chapters across the country asking how we can help ensure their continued success. It is your actions, words and belief in the core values of what we’re collectively striving for that industry leaders’ respect and respond to.

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The Code Council offered PMG codes and services long before we established our group that is dedicated exclusively to supporting these codes and services and industry professionals like yourselves who use them. The enhanced offerings we have been and will continue to develop will serve to help further our profession and the entire building industry.

Our PMG Resource Center offers a direct vehicle to all things PMG related and is constantly being updated with useful and relevant information. Member services overall are always being enhanced to offer greater benefits and exclusive business-building information and tools. For example, governmental members have free access to nine APSP Standards online. Publications and support documents are always being added to our already extensive (200 and counting!) line of reference materials. DeWALT Plumbing and HVAC Code reference books and Principal Changes to the California Plumbing and Mechanical Codes are just a few recent publications developed by our staff and in collaboration with respected industry organizations.

We are also really proud and excited to be partnering with the World Toilet Organization during this year’s annual World Toilet Summit & Expo. This year’s event will be held in November in Macau. The Code Council’s PMG Group is sponsoring an education track for the Summit on global policies and standards as well as spearheading the ICC USA Pavilion at the Expo. ICC will leverage every opportunity to showcase the expertise of our members and the ingenuity of the entire plumbing industry to help respond to the huge global sanitation issue that is affecting 40% of the world’s population.

We are proud to report that all but two of the 50 United States have adopted one or more PMG codes at a state or local level. With the adoption in Arizona, up to 80% of its jurisdictions are now under the International Plumbing Code. Both our PMG Group and Government Relations staff are dedicated to continuing our efforts to ensure as many jurisdictions as possible adopt our codes. This will give them the added assurance that they are using the best possible codes to achieve the greatest level of public safety in the built environment.

| Outlook |

As we continue to expand our product and service offerings, as well as our partnerships, both domestic and global, we will eagerly share these exciting offerings and opportunities with all of our members. It is your loyalty and support that have brought us to where we are today. It will be through this relationship that we will continue to grow and elevate perceptions about the important role PMG professionals play in the building industry.

On behalf of the International Code Council, we applaud your continued dedication to your professions and to improving public health and safety. The level of devotion our members have tirelessly demonstrated over the years to maintaining the health and safety of the public above all else is truly commendable.
The Government Relations (GR) team shares one common mission: to forge strategic alliances with entities having objectives and missions compatible with the Code Council and support the I-Codes and the developmental process these codes are based on. In 2007, our staff participated in, or assisted with, nearly 1,000 new I-Code adoptions. Particularly bright spots in the past year have included adoption by New York City of the International Fire Code (IFC), and adoption by Hawaii of the 2003 International Building Code (IBC), the International Residential Code (IRC), and the International Existing Building Code (IEBC). The addition of Hawaii to the International Code Council family means that all 50 states have now adopted the IBC. We continue to focus significant resources and energy in California, supporting and assisting the implementation of the 2006 IBC and IFC; California is currently assessing the IRC for adoption later this year. The GR team continues to work with the hurricane-stricken areas of the Gulf Coast through coordination of training and certification services, as well as defending the adoption of the codes against those who wish to roll back the clock.

A highlight of our Congressional Relations program was the introduction of the Community Building Code Grant Administration (CBCAG) Act in both the U.S. House of Representatives and the U.S. Senate. We have a number of co-sponsors on the bill, and the support seems to be growing. This was a result of a major effort by the entire Code Council, including staff and members. When enacted, this bill will provide for matching grant money to state and local jurisdictions that wish to enhance their building safety programs.

In addition to these efforts, GR staff worked to assist jurisdictions in accessing other Code Council services, including training, certification, and accreditation.

Congressional Relations (CR) represents the Code Council’s legislative agenda before federal policymakers and actively responds to congressional action impacting our interests in building safety, fire prevention and private-sector standards development. The top priority of the Code Council’s federal agenda is passage of the CBCAG Act. After extensive work with Congress to promote the need for legislation, the Act was introduced in December 2007. Also, in coalition efforts CR has organized congressional briefings on building standards, energy efficiency and natural hazard mitigation and promoted the formation of a Congressional Caucus focused on high-performance building. Additionally, CR takes a leadership role in the Hazards Caucus Alliance and published the Winter Storms Preparedness Kit, a congressional resource for effective community and individual preparation for natural hazards.

The Federal Activities area works to advance the Code Council’s relationships with over 100 federal agency offices, boards and councils which carry out building and fire code-related missions. Program activities include building public support for the proposal by the Occupational Safety and Health Administration (OSHA) of the Department of Labor to recognize the IBC and IFC as meeting OSHA’s requirements for worker egress. Similarly the Code Council continues efforts to have I-Code-based state codes recognized by the Department of Health and Human Services for certification of the safety of buildings serving federal Medicare and Medicaid beneficiaries. We continue to provide expert panelists at federal agency proceedings, to assist federal agency members with effective use of the Code Council’s code-related support services, and host a regular Federal Forum for agency representatives to gather and share concerns and developments in federal application of the I-Codes.

The State & Local area is responsible for the implementation of the Code Council’s state and local goals such as securing new and retaining existing code adoptions, raising the level of awareness of the Code Council’s building safety system, and working in partnership with our members and customers in promoting the I-Codes and our services to communities across the country. During the past year, Jersey County, Illinois, rescinded its reference to NFPA 5000 and adopted the 2006 IBC, IRC, IFC, International Mechanical Code (IMC), IEBC, International Fuel Gas Code (IFGC), International Energy Conservation Code (IECC) and International Property Maintenance Code (IPMC). Several jurisdictions in Arizona have adopted, or are considering adoption of the International Plumbing Code (IPC) and IMC as a result of the Arizona Plumbing Commission being eliminated. Mississippi passed legislation requiring jurisdictions that adopt codes to adopt the 2003 International Codes. Legislation was approved for a statewide adoption of the IRC, IBC, IEBC, and IECC in Maine. Vermont chose to adopt the 2006 IBC instead of NFPA 5000. Michigan, Kentucky, Virginia, Minnesota, Wyoming, and Ohio all updated to the 2006 I-Codes. Employees also are assisting the PMG Program with potential adoptions of the IPC.

The ICC Fire Services team focuses on enhancing strategic relationships with the fire service community through education, support and active participation in related activities. Our team has supported, assisted and led adoption efforts across the U.S. and worked with federal agencies to promote I-Code use. Of particular note, our efforts in the western United States have resulted in a movement by the fire service to migrate from the NFPA-1 Fire Code to the IFC (we anticipate final action to adopt the IFC (continued)
Government Relations Program (cont.)

in the remaining western states this year). This is notable because of the significant influence our competition has with the fire chiefs’ organizations in that part of the country. Our Wildland Fire program continues to gain momentum. We completed the first report of the Blue Ribbon Panel on Wildland Urban Interface Fire, which has been distributed around the world via electronic and print media. The panel is made up of about 40 national organizations, many of which are “non-traditional” partners in this arena, including NAHB, the National Association of Counties (NACo), and the National League of Cities. We have accomplished all of this in addition to maintaining our continued relationships with many fire-related organizations including the International Association of Fire Chiefs, the National Association of State Fire Marshals, and the Fallen Firefighters’ Foundation.

The National Organizations and Associations team supports the Code Council’s National Plan designed to facilitate collaboration and coordination between ourselves and industry members involved in the development, adoption and/or implementation of the I-Codes. This year we have continued to work with ASHRAE on several standards committees and we continue to actively participate on a number of ANSI committees including the International Policy Committee, the National Policy Committee and the Organizational Members Forum. We made presentations on autoCode check and BIM to several national organizations such as the National Electrical Manufacturers Association Codes and Standards Committee, the American Institute of Architects, the Construction Specifications Institute (CSI), and the American Institute of Steel Construction. We made a presentation on the relationship of I-Codes to Green Building at the World Adhesives Congress. We have held meetings with several organizations, including the U.S. Conference of Mayors, National Association of Counties, the Manufactured Housing Institute, Paralyzed Veterans of America, National Society of Professional Engineers, Construction Specifications Institute, and others to seek support for the Community Building Code Administration Grant Act of 2007 and to discuss areas of future cooperation.

Chapter Relations is committed to building stronger, more sustainable chapters by providing a comprehensive benefit package, encouraging chapter participation in the Council and promoting activities and advocacy that support the Code Council’s mission and goals. Our chapter family has grown by 10 since the last annual report, increasing our number to 329. An additional regional chapter was formed, giving us a total of eight regions.

The Chapter Advocacy Program was initiated this year to position chapters to support the Council’s legislative initiatives. The primary 2008 initiative is the enactment of the Community Building Code Administrative Grant Act (CBCAG). Representatives from the 2007 Chapter of the Year and Merit Award winners participated in Capitol Hill Day during Building Safety Week where they met with legislators to discuss the CBCAG.

The Ad Hoc Permit Tech Committee was formed made up of 15 permit technicians each from a different region of the U.S., with one member from Canada. Eleven of the members serve, in some capacity, on a Code Council chapter board. Recommendations made by the committee to improve Council service to permit technicians were approved by the Code Council’s Board of Directors. The committee with the support of its chapters launched the first issue of the “National Permit Technician Bulletin,” an annual publication dedicated to raising awareness, creating networking and promoting chapters and other Council programs to the permit technician profession.

The Chapter Leader Manual, an on-line resource for chapters, was developed to assist chapter leaders in their day-to-day activities. It provides tips, resources, customizable forms and links to the Council website.

| Outlook |

The Government Relations Department will continue to work with all our state and local jurisdictions to ensure customer satisfaction and support to all I-Code users. At the federal level, the GR employees will focus on our legislative priority, the Community Building Code Administration Grant Act, and other rulemaking initiatives to promote our codes and services to all relevant federal agencies. We are building our federal/congressional program with an eye on national issues that could have an impact on and benefit our local members. GR will also roll out a revised and expanded National Organizations Workplan with goals to strengthen and expand our networking circle with organizations that share similar missions or interests.

Sara Yerkes
Senior Vice President
Strategic Marketing and Communications Program

The newly formed **Strategic Marketing and Communications (SMaC) Team** will build the brand and identity for the Code Council, helping to establish the organization as the “Face and Voice of Public Safety.” From the Code Official Profile Campaign, to Building Safety Week and green, sustainable building initiatives, the mission is to tell the world the story of “First Preventers” and to position the Council as the expert on building safety and fire prevention.

Following the 9/11 tragedy, most Americans came to know who “First Responders” are and why their essential rescue functions deserve more support. The same cannot be said of their bookend group: “First Preventers,” those many unheralded and mostly unknown code officials who check and double-check code compliance.

They may go under the title of building inspector, fire chief, fire inspector, architect, structural engineer, plan reviewer, electrical inspector, plumbing inspector or simply building safety official, but the labels merely obscure their common mission to prevent harm by ensuring compliance with building safety codes before a disaster occurs. “First Preventers” are an essential part of the public safety equation. That is just one example of how Marketing and Communications will support the Code Council and its subsidiaries’ brands.

SMaC Team responsibilities also include periodicals, media outreach, executive communications and support for the Council’s websites. It is the organization’s primary contact for trade and consumer media. The Team works with national and cable TV networks, local newspapers, radio and television stations, and trade media responding to inquiries and placing publicity that generates more than 100 million impressions annually that if bought as advertising would cost more than $5 million. SMaC Team’s 2007 Building Safety Week media campaign earned a national award for Event Public Relations.

For Earth Day, the Department developed a special web page highlighting the Council’s green building initiatives. It is also responsible for the Daily News, Building Safety Week, Public Safety and other pages on the Council’s website.

The SMaC Team publishes the *Building Safety Journal*, and several ePublications including ICC eNews, which reaches more than 110,000 subscribers. During the past four years, print and electronic periodicals reaped 27 national awards.

The Code Council’s marketing initiatives are focused on leveraging all of its product and service areas to convey the association’s message that the Code Council is the full-service, one-stop shop for all building, fire and public safety-related issues. SMaC Team redoubled efforts this year, through new research activities, to achieve a better understanding of our customers’ needs in order to develop improved products and services that will meet those needs both today and in the future.

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By knowing and understanding Code Council customers, the SMaC Team is able to provide value-added products and services. The Team continues to build and leverage strategic integration across the organization. The focus of the last year has been to infuse the organization with the brand as well as to drive revenues for all products and services, identify opportunities, and create innovative new programs, products, and services. The brand focus initiative positions the Code Council more clearly in the marketplace in terms of identity, messaging, and visual appearance. This effort, now fully implemented, continues to enable the organization to communicate with a clearer sense of purpose and to display a more readily identifiable market presence. More than 40 major integrated campaigns were launched in the past year. Overall brand awareness is very strong.

Continued improvement in strategic, integrated marketing methodologies and campaigns, in conjunction with a significant focus on cross-promotional activity and leveraging the organization’s strengths, helps keep the Code Council more efficient and effective in communicating with you, our customers, and in building overall awareness.

The Marketing and Communications departments were combined during the first quarter of 2008 under the leadership of Senior Vice President Michael Colopy. Mr. Colopy brings to the organization extensive and diverse experiences in the strategic marketing communications arena. During the past 25 years, he has been communications advisor to an international Washington D.C.-based company. He guided that firm’s day-to-day communications strategy on a global basis. The company has several hundred clients including the last three U.S. Presidents. He also managed brand protection and news media contacts.

Mr. Colopy also has acquired extensive expertise on foreign policy and trade issues in East Asia, with a special focus on China, Hong Kong and Taiwan, through more than 50 extended visits to the region. He is a frequent speaker on this subject and has spoken at more than 200 conferences for business executives in the U.S. and abroad.

| Outlook |

The new Strategic Marketing and Communications Team’s focus is to build on past successes to advance the Code Council’s overall strategic messaging to achieve business objectives, and build awareness of the Code Official Profile Campaign, green, sustainable building initiatives and the importance of building safety.

The newly consolidated department will facilitate the development and achievement of business goals and objectives for the Council, ICC Evaluation Service, International Accreditation Service and the ICC Foundation.
Administrative Support Program

The **Finance and Accounting Department** provides all accounting services, financial reporting and analysis, and decision support for the organization.

Improvement and streamlining of the financial reporting process has been a key area of focus this year. We have combined several reporting requirements to reduce demands on operating staff so they may devote more time toward driving results in their programs. We have also made revisions to the budget process to provide expanded historical information and earlier projections.

An outside firm was contracted this year to conduct an assessment of the Council’s financial control environment. Deliverables included but were not limited to:

- identifying best practices in our industry
- assisting in the documentation of the control procedures that are in place and others recommended to be implemented
- recommendation of technology solutions to improve the efficiency and cost effectiveness of our financial systems

This review has been completed with no significant control weaknesses identified. Recommended enhancements are in the process of being implemented.

**Inventory Management** provides all inventory control functions and inventory ordering from external vendors and in-house print shops. Inventory levels have been effectively managed this year to assure sufficient quantities have been on hand to meet customer orders yet at low enough levels to minimize warehousing costs and obsolescence of inventory.

**Operations** is responsible for planning and managing all facility and property-related activities. This includes capital budgeting and expenditure planning, fixed asset management and control, periodic facility/financial analysis, contract review, and property tax and insurance follow-up. We are working closely with the office of the COO this year on the facility modernization initiative which comprises the majority of our planned capital spending.

| Outlook |

Improvement in service remains our #1 goal in each area. We continue to work on new processes and enhancements that will expand the services we provide, improve the quality of information and analysis generated and enable all areas to access vital information to support sound decision making to further the growth of the International Code Council. The recent assessment by Tate & Tryon has provided staff with a fresh perspective and insights into ways we can continue to improve the effectiveness of our controls and the efficiency of our processes and systems throughout the organization.

Karl Meyer
Chief Financial Officer
Human Resources Program

ICC is an organization that exists to provide technical and professional resources to our membership; the principle role of Human Resources is that of supporting the recruitment and retention of employees with the skills and knowledge required across a wide range of professional disciplines required to support the Council’s services and product offerings. In order to fulfill this key role in a cost and resource effective manner, the HR staff is engaged in initiatives leading to convenient, timely and paperless processes. As a department whose services touch each and every ICC employee, it is appropriate for HR to be a role model in the internal greening of the organization’s administrative practices.

Initiatives which began in 2007 and are continuing through 2008 and beyond include: a much needed updating and revision of the Employee Manual, which will be provided in electronic format through the staff website; a new, completely on-line performance appraisal system that will largely eliminate any paper requirements, starting with each employee’s self-appraisal and ending in electronic records storage in Human Resources; redesign of all paperwork to make required forms available in electronic format with little need for hard copies; and, working with ICC’s electronic media employees, the development of a web-based new employee orientation program that will ensure all new employees, whether ICC facility or home office based, receive a full and consistent orientation to our organization’s policies, practices and benefit programs.

Outlook

We will continue to provide the human support factors necessary to meet the employee recruitment and retention needs of the Council. We will work closely with our brokers and other outside resources in continuing to refine our risk management efforts directed at managing the costs of our employee welfare programs as well as all business and liability lines of insurance. We also will be continuing our move toward electronic solutions to reduce the burden of necessary HR information flow across a geographically dispersed work force.

Terry Eddy
Senior Vice President

Information Technology Program

Information technology is vital to the operations of the Code Council. This year, in order to enhance and improve our users’ experiences, both internal and external, many exciting initiatives have been undertaken. With the help of the Infinity Business Systems consulting team, we have improved organization of our IT processes through a formal project management program and a ticketing system. We have converted to a new web-based membership system that provides better coordination of information for our various services.

The IT team is also in the process of implementing a new Storage Area Network (SAN) with 27 terrabytes of data storage and switching our server environment to a virtual server environment. The server virtualization project is part of our “green” initiative to reduce power consumption through fewer servers and less heat output. The other major project in progress is a replacement of our data network to provide increased bandwidth at our larger offices to facilitate faster response times.

The IT team also is working on a web redesign initiative that will begin consolidating our websites onto one platform and provide enhanced functionality for our customers.

We have also analyzed several additional processes and operating systems within the organization and are evaluating and implementing solutions to streamline processes, enhance management databases, and most importantly provide easy-access online support to meet the needs of our members and customers.

The IT team continues to support all related functions, including telecommunications, web update and design, programming, equipment purchase and installation, and technology support for meetings.
SUBSIDIARIES OF THE INTERNATIONAL CODE COUNCIL
Reports are generally retrospective in nature. It is very difficult to be prospective or forward looking. Yet this has been a year of great forward thinking and change in our economy, in our industry, and at ICC-ES. The Board and staff have worked together in exceptional ways to establish policies that maintain the value of the leading national product evaluation service to those in industry and enforcement as well as driving to expand the scope of the services ES can deliver. With a national and international focus, and with the desire to bring the expertise of ES into new areas of innovation, a bright future lies ahead as ES has the opportunity to establish ground-breaking programs and cutting-edge services for regulators, manufacturers, designers, and the public. In the industry today, and especially in the current economy, rapid technical recognition in the marketplace is extremely important. ES is continuing to analyze, evaluate, and assess its effectiveness and the processes it uses with an eye to ongoing improvement in its ability to deliver its services.

In working with report holders and the building industry to arrive at mutually beneficial solutions to these challenges and new opportunities, the Evaluation Service Advisory Committee (ESAC) has provided valuable input to ES. The ESAC has developed into a valuable asset because of its active participation in ICC-ES activities and its keen understanding of the marketplace, nationally and globally.

We trust that you have seen ES and the services ES provides given a higher profile in publications and journals recently and you will continue to hear about these valuable assets and new areas of service. You will be reading about such things as the ES launch of a Sustainability Attributes Verification and Evaluation (SAVE) Program. This program will address the need from our members for support in evaluating sustainable products and materials and will involve supplemental evaluation reports on the sustainable attributes of products. You may also read about the ES introduction of a plumbing, mechanical and fuel gas (PMG) listing program; a program that evaluates product compliance with the International Codes and other model codes and standards. Perhaps you have read about an agreement signed by ES with the Centre Scientifique et Technique du Batiment (CSTB) to foster international trade with China. The agreement strives to assist in the acceptance of new products and innovative technologies among France, China, and the United States. All of these efforts are opening new ways to bring the ES mark to the fore and its expertise to bear in exciting new arenas.

As we have previously stated as important, and which is especially important today, these efforts to improve services are particularly critical for innovative or alternative products where standards are unavailable or insufficient. The Board and employees are committed to continuous improvement and innovation to assure that ICC-ES remains the premier evaluation service and will be responsive to the needs of report holders by providing timely and high quality service. ICC-ES is, and will continue to be, a trusted technical resource for code enforcement professionals, manufacturers, and innovators both now and in the future.

Steven P. Regoli
Chairman
ICC Evaluation Service, Inc.
With increasing adoption of the 2006 International Codes and new marketplace forces, ICC-ES is being challenged to provide new services, to bring reports on legacy codes current and to respond faster than ever before. There is now an environment for emerging product certification agencies. Competition is good for the manufacturer and provides impetus for ICC-ES to find new ways to meet their needs and the new challenges.

ICC-ES continues to be the industry leader in establishing requirements for life safety and preservation of property for innovation under the International Codes. Its acceptance criteria are used worldwide as the measure of acceptability where applicable standards and codes are nonexistent. So much of this recognition is due to the cooperative effort of industry leaders who have unselfishly shared their knowledge. ICC-ES must sustain and grow this relationship to continue its role in nurturing building innovation in a responsible manner. Together with the building industry and code official, public safety in the built environment must be sustained.

Public posting of acceptance criteria for existing and potential ICC-ES report holders to assure uniformity of required technical data is creating a dilemma. Emerging unauthorized use by others who have not prepared the criteria nor have the experience of coordinating their use with the International Codes can result in product information being disseminated that is inconsistent with ICC-ES technical positions. This defeats ICC-ES efforts in promoting uniformity and fairness in the building product industry and must be addressed.

In meeting the needs of the building industry and Code Council members, ICC-ES has implemented the PMG listing program to address plumbing, mechanical and fuel gas products under the International and other codes. In contrast to conventional listing programs addressing national and/or industry standards, the PMG program will also cover code requirements and address innovation based on ICC-ES guidelines. Through these added features, users will have the assurance of code compliance for both conventional and innovative products.

Sustainability in the built environment is a national and international concern in preserving the environment and natural resources. Its relatively recent importance has left a technical void in addressing the subject in a measurable and fair manner. ICC-ES will shortly be introducing a program which will initially address nine components of sustainability for building-related products in validating product manufacturer claims. This in turn will provide ICC-ES report users a basis of choosing products with the confidence of knowing that sustainability qualities are supported by technical evidence. As more knowledge and confidence is gained, the program will be expanded in both scope and qualification.

This report provides an oversight of the opportunities and challenges confronting ICC-ES which must be properly addressed to continue its recognition as the leader in technical assessment of innovative building products and meeting the needs of the building industry.
ICC Evaluation Service, Inc. (ICC-ES)

| BOARD OF DIRECTORS |

Steven P. Regoli  
Chairman  
Architect Project Administrator  
Ohio Board of Building Standards  
Reynoldsburg, OH

Wayne R. Jewell  
Building Official  
City of Southfield  
Southfield, MI

Michael L. Clack  
Chief Development Officer  
Scottsdale, AZ

Paul M. Lynch  
Director of the Residential Inspections Division  
Fairfax County, VA

William L. Duck  
Building Official/ Director of Inspections and Code  
Columbus, GA

David A. Mann  
Building Code Administrator  
City of Tucson  
Tucson, AZ

Bhola Dhume  
Deputy Director  
Department of Safety and Permits  
City of New Orleans  
New Orleans, LA

Ronald E. Piester, A.I.A.  
Director  
New York State Department of State Division of Code Enforcement and Administration  
Albany, NY

James M. Harper  
Chief Building Official  
City of Omaha Planning Department  
Omaha, NE

David deCourcy  
(non-voting member)  
General Counsel and Senior Advisor to the CEO  
International Code Council  
Washington, D.C.
It gives me great pleasure to report on the continued success and expansion of IAS throughout 2007 and during the first half of 2008. But the best is yet to come with new initiatives developed by IAS employees that bring great promise for increasing IAS’s technical capabilities and financial health. IAS continues to expand and to explore new areas of accreditation in its efforts to provide value to industry and especially to the International Code Council membership. International growth continues to develop, with new IAS accreditations and training programs completed in the Middle East and Canada, and with more opportunities on the horizon. IAS’s core business of accrediting laboratories, inspection agencies and fabricator inspection programs continues to show steady growth. The challenges IAS faces in the latter half of 2008 and in 2009 are being addressed with added employees, technical experts and an improved information technology system to ensure that IAS will continue to provide the service to which its customers have become accustomed.

I would like to take this opportunity to thank my fellow board members for their support, and especially the IAS employees for their dedication, hard work and proactive mind-set that has carried IAS to new heights. I would also like to recognize the efforts of the IAS Accreditation Committee and the volunteers who serve on IAS’s Technical Advisory Councils, for their keen insight and ability to help the organization maintain its splendid reputation for technical excellence. Finally, I would like to thank the International Code Council Board and staff for its full support. I urge Code Council members to learn about IAS and to tell us about their needs in order for us to serve them.

Majed A. Dabdoub, P.E.
Chair of the Board
International Accreditation Service, Inc.
In early April 2008, under the threat of an impending national recession, the IAS family gathered to plan for the next three years. In preparation for this meeting, several employee teams worked for weeks to examine the strengths and weaknesses of the organization and to develop the three-year business plan which was discussed and adopted. What I saw at this meeting was convincing proof that the entire IAS staff was willing and able to assume the hard work and sacrifices needed to make the IAS brand the most sought-after mark in accreditation.

Given the increasing interest in IAS services from the Middle East, a new Arabic section was added to our website in August 2008. This, coupled with the appointment of Dr. Izz Eddin Katkhuda of the Arab Center for Engineering Studies to the IAS board of directors, demonstrates further our commitment to the Middle East and the international arena.

In another significant move, a new industry representative position was created on the IAS board, and James Toscas, P.E., president of the Precast/Prestressed Concrete Institute was appointed to fill the position. The recent addition of Dr. Katkhuda and Mr. Toscas adds significantly, we think, to the technical and business vision of the IAS Board of Directors.

I believe in the saying that if there is thirst from below, grace will surely be bestowed from above. The entire IAS team, from the Board of Directors and the Accreditation Committee to the advisory councils and all of our employees, contract assessors and technical experts, has consistently responded to the demands placed on them with no expectation of rewards or honor. The regular feedback I receive from our clients indicates a very high level of satisfaction with our services. What more can one ask for?

The number and complexity of accreditation programs offered by IAS has grown substantially this year, adding to the demands on our employees for specialized expertise.

I want to take this opportunity to thank the IAS Board for its clear direction, the Accreditation Committee for its astute decision-making and the advisory councils for their technical guidance.

Without the Code Council’s encouragement, many of our ambitious projects would not have gotten off the ground. We are thankful for its strategic guidance and support.

C. P. (Chuck) Ramani, P.E., C.B.O.
President
International Accreditation Service, Inc.
Now in its fifth year of independent operation, IAS is progressing from one success to another. With revenues projected to reach 12 percent above 2007, IAS will once again finish the fiscal year in the black. In its first five years of operation, the organization has doubled its staff, increased its contract assessor base by more than 50 percent, raised overall revenue two-and-one-half times and, except for a nominal fee adjustment in the Building Department Accreditation (BDA) Program, managed to keep fee increases in check.

While the competitive environment in which IAS operates hasn’t changed much, the fact that a for-profit competitor has joined with a nonprofit standards body is causing some concern. We are, however, quite confident that IAS’s name recognition, service quality and competitive fees will continue to attract new clients.

The IAS revenue stream has already benefited from investment in new business areas such as inspection programs for the metal building industry; rapid growth in the testing laboratory accreditation area; and from a new program for accreditation of product certifiers under ISO Guide 65. These steps, coupled with increasing demand for accreditation of special inspection agencies (as signified by the recent decision of New York City), bode well for the future of accreditation in general, and indicate a solid future for IAS.

Demand continues to climb for training in conformity assessment standards. During the past 12 months, building department lead evaluator training classes have been held in Nevada, Oregon and California. A three-day session is scheduled to coincide with the International Code Council Annual Conference in Minneapolis. Training in three entirely new areas was held in 2008: a two-day session for lead assessors for the curriculum development and instructor training under IAS’s accreditation criteria AC371 and AC372; a two-day program in Vancouver, British Columbia, for those seeking to be credentialed as certified calibration technicians (CCTs); and a pair of two-day training sessions for inspectors involved with the metal building fabrication industry. Meanwhile, IAS’s core training areas involving ISO 17020 (for inspection agencies), ISO 17025 (for testing and calibration laboratories) and Measurement Uncertainty, continue to grow. Of particular interest is the newly emerging sustainability (green building) area, where IAS is partnering with an Indian company to deliver training under the U.S. Green Building Council’s LEED standard and the emerging ICC 700-2008: National Green Building Standard for residential construction.

IAS’s recognition in the international arena continues to expand, as with recent renewal for a full four-year term of its status in the Mutual Recognition Arrangement of the Asia Pacific Laboratory Accreditation Cooperation (APLAC). An international team of evaluators from Japan, China and Taiwan spent eight days in November 2007 evaluating IAS’s accreditation infrastructure and recently concluded that IAS was operating in full compliance with the international standard ISO 17011 for accreditation bodies.

2008 started with several significant changes in IAS’s board of directors. James L. Brothers (Decatur, Alabama) and Sheila S. Lee (Santa Clara, California) retired from the board after serving with great distinction. They were replaced by Guy Tomberlin (Fairfax County, Virginia) and Isam Hasenin (City and County of San Francisco, California). To enhance its international image and operations, the International Code Council Board appointed Dr. I. E. Katkhuda of the Arab Center for Engineering Studies, Amman, Jordan, as the first international director of IAS. A new industry representative position also was created on the IAS board and has been filled by James Toscas, P.E., president of the Precast/Prestressed Concrete Institute. This year, two new members were appointed to the IAS Accreditation Committee. The first, Imad Eldurubi, from Pompano Beach, Florida, became the first industry representative ever appointed to the Accreditation Committee. The second, Jonathan Barr, is a licensed civil engineer working for the Clark County Building Department in Nevada. Eldurubi and Barr replace Mr. Hasenin and Mr. Tomberlin, who moved on to the IAS Board of Directors. Under Chairman William Dumbaugh’s leadership, the Accreditation Committee provides transparent oversight of IAS accreditation operations.

With establishment of a new Technical Advisory Council (TAC) for product certification agencies, IAS now has five TACs in operation to help guide the organization on technical issues. Specific program requirements and technical issues are referred to the TACs which are comprised of members selected from senior management positions within testing laboratories, inspection agencies, calibration laboratories, product certification agencies and governmental or regulatory organizations. The TACs act in an advisory capacity on matters regarding accreditation protocol, conformity assessment, testing, inspection, calibration, certification and other subjects relating to IAS accreditation activities. The current IAS TACs include: Laboratories, Inspection Agencies and IBC Special Inspection Agencies, Building Departments, Qualification Programs, and Product Certification.

IAS is deeply indebted to the outstanding individuals who serve on its board, committee, and councils and contribute their time and talent to strengthen the organization. IAS is truly blessed to have outstanding full-time and contract personnel that rally behind our banner of quality and integrity.
The May 2008 IAS Board meeting in Washington, D.C., established several firsts for the Board. IAS Board members, as a group, and the executive staff volunteered at a Habitat for Humanity build site. This activity, coupled with the Code Council's donation to the local Habitat chapter, exemplifies both organizations' spirit of service and helps to bring affordable, green and energy-efficient homes to Washington, D.C., families in need. At a reception at the U.S. Capitol, Board President Steve Shapiro honored IAS board member Ravi Shah, Director of Urban Development for the City of Carrollton, Texas, for his efforts to raise the bar for code officials through creation of the Building Officials Association of Texas Best Practices Award by presenting him with the Code Council Building Safety Award. Also during Building Safety Week, IAS board members and executive employees joined a delegation from the International Code Council and visited Capitol Hill to build support for the Community Building Code Administration Grant (CBCAG) Act.

Thanks to volunteers from the Code Council membership, IAS is able to staff its Board of Directors, Accreditation Committee, and Technical Advisory Councils with outstanding individuals. Voluntary assistance from leading governmental officials also permits IAS to field nationally recognized experts for its BDA program, leading to a positive peer-review process which is critical to the program's success. Finally, the Code Council membership is assured of high-quality services and high integrity from testing and calibration laboratories, special inspection agencies, and fabricator inspection programs, through recognition of IAS accreditation of the agencies that perform such work.

This annual report would not be complete without recognizing the efforts of IAS’s dedicated employees; employees that work tirelessly to make IAS a success.
IAS Board of Directors 2007-2008

Majed A. Dabdoub, P.E., Chair
Sr. Building Plans Examiner and Analyst
City of Cincinnati, OH

Ravi Shah, C.B.O., Vice Chair
Director of Urban Development
City of Carrollton, TX

Isam Hasenin, P.E., C.B.O.
Director, Dept. of Building Inspection
City and County of San Francisco, CA

Curtis Mann, P.E., C.B.O.
Chief Building Official
City of New Orleans, LA

Guy Tomberlin, C.B.O.
Code Specialist, Division of Commercial Inspections, Land Development Services
Fairfax County, VA

Michael W. Bouse, C.B.O.
Building & Fire Safety Director
City of Henderson, NV

Ronald L. Lynn
Director and Building Official
Clark County Department of Development Services
Las Vegas, NV

David deCourcy (non-voting member)
General Counsel and Senior Advisor to the CEO
International Code Council
Washington, D.C.

James Toscas, P.E.
President
Precast/Prestressed Concrete Institute (PCI)
Chicago, IL

Dr. Izz Eddin Katkhuda
Partner and Director
Arab Center for Engineering Studies (ACES)
Amman, Jordan
In late 2007, the International Code Council asked the nonprofit Federal Alliance for Safe Homes - Inc (FLASH®) to help undertake a strategic reassessment of the International Code Council Foundation (ICCF) to identify opportunities for strengthening the Foundation as well as opportunities for success through joint work, partnership and a possible future corporate alignment with FLASH. Since that time FLASH completed its evaluation and delivered a redesigned operational and business plan to Code Council leadership while maintaining ongoing, core Foundation activities.

As part of the assessment, FLASH conducted dozens of interviews where Code Council members overwhelmingly supported the concept of maintaining a charitable Foundation as a subsidiary of the International Code Council organization and provided excellent feedback and ideas for future work.

Specifically, member feedback supported interest in finding ways to enhance members’ donations of time, expertise and leadership in community-based projects. Members expressed their belief that ICCF can and should be a viable, transparent and successful outlet for members’ desire to support building safety through local and national charitable activities. They believe that this will both help the community and lead to increased member satisfaction, value and involvement.

External corporate, nonprofit and governmental partners, present and potential, also expressed the desire and enthusiasm necessary to continue supporting a successful Foundation. Existing ICCF partners, existing FLASH partners, potential future partners and more all voiced enthusiasm for the ongoing existence of a Foundation as an outgrowth of the Council.

Throughout the assessment, the Foundation continued to provide project management services to Council members and the community. For example, during the May 2008 Building Safety Week events in Washington D.C., Code Council employees, members of the Board of Directors and external partners teamed up with Habitat for Humanity for the first-ever “Leadership Build.” The build project included work on new, energy-efficient and “green” town homes for low-income families. The effort supports Habitat’s effort to provide affordable housing in D.C., one of the most expensive housing markets across the United States. In addition to the donation of volunteer labor by a team of 45, International Code Council Board President Steve Shapiro and CEO Richard P. Weiland presented a $10,000 donation to the D.C. Habitat for Humanity affiliate.

The Build demonstrated Code Council members’ commitment to the community and helped raise their profile in and around Washington D.C. News outlets including National Public Radio and a local weekly publication covered the event in print, on the Web and on the radio.
The Foundation scholarship program also is ongoing with its mission to support the advancement of building and fire safety, raise public awareness of building safety and honoring those who have been essential to the formation of the International Code Council, its legacy organizations or chapters. These scholarships support many deserving students who have gone on to contribute to both industry and community. ICCF and sponsoring Chapters awarded six scholarships for the 2007-2008 school year.

One of the newer aspects to the ICCF/FLASH alignment work includes disaster mitigation public awareness and outreach activities through co-branding and consumer education campaigns. The first project during 2008 included a new wildfire prevention education campaign with FLASH and The Home Depot Foundation. The campaign entitled, “The Tale of Two Houses – Wildfire,” shares homeowners stories of loss and survival from the 2007 fires in San Diego County. The campaign goal is to dispel the myth that only “lucky” homes survive when wildfires strike. It highlights true stories where homeowners made homes fire-resistant and survived when all those around them burned. Elements of this campaign include an animated instructional video, a video of the homeowner stories, a downloadable print publication and in-store Home Depot wildfire prevention clinics. The Code Council is helping distribute the video.

Additional ICCF activities include a volunteer service recognition program to celebrate and support local member community service, a retooled annual award program, and continuation of the ICCF luncheon speaker series at the annual conference. Also created was a disaster mitigation “outreach” academy to train and deploy Code Council members post-disaster to support disaster mitigation awareness and support efforts to raise the code officials’ profile.

| 2009 Outlook |

FLASH is expected to provide administrative support for Foundation activities, such as handling correspondence and response to inquiries from Code Council stakeholders and members of the public regarding Foundation activities; transition Project HERO to an appropriate non-profit organization that will provide appropriate levels of service to Project HERO participants; conduct fundraising activities on behalf of the Foundation; and form and coordinate new ICCF Partnerships. This includes crafting and executing an external strategic partnership plan to identify viable partners for ICCF.

The ICCF Foundation is your Foundation. Join with us and support the activities any way you can. “Together - we will build a safer world.”
Notice is hereby given that the Board of Directors of the International Code Council (ICC) has taken the following actions:

The 2008 Annual Business Meeting (ABM) of the members of the International Code Council, which is provided for by Article IX of the Bylaws, shall be held September 16, 2008, at the Minneapolis Convention Center, 1301 Second Ave. South, Minneapolis, MN 55403, in conjunction with the 2008 ICC Annual Conference. The Annual Business Meeting shall commence at 8:00 AM and shall continue from day to day during such hours as shall be determined by the President until completed.

2. In accordance with the Bylaws, a quorum shall consist of 100 Governmental Voting Representatives.

3. The general nature of business to be conducted at the Annual Business Meeting shall include the following:
   a. Call to order
   b. Reading of Meeting Notice
   c. Determination of a quorum
   d. Introduction of Sergeant-at-arms & Parliamentarian
   e. Approval of minutes of previous meeting
   f. Report of the Nominating Committee
   g. Election of Officers & Directors-at-Large
   h. Treasurer’s Report
   i. Report of the President
   j. Report of the CEO
   k. Report of the Bylaws Committee
   l. Report of the Resolutions Committee
   m. Report of the Honorary Members Committee
   n. Report by ICC Subsidiaries
   o. Unfinished business
   p. Adjournment

4. In accordance with Article XVIII, § 18.1, amendments to the Bylaws of the corporation may be proposed through resolution of the Board of Directors at least 90 days prior to the opening of the Annual Business Meeting and in accordance with Article XVIII, § 18.2, shall be printed in the Annual Business Meeting notice not less than 60 days prior to the start of the ABM. In addition, proposed Bylaw changes will be posted on the ICC website.

5. In accordance with Council Policy 23, Resolutions of the Members shall be considered during the Annual Business Meeting. Resolutions to be considered at the 2008 ABM include:
   • CONFERENCE SITE
   • STANDING COMMITTEES
   • RETIRED MEMBERS

DECEASED MEMBERS
IMMEDIATE PAST PRESIDENT

Copies of these resolutions will be posted on the ICC website and will be printed in the 2008 Annual Report and Business Meeting Notice.

6. To transact such other business as may properly come before the membership and adjournment.

We hereby certify that the foregoing notice is in accordance with actions taken by the Board of Directors of the International Code Council.

Steven I. Shapiro, President

Richard P. Weiland, CEO

Questions regarding the ABM notice and proposed Bylaw changes may be directed to Dominic Sims, Chief Operating Officer (888) 422-7233 ext. 5267.
Annual Business Meeting

President Wally Bailey called the Annual Meeting of the Members of the International Code Council to order at 8:00am, October 2, 2007, in conjunction with ICC’s Annual Conference at Grand Sierra Resort and Casino in Palm Springs, California. President Bailey introduced CEO Richard P. Weiland and the Board.

President Bailey referred to the registration packets containing a copy of the business agenda for the 5th Annual Business meeting of the members of the International Code Council. Included in the packet were the International Code Council 2007 Annual Business Report and the Meeting Report, which detailed a notice of the Annual Business Meeting, minutes of the 2006 Annual Business Meeting, procedures for conducting elections, Treasurer’s report, and proposed bylaws and resolutions. Since the report included the Meeting Notice, President Bailey waived reading the notice.

President Bailey called on Secretary/Treasurer Adolph Zubia to call the roll of the ICC Directors to determine if there was a quorum. Secretary/Treasurer Zubia called the roll of Directors and asked Governmental Member Representatives to stand. Secretary/Treasurer Zubia then advised the President that a quorum was present.

President Bailey acknowledged Steve Regoli, Ohio Board of Building Standards, as the Parliamentarian; appointed Med Kopczynski, City of Keene, New Hampshire, Jim Martin, City of Garden Grove, California, and Randy Nolen, City of Maryland Heights, Missouri, as Sergeants-at-Arms and thanked all for their participation.

A motion was made and seconded to accept the agenda of the Annual Business Meeting, as presented.

The minutes of the September 19, 2006 Annual Business Meeting were reviewed. A motion was made and seconded to approve the minutes, as published in the Annual Report.

Election Of Officers And Directors

President Bailey called on Immediate Past President Henry Green to read the Report of the Nominating Committee. Immediate Past President Green thanked the members of the Nominating Committee for their work and read the Committee’s recommendations.

President Bailey instructed members eligible to vote on Board elections to have a keypad at this time. Voting system instructions were displayed on the screen and a test vote was conducted.

First Election

President Bailey announced the nomination of Steve Shapiro as President for a 1-year term. He then made a request for nominations from the floor. There were no additional nominations. There was a motion to close the nominations and the motion was seconded and passed unanimously.

Second Election

President Bailey announced the nomination of Adolf Zubia as Vice President for a 1-year term. He then made a request for nominations from the floor. There were no additional nominations. There was a motion to close the nominations and the motion was seconded and passed unanimously.

Third Election

President Bailey announced the nomination of Ronald Lynn as Secretary/Treasurer for a 1-year term. He then made a request for nominations from the floor. The name of Gerald George was properly entered into nomination. There were no additional nominations. Both candidates were invited to address the assembly for a limited amount of time. President Bailey asked for the assistance of Tally Judges Larry Bell, Fred Herman, and Emory Rogers during the electronic voting process. After electronic voting closed, the President announced the election of Ronald Lynn.
Fourth Election
President Bailey announced the nomination of Edwin Berkel for a 3-year director term. He then made a request for nominations from the floor. The name of Stephen Jones was properly entered into nomination. There were no additional nominations. Both candidates were invited to address the assembly for a limited amount of time. After electronic voting closed, the President announced the election of Stephen Jones.

Fifth Election
President Bailey announced the nomination of William Dupler for a 3-year director term. He then made a request for nominations from the floor. There were no additional nominations. There was a motion to close the nominations and the motion was seconded and passed unanimously.

Sixth Election
President Bailey announced the nomination of Barbara Koffron for a 3-year director term. He then made a request for nominations from the floor. There were no additional nominations. There was a motion to close the nominations and the motion was seconded and passed unanimously.

Seventh Election
President Bailey announced the nomination of John “Jack” Leyden for a 3-year director term. He then made a request for nominations from the floor. The name of Jeff Whitney was properly entered into nomination. The name of William Schock was properly entered into nomination. There were no additional nominations. All candidates were invited to address the assembly for a limited amount of time. After electronic voting closed, no candidate had received a majority. A runoff election was held between Jeff Whitney and William Schock. After electronic voting closed, the President announced the election of Jeff Whitney.

Eighth Election
President Bailey announced the nomination of Doug Murdock for a 3-year director term. He then made a request for nominations from the floor. There were no additional nominations. There was a motion to close the nominations and the motion was seconded and passed unanimously.

President Bailey called on Secretary/Treasurer Zubia to provide the Treasurer’s Report. The Secretary/Treasurer provided the financial status of the ICC as reported in the Annual Business Report.
2007 Treasurer's Report

As Secretary/Treasurer of the International Code Council, it is my privilege to report to the members on the financial status of the organization. 2006 was a great year for the Code Council. We had an operating surplus of $4.1 million, which was $2.7 million above the surplus we had projected in the budget. Our total revenues were $63 million, which was 12.5% higher than the previous year, while our expenses of $58.6 million were up only 8.9% from the year before.

Our strong financial condition enabled us to provide the products and services that our members want and need. We will continue to look for new ways to enhance the value of your Code Council membership. As in 2005, a major objective for 2006 was to increase our cash balance to give us some protection from an economic downturn or other events and I am pleased to report that we have added $3.6 million to our cash balance in 2006.

Our goal is to further strengthen our cash position in the years ahead. Though it is not part of my official report to you today, I can tell you we are doing much better than we had budgeted so far this year and we are poised to have another strong year in 2007. Overall, our financial position is sound. Thank you for allowing me to serve as Secretary/Treasurer and I look forward to continuing to serve this organization in the year ahead.

A motion was made and seconded to accept the Secretary/Treasurer’s report.

President Bailey provided the President’s Report. A motion was made and seconded to accept the President’s Report.

President Bailey called on CEO Richard P. Weiland to provide the CEO’s Report. CEO Weiland addressed the membership.

President Bailey called on Director Berkel to provide the Bylaws Committee Report. Chairman Ed Berkel delivered the committee’s report. The following amendments as printed in the Annual Report were presented to the membership:

Amendment 2007-1: A motion was made and seconded to approve the amendment. The motion was passed.

Amendment 2007-2: A motion was made and seconded to disapprove the amendment. The motion was passed.

Amendment 2007-3: A motion was made and seconded to approve the amendment. The motion failed.

Amendment 2007-4: A motion was made and seconded to divide the question.

During discussion of Amendment 2007-4, President Bailey addressed a point of order regarding the previous vote. It was reported that some members turned in their voting devices and after returning to the meeting could not obtain another device.

A motion was made and seconded to table the current item regarding Amendment 2007-4. The motion was passed.

After a recess, President Bailey confirmed there were no mechanical errors on the previous votes. Due to procedural concerns, President Bailey took the prerogative of the chair and referred Amendment 2007-3 back to the Bylaws Committee to consider for the 2008 Annual Business Meeting.

A motion was made and seconded to table Amendment 2007-4. The motion was passed.

President Bailey called on Director Bill Dupler, Chairman of the Resolutions Committee, to provide a report on the committee.
Director Dupler read Resolution 2007-1. A motion was made and seconded to approve the resolution. The motion was passed.

Director Dupler read Resolution 2007-2. A motion was made and seconded to approve the resolution. The motion was passed.

Director Dupler read Resolution 2007-3. A motion was made and seconded to approve the resolution. The motion was passed.

Director Dupler read Resolution 2007-4. A motion was made and seconded to approve the resolution. The motion was passed.

Director Dupler read Resolution 2007-5. A motion was made and seconded to approve the resolution. The motion was passed.

Director Dupler read Resolution 2007-6. A motion was made and seconded to approve the resolution. The motion was passed.

The Honorary Membership

President Bailey called on Director Terrence Cobb to deliver the report of the Honorary Membership Committee. The Committee recommended the following individuals:

1. Robert Blanton
2. Ron Burton
3. Jackie Gibbs
4. Ruben Grijalva
5. George McCall
6. William Connelly

A motion was made and seconded to approve the recommendations of the Committee. The motion was passed.

President Bailey deferred reports from the subsidiaries until the Annual Banquet.

President Bailey invited Vice President Shapiro to deliver brief comments regarding the Member Forum topics. Vice President Shapiro asked the membership to provide feedback at the Cracker Barrel.

The meeting was adjourned.
The following amendments are proposed to the International Code Council Bylaws, dated February 2, 2008.

**Amendment 4-2007**: Amendment 4-2007 was tabled at the 2007 Annual Business Meeting in Reno. It will be taken up along with proposed Amendments 1-2008 and 2-2008.

Amend Article 5 as follows:

(Note: Bylaw 3-2007 was disapproved subject to the Governance Review Committee’s reevaluation for the 2008 Annual Business Meeting.)

Option 1 — If Bylaw amendment 3-2007 is approved:

5.1 Governing Body: Subject to the limitations of the Articles of Incorporation, these Bylaws and the laws of the State of California, all corporate powers shall be exercised by the Board of Directors. The Board of Directors shall be composed of the following: President, Vice President, Secretary/Treasurer; the most Immediate Past President eligible; eight Directors-at-Large; and six Sectional Directors, one each from the geographical sections, as provided for in Section 4.2. Except as provided herein, each member of the Board of Directors shall be a Governmental Member Representative. All members of the Board of Directors, except as provided herein, shall be elected for a term of three years, and shall not serve for more than two consecutive full terms. However, nothing in this section shall preclude a Director initially appointed to a one- or two-year term, or appointed or elected to fill an unexpired term, from being elected to two subsequent full term(s). All Directors elected for a section seat shall be and remain, throughout their term, a Governmental Member Representative for a Governmental Member within the applicable Section.

5.2 Public Interest Board Members: In addition to the number of Directors provided in Section 5.1, there shall be two public interest seats on the Board of Directors. The public interest seats shall be filled at the discretion of the Board of Directors. The positions shall serve a one-year term, and have full voting rights. Individuals who serve as a Public Interest Director shall not serve as an officer. The Board shall establish a Council Policy on Public Interest seats.

Option 2 — If Bylaw amendment 3-2007 is not approved:

5.1 Governing Body: Subject to the limitations of the Articles of Incorporation, these Bylaws and the laws of the State of California, all corporate powers shall be exercised by the Board of Directors. The Board of Directors shall be composed of the following: President, Vice President, Secretary/Treasurer; the most Immediate Past President eligible; and 14 Directors-at-Large. Except as provided herein, each member of the Board of Directors shall be a Governmental Member Representative. Directors-at-Large shall be elected for a term of three years, and shall not serve for more than two consecutive full terms. However, nothing in this section shall preclude a Director initially appointed to a one- or two-year term, or appointed or elected to fill an unexpired term, from being elected to two subsequent full term(s).

5.2 Public Interest Board Members: In addition to the number of Directors provided in Section 5.1, there shall be two public interest seats on the Board of Directors. The public interest seats shall be filled at the discretion of the Board of Directors. The positions shall serve a one-year term, and have full voting rights. Individuals who serve as a Public Interest Director shall not serve as an officer. The Board shall establish a Council Policy on Public Interest seats.

Reason: The Committee concluded members should amend the Bylaws to give the Board the authority to appoint up to two public interest members. These members would serve one-year terms, and would have full voting rights. The Committee concluded that the Public Interest seats would demonstrate ICC’s commitment to serve all of society as well as its governmental membership.
2008 Proposed Bylaw Changes

Amendment 1-2008: Amend Articles 4, 5 and 9 as follows:

ARTICLE IV — LIMITATION BY GEOGRAPHICAL REPRESENTATION

4.1 Limitations: To encourage wide geographical representation, no more than two Governmental Member Representatives designated by Governmental Members located in the same state or province may serve simultaneously on any one committee, nor may more than two Governmental Member Representatives designated by Governmental Members located in the same state or province serve simultaneously on the Board of Directors.

4.2 Distribution: To provide for geographical representation on the Board of Directors, the following sections are established:

Table 4.2

<table>
<thead>
<tr>
<th>Section</th>
<th>States</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section A</td>
<td>Alaska, British Columbia, Washington, Oregon, California, Nevada, Hawaii</td>
</tr>
<tr>
<td>Section B</td>
<td>Idaho, Montana, Wyoming, North Dakota, South Dakota, Minnesota, Iowa, Wisconsin, Alberta, Saskatchewan, Manitoba</td>
</tr>
<tr>
<td>Section C</td>
<td>Utah, Arizona, Colorado, New Mexico, Oklahoma, Texas, Arkansas, Mexico</td>
</tr>
<tr>
<td>Section D</td>
<td>Nebraska, Kansas, Missouri, Illinois, Michigan, Indiana, Ohio, Kentucky, Ontario</td>
</tr>
<tr>
<td>Section F</td>
<td>Tennessee, Louisiana, Mississippi, Alabama, North Carolina, South Carolina, Georgia, Florida, the Caribbean</td>
</tr>
</tbody>
</table>

4.3 Transition: The seat of the most senior Director-at-Large within a Section, as provided in Table 4.2, shall be designated as the Section seat, at the end of the term of such Director-at-Large, which is currently anticipated to occur as follows:

Table 4.3

<table>
<thead>
<tr>
<th>Sections</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sections C &amp; F</td>
<td>2010</td>
</tr>
<tr>
<td>Sections B &amp; D</td>
<td>2009</td>
</tr>
<tr>
<td>Sections A &amp; E</td>
<td>2011</td>
</tr>
</tbody>
</table>

In the event the term of a senior Director-at-Large does not end in the applicable year set forth by Table 4.3, the designation of an open seat for the applicable Section shall be determined by the Board of Directors. This Section 4.3 shall sunset on January 1, 2012, and shall editorially be deleted from the Bylaws.

ARTICLE V — BOARD OF DIRECTORS

5.1 Governing Body: Subject to the limitations of the Articles of Incorporation, these Bylaws and the laws of the State of California, all corporate powers shall be exercised by the Board of Directors. The Board of Directors shall be composed of the following: President, Vice President, Secretary/Treasurer; the most Immediate Past President eligible; and, 14 eight (8) Directors-at-Large, and six (6) Directors, one elected from each Section ("Sectional Directors"). Each member of the Board of Directors shall be a Governmental Member Representative. Directors at Large. All members of the Board of Directors, except as provided in the Bylaws, shall be elected for a term of three years, and shall not serve for more than two consecutive full terms. However, nothing in this section shall preclude a Director initially appointed to a one- or two-year term, or appointed or elected to fill an unexpired term, from being elected to two subsequent full term(s). Each Sectional Director shall be and remain, throughout his or her term, a Governmental Member Representative for a Governmental Member within the applicable Section.
ARTICLE IX — MEETINGS OF THE MEMBERS

9.1.1 Order of Business Meeting: The items of business at the Annual Business Meeting shall include, but not be limited to, the following:

1. Call to order.
2. Reading of Meeting Notice.
3. Determination of a quorum.
4. Approval of minutes of previous meeting(s).
5. Announcement of the Officers-Elect.
10. Resolutions.
11. Adjournment.

The order of business as announced at the meeting may be changed by a majority vote of the Governmental Member Representatives present and voting at the Annual Business Meeting.

Reason: The Governance Review Committee thoroughly reviewed member feedback and studied governance models concerning the ICC Board of Directors. The Committee concluded that a Board comprised of both geographic and at-large members could be designed to meet all of our members’ needs.

Amendment 2-2008: Bylaw Amendment 2 - 2008 is presented in two forms. Form 1 is to be used if Bylaw Amendment 1-2008 is approved. Form 2 is to be used if Bylaw Amendment 1-2008 is disapproved. Form 1 and Form 2 are otherwise identical.

Amend Article 5 as follows:

Form 1 — If Bylaw Amendment 1-2008 is approved:

5.1 Governing Body: Subject to the limitations of the Articles of Incorporation, these Bylaws and the laws of the State of California, all corporate powers shall be exercised by the Board of Directors. The Board of Directors shall be composed of the following: President, Vice President, Secretary/Treasurer; the most Immediate Past President eligible; eight (8) Directors-at-Large, six (6) Directors, one elected from each of the Sections (“Sectional Directors”), and two (2) Public Interest Directors (as defined below). Except as provided herein, each member of the Board of Directors shall be a Governmental Member Representative. All members of the Board of Directors, except as provided herein, shall be elected for a term of three years, and shall not serve for more than two consecutive full terms. However, nothing in this section shall preclude a Director initially appointed to a one- or two-year term, or appointed or elected to fill an unexpired term, from being elected to two subsequent full term(s). Each Sectional Director shall be and remain, throughout his or her term, a Governmental Member Representative for a Governmental Member within the applicable Section.

5.2 Public Interest Directors: Public Interest Directors shall be elected by the Board of Directors for a one-year term, and have full voting rights. Public Interest Directors are prohibited from serving as an officer. The Board of Directors shall establish a Council Policy on Public Interest Directors.
**2008 Proposed Bylaw Changes**

**Form 2 — If Bylaw Amendment 1-2008 is not approved:**

5.1 **Governing Body**: Subject to the limitations of the Articles of Incorporation, these Bylaws and the laws of the State of California, all corporate powers shall be exercised by the Board of Directors. The Board of Directors shall be composed of the following: President, Vice President, Secretary/Treasurer; the most Immediate Past President eligible; 14 Directors-at-Large, and two (2) Public Interest Directors (as defined below). Except as provided herein, each member of the Board of Directors shall be a Governmental Member Representative. Directors-at-Large shall be elected for a term of three years, and shall not serve for more than two consecutive full terms. However, nothing in this section shall preclude a Director initially appointed to a one- or two-year term, or appointed or elected to fill an unexpired term, from being elected to two subsequent full term(s).

5.2 **Public Interest Directors**: Public Interest Directors shall be elected by the Board of Directors for a one-year term, and have full voting rights. Public Interest Directors are prohibited from serving as an officer. The Board of Directors shall establish a Council Policy on Public Interest Directors.

**Reason**: The Governance Review Committee concluded that the members should amend the Bylaws to give the Board the authority to appoint up to two public interest members. These members would serve one-year terms, and would have full voting rights. The Committee concluded that the Public Interest seats would demonstrate ICC’s commitment to serve all of society as well as its governmental membership.

Public Interest Members shall be nationally or internationally recognized individuals with demonstrated interest and experience in shaping, leading, and advancing sound public policy at all levels of government or through voluntary initiatives. Candidates with knowledge and experience in advancing community-related quality, health and safety interests are especially sought.

Nominees in this category shall be of the highest caliber and may include but not be limited to elected officials, corporate executives, governmental executives, and association volunteer leaders.

The ICC Global Council would be invited to offer candidates to the ICC Board for consideration for one of the two available Public Interest seats.
Proposed Member Resolutions

RESOLUTION 2008-1 of the ANNUAL MEETING OF THE MEMBERS Concerning the CONFERENCE SITE

WHEREAS, the members of International Code Council, Inc., did assemble at ICC’s 6th Annual Conference in Minneapolis, Minnesota, on September 14-17, 2008; and

WHEREAS, the Annual Conference provides a generous opportunity for code development, education, communication and enjoyment; and

WHEREAS, ICC Region III, the State of Minnesota, the City of Minneapolis and the Minneapolis Convention Center did extend the hand of friendship and hospitality to all those in attendance; and

WHEREAS, ICC Region III planned and hosted many activities for the membership’s enjoyment; now, therefore,

BE IT RESOLVED, that those members here assembled on September 16, 2008, at the ICC Annual Business Meeting, do hereby express their sincere thanks and appreciation to Region III, the citizens of the State of Minnesota and City of Minneapolis as well as to the employees of the Minneapolis Convention Center for their warm greeting and hospitality.

RESOLUTION 2008-2 of the ANNUAL MEETING OF THE MEMBERS concerning DECEASED MEMBERS

WHEREAS, the members of International Code Council, Inc., did assemble at ICC’s 6th Annual Conference in Minneapolis, Minnesota, on September 14-17, 2008; and

WHEREAS, those members here assembled on September 16, 2008, at the Council’s Annual Business Meeting, do hereby pay tribute to the memory of following departed members:

John C. Anderson
Vienna, New York

John Behrens
Huntington Beach, California

Kenneth Benish
Pago Pago, American Samoa

Bob Butler
Mount Pleasant, South Carolina

Earnest Crawford
Marion, Arkansas

Wayne Elledge
Dawson County, Georgia

Robert Eschbach
Maxatawny Township, Pennsylvania

Bob Feldner
Lincoln, California

Kenneth Korshaven
Lynwood, Washington

L. Curt McCarty
Baton Rouge, Louisiana

Hiram T. “Mac” McSherry
Decatur, Alabama

Ed Moody
Greenville, South Carolina

George J. “Whitey” Moran
Nassau County, Florida

David Ross
Castle Shannon Borough, Pennsylvania

Robert Schaffhausen
Birmingham, Alabama

Glenn Winslow
ICC-ES, Birmingham, Alabama

Kenneth Yost
Kirkwood, Missouri

WHEREAS, these members had long and successful careers; and

WHEREAS, by their loyal devotion to duty and faithful discharge of their responsibilities added prestige to their association, community, and life; now, therefore,

BE IT RESOLVED, that we extend our most sincere sympathy to the friends and members of their families. May they find consolation in their time of sorrow and may these words of appreciation and high regard be of solace to them now and in the years to come.
RESOLUTION 2008-3 of the ANNUAL MEETING OF THE MEMBERS Concerning the STANDING COMMITTEE and the ANNUAL CONFERENCE COMMITTEE

WHEREAS, the members of International Code Council, Inc., did assemble at ICC’s 6th Annual Conference in Minneapolis, Minnesota, on September 14-17, 2008; and

WHEREAS, the International Code Council could not fulfill its mission without the assistance of its member volunteers; and

WHEREAS, throughout the year scores of volunteers have contributed their time and knowledge to the standing committees established to carry out the work of this organization, and

WHEREAS, the International Code Council could not convene this Annual Conference without the guidance and planning efforts of the annual conference committee; now, therefore,

BE IT RESOLVED, that those members here assembled on September 16, 2008, at the Annual Business Meeting, do hereby express their sincere thanks and appreciation to the members of the standing committees in Certification and Testing, Code Development, Government Relations, Training and Education and Technical Services, and

BE IT FURTHER RESOLVED, that those members here assembled on September 16, 2008, at the Annual Business Meeting, do hereby express their sincere thanks and appreciation to the members of the Annual Conference committee without whom this Conference would not have been a success.

RESOLUTION 2008-4 of the ANNUAL MEETING OF THE MEMBERS Concerning the IMMEDIATE PAST PRESIDENT

WHEREAS, the members of International Code Council, Inc., did assemble at ICC’s 6th Annual Conference in Minneapolis, Minnesota, on September 14-17, 2008; and

WHEREAS, the International Code Council succeeds due to the leadership of its elected Officers and Directors; and

WHEREAS, the role of Immediate Past President is reserved for those Board members who have given their personal and professional time over the course of many years in the interest of serving the organization; and

WHEREAS, serving as Immediate Past President represents the culmination of successful service to the Board and the Members which few achieve; now, therefore,

BE IT RESOLVED, that those members here assembled on September 16, 2008, at the Annual Business Meeting, do hereby express their sincere gratitude and appreciation to Immediate Past President Wally Bailey for his dedicated service to the members of the International Code Council during his years of service on the Board of Directors.
Proposed Member Resolutions

RESOLUTION 2008-5 of the ANNUAL MEETING OF THE MEMBERS concerning RETIRED MEMBERS

WHEREAS, the members of International Code Council, Inc., did assemble at ICC's 6th Annual Conference in Minneapolis, Minnesota, on September 14-17, 2008; and

WHEREAS, throughout the year there have been members in all categories who have concluded careers in code enforcement and the construction professions and have retired; and

WHEREAS, those members have had long and illustrious careers and the respect of their peers; and

WHEREAS, their devotion to duty and faithful discharge of their professional responsibilities have added prestige to their association and community; now, therefore,

BE IT RESOLVED, that those members here assembled on September 16, 2008, at the ICC Annual Business Meeting, do hereby pay tribute to those members recently retired; and

BE IT FURTHER RESOLVED, that we extend our most sincere appreciation to them for their contributions to the safety and security of the public in the built environment.
GOVERNING THE CONDUCT OF ELECTIONS
ELECTIONS OF OFFICERS AND DIRECTORS SHALL BE CONDUCTED IN ACCORDANCE WITH THE ICC BYLAWS AND CP 19-03

CP 19-03 GOVERNING THE CONDUCT OF ELECTIONS

APPROVED: 1/17/04 REVISED: 5/5/08

This policy outlines the procedures for the conduct of elections at the ICC Annual Business Meeting.

1.0 Nominating Committee Report: When the agenda item concerning nominations for elections has been reached, the President shall call upon the Chair of the Nominating Committee for a report. The report of the Nominations Committee shall consist of one nominee for each vacant seat. The Chair of the Nominating Committee shall read the entire list of nominations.

2.0 Election and Floor Nominations: The President shall then proceed to conduct the elections by calling to the floor the election of each individual seat being vacated, the corresponding Nominating Committee nomination and then call for nominations from the floor. Floor nominations shall only be made by members in good standing eligible to vote in the election. Floor nominations shall be seconded by a member in good standing eligible to vote in the election. The President shall request nominations from the floor three times for the position under consideration until there are no more floor nominations. At this point, the nominations for that position shall be closed and the election shall proceed to the voting for that seat. On completion of the election for that seat, the President shall proceed with the nominations for the following seat.

3.0 Voice Vote: If no nominations for an open seat are made from the floor, the President shall call for a voice vote for the seat under consideration. The President shall determine and declare the result of the election. When there is more than one nominee for a vacant seat, the election shall be by ballot vote.

4.0 Tally Judges: If any open seat has more than one nominee, a paper ballot is required. The President shall appoint Tally Judges in such a number as the President considers necessary, but shall in no case be less than three, to distribute, collect and count the ballots. Any nominee for a contested seat may request an observer to be present during the counting of the ballots.

5.0 Ballot: The Secretary/Treasurer shall provide paper ballots in sufficient number to accommodate all voting members present. Alternatively, a sufficient number of electronic voting devices shall be provided to accommodate all voting members. In the event the electronic devices are inoperable, the Secretary/Treasurer shall provide paper ballots as provided above. Each person qualifying as an eligible voting Governmental Member Representative or Honorary Member in accordance with the Bylaws shall be entitled to a single ballot and one vote, regardless of the number of Governmental Members a person represents. The Board shall establish procedures for the use of electronic devices to assure the security of the voting process.

6.0 Ballot Voting: The President shall announce, prior to the distribution of the ballots, how the ballots should be marked, including instructions on how members can write in their additional choice for the seat under consideration. A ballot shall contain only one vote for each seat vacant if it is to be counted.

Prior to voting, all candidates nominated by the Nominating Committee or from the floor will be given the opportunity to speak and/or have others speak on their behalf.

A voting member may write in the name of any person, who is qualified to be elected, for any seat whether or not the person has been duly nominated from the floor or by the committee. Only legible names shall be counted.

7.0 Ballot Distribution: When the President has completed the instructions to the voting members, the Secretary/Treasurer shall give the ballots to the Tally Judges for distribution to the voting members. The President then will ask the voting members to record their votes on the ballots.

8.0 Ballot Collection: After a reasonable time, the President will instruct the Tally Judges to collect the ballots from the voting members.
9.0 **Ballot Counting:** When the ballots have been collected, the President will instruct the Tally Judges to retire to a convenient place to count and record the ballots. One observer selected by each nominee may observe the Tally Judges during the counting of the ballots and the preparation of the return. An observer shall not, however, interfere with the Tally Judges in the performance of their duties. Any alleged irregularities in the ballot counting shall be brought to the attention of the President prior to the report of the Tally Judges being delivered to the President.

The Tally Judges shall count each ballot and shall prepare a report for the President which states the number of votes cast for each person. At the conclusion of the ABM, the Tally Judges shall deliver the ballots to the Chief Executive Officer, who shall preserve the same for a period of six months after the date of the election. After the expiration of such six-month period, the Chief Executive Officer shall destroy the ballots.

10.0 **Ballot Results:** Upon receipt of the report of results from Tally Judges, the President shall read the same and declare the results to the members. In the event of a tie vote, the President shall call for further voting by the voting members present with respect to the tied candidates. Such further voting may be by a show of hands or, at the request of any voting member, by written ballot. In the event that such further voting is done by written ballot, the procedure set forth above shall be followed. Upon the determination of the results of such further voting, the President shall declare the results thereof.

11.0 **Majority Vote:** In accordance with Section 5.4 of the ICC Bylaws, all Directors must be elected by a majority of the voting members present and voting. Accordingly, if the number of candidates does not exceed the number of open seats, the election shall be conducted in accordance with Section 3.0 of this policy and the candidates shall be deemed to have received a majority vote.

12.0 **Failure to Achieve a Majority:** During an election to fill an open Board seat, should no candidate receive a majority vote (50% +1) a run-off election shall be held. The candidates standing for the run-off election shall be the two candidates with the highest number of the votes received during the initial ballot.

13.0 **Advertising:**

13.1 **Objective:** To avoid the appearance that the ICC favors the candidacy of any individual member over that of any other member candidate.

13.2 **Campaign advertising in ICC materials** shall comply with this section.

(a) Campaign advertising for positions on the Board of Directors is prohibited in ICC print and electronic periodicals and other Annual Business Meeting materials produced by ICC.

(b) Board candidate advertising is permitted in the Chapter Resource Guide. (This is not technically an ICC periodical. It is a product of the Conference Host Chapter. A disclaimer indicating that should be included in the publication if it will continue to accept that Board candidate advertising is permissible in the Chapter Resource Guide.)

13.3 **Annual Business Meeting sponsorships** shall not be sold for the purpose of advocating Board candidacies.
REVISED FEBRUARY 2008

ARTICLE I — NAME AND OBJECTIVES

1.1 Name: This organization shall be known as the International Code Council, Inc., hereinafter in these Bylaws referred to as the “Council” or the “Corporation.”

1.2 General Purposes: The Council is a nonprofit public benefit corporation and is not organized for the private gain of any person. The Corporation is organized exclusively as an organization described in Section 501(c)(6) of the Internal Revenue Code of 1986, as amended, or the corresponding provision in any future United States internal revenue law (the “Code”). Notwithstanding any other provision herein, the Corporation shall not engage in a regular business activity of a kind ordinarily carried on for profit and shall not carry on any other activity not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(6) of the Code. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes. Such purposes specifically include:

With respect to buildings and structures: (a) the lessening of burdens of government through the development, maintenance and publication of model statutes and standards for the use by federal, state and local governments in connection with the administration of building laws and regulations, and (b) the lessening of the burdens of government through the performance of certain services for the benefit of federal, state and local governments in connection with the administration of building law and regulation.

1.3 Principal Office: The Corporation shall have and continuously maintain a registered office in the State of California and a registered agent whose principal business office is identical with such registered office.

ARTICLE II — MEMBERSHIP

2.1 Categories of Membership: The Council shall have the following categories of voting membership:

2.1.1 Governmental Member: A Governmental Member shall be a governmental unit, department or agency engaged in the administration, formulation or enforcement of laws, ordinances, rules or regulations relating to the public health, safety and welfare. Each Governmental Member shall designate its Primary Representative who will receive benefits of membership in the Council on behalf of the Governmental Member as determined by the Board of Directors from time to time.

2.1.1.1 Governmental Member Voting Representatives: Each Governmental Member shall exercise its right to vote through its designated Governmental Member Voting Representatives, and shall be entitled to the number of Governmental Member Voting Representatives as specified in Table 2.1.1.1. Governmental Member Voting Representatives shall be designated in writing, by the Governmental Member, and shall be employees or officials of the Governmental Member or departments of the Governmental Member, provided that each of the designated voting representatives shall be an employee or a public official actively engaged either full or part time, in the administration, formulation or enforcement of laws, ordinances, rules or regulations relating to the public health, safety and welfare. The designation of a Governmental Member Voting Representative may be changed by the Governmental Member, in writing, from time to time.

<table>
<thead>
<tr>
<th>Population</th>
<th>Voting Representatives</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-50,000</td>
<td>4</td>
</tr>
<tr>
<td>50,001-150,000</td>
<td>8</td>
</tr>
<tr>
<td>Over 150,000</td>
<td>12</td>
</tr>
</tbody>
</table>
2.1.2 **Honorary Member:** An individual who has rendered outstanding service to the Council, and whose name shall be proposed by the Board of Directors and confirmed by a majority vote of the Governmental Member Representatives at an Annual Business Meeting.

2.1.3 **Nonvoting categories:** The Board of Directors shall establish the nonvoting categories of membership as may be necessary for the adequate representation of all parties interested in association with the International Code Council. Nonvoting categories shall provide for membership of individuals and corporate entities and shall include, but not necessarily be limited to, employees of governmental units, design professionals, corporations, educational institutions, not-for-profit associations, and other individuals interested in the purposes and objectives of the Council.

2.2 **Classification by the Board of Directors:** All applications for membership shall be subject to classification by and approval of the Board of Directors. Applicants shall be eligible for membership on approval of the membership application by the Board and on timely payment of such dues and fees as the Board may fix from time to time. This authority may be delegated by the Board of Directors to the Chief Executive Officer.

2.3 **Dues:** The annual dues for each membership category shall be established by the Board of Directors. In no case shall a person be considered in good standing, or be qualified to exercise membership participation or entitled to receive any privilege of membership, who is default in payment of dues for three months, except as may be extended by the Board of Directors.

2.4 **Termination:** A membership in the Council shall terminate on occurrence of any of the following events:

   (a) Resignation of the member;
   (b) Expiration of the period of membership, unless the membership is renewed on the renewal terms fixed by the Board;
   (c) The member’s failure to pay dues, fees or assessments, as set forth by the Board, after they are due and payable;
   (d) Any event that renders the member ineligible for membership, or failure to satisfy membership qualifications.

2.5 **Nonliability of Members:** A member of the Corporation shall not be personally liable, solely because of membership, for the debts, obligations, or liabilities of the Corporation.

**ARTICLE III — VOTING MEMBERS**

Only Governmental Member Representatives and Honorary Members shall have the right to vote on any matters under these Bylaws, including but not limited to, the right exercised through those individuals eligible to vote for the election of a Director or Directors, or on a disposition of all or substantially all of the assets, or on a dissolution, or on any changes to the Articles of Incorporation or the Bylaws. Only the Governmental Member Representatives and Honorary Members shall be permitted to make motions and to vote on any issue at the Annual Business Meeting, special meetings and written consents. Voting by proxy is not permitted. Any person designated as a voting representative of more than one Governmental Member or who is also an Honorary Member shall be entitled to only one vote.

**ARTICLE IV — LIMITATION BY GEOGRAPHICAL REPRESENTATION**

To encourage wide geographical representation, no more than two Governmental Member Representatives designated by Governmental Members located in the same state may serve simultaneously on any one committee nor may more than two Governmental Member Representatives designated by Governmental Members located in the same state serve simultaneously on the Board of Directors.
ARTICLE V — BOARD OF DIRECTORS

5.1 Governing Body: Subject to the limitations of the Articles of Incorporation, these Bylaws and the laws of the State of California, all corporate powers shall be exercised by the Board of Directors. The Board of Directors shall be composed of the following: President, Vice President, Secretary/Treasurer, the most Immediate Past President eligible and, 14 Directors-at-Large. Each member of the Board of Directors shall be a Governmental Member Representative; Directors-at-Large shall be elected for a term of three years, and shall not serve for more than two consecutive full terms. However, nothing in this section shall preclude a Director initially appointed to a one- or two-year term, or appointed or elected to fill an unexpired term, from being elected to two subsequent full term(s).

5.2 Resignation, Disqualification and Vacancies: If the office of any director becomes vacant by reason of death, resignation, disqualification, removal or other cause, the president (or in the case the office of president is vacant, the vice-president) shall appoint a successor for the unexpired term and until his or her successor is elected and qualified at the next annual business meeting, subject to the ratification of the Board of Directors. Any director who ceases to be a designated Governmental Member Representative, for a period exceeding 60 days, shall automatically forfeit his or her position as a director.

5.2.1 Military Leave: Board members called to and serving active military duty shall not thereby become disqualified as a member of the board.

5.3 Removal of a Director: Any Director may be removed from office upon the vote of two-thirds of the Voting Members present and voting at a meeting of the members, so long as the number of votes cast in favor of removal is at least two-thirds of those necessary for a quorum.

5.4 Election: Except as provided herein, the Board of Directors shall establish policies governing the conduct of elections and copies thereof shall be provided to any member requesting a copy. At each Annual Business Meeting a majority of the Voting Members present and voting shall elect such number of directors as necessary to fill vacancies of directors whose terms expire as of such meeting.

5.5 Quorum: At all meetings of the Board of Directors, two thirds of the voting directors then in office shall constitute a quorum for transaction of business, and the act of a majority of the voting directors present at the meeting at which there is a quorum shall be the act of the Board of Directors, except as may be otherwise specifically provided by the law of the State of California or by the articles of incorporation. If a quorum shall not be present at any meeting of the Board of Directors, the directors present thereat may adjourn the meeting from time to time, without notice other than announcement at the meeting until a quorum shall be present.

5.5.1 Written Action: unless otherwise restricted by the articles of incorporation or these by-laws, any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting, if all voting members of the Board of Directors consent thereto in writing, and the writing or writings are filed with the minutes or proceedings of the Board of Directors.

5.5.2 Participation in Meetings by Conference Telephone: Members of the Board of Directors may participate in a meeting through use of conference telephone, electronic video screen communication, or other communication equipment if all of the following apply: (1) each director participating in the meeting can communicate with all of the other directors concurrently, (2) each director is provided the means of participating in all matters before the Board of Directors, including the capacity to propose, or to interpose an objection, to a specific action to be taken by the corporation and (3) the corporation adopts and implements some means of verifying both that (i) a person participating in the meeting is a director or other persons entitled to participate in the Board of Directors meeting and (ii) all actions of, or votes by, the Board of Directors are taken or cast only by the directors and not by persons who are not directors.

5.6 Meetings of the Board of Directors:

5.6.1 General: The Annual Meeting of the Board of Directors shall be held in conjunction with the time and place of the Annual Business Meeting. The Board of Directors shall meet at such other times and in such places as it may determine, and otherwise upon the call of the President or of a majority of the Board of Directors. Motions and votes at such meetings shall be duly recorded.
5.6.2 **Organizational Meeting:** At the conclusion of the Annual Business Meeting, the Board of Directors shall hold an organizational meeting at which time it may transact any necessary business, including any appointments pertinent to the ongoing business.

5.6.3 **Closed Meetings:** A meeting or portion of a meeting of the Board of Directors may be closed to persons not serving on the Board of Directors by a vote of the Board of Directors when matters that are sensitive to the purpose of the Council, including but not limited to budget, personnel, legal actions, and proprietary practices or materials are to be discussed. The Board of Directors may invite persons who are not members of the Board of Directors to attend portions, or all, of such closed meetings in an advisory capacity.

5.7 **Authority:** The Board of Directors may adopt any policy or procedure, or authorize any administrative action in the best interest of the Council and its membership.

5.8 **Emergency Actions:** In the event that the Board of Directors determines an emergency amendment to any International Code or standard or supplement thereto is warranted, the same may be adopted by the Board of Directors. Such action shall require an affirmative vote of at least two-thirds of the Board of Directors. The membership shall be notified, within ten days after the Board of Directors' official action, of any emergency amendment. At the next Annual Business Meeting any emergency amendment shall be presented to the members for ratification by a majority of the Governmental Member Representatives present and voting.

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**ARTICLE VI — OFFICERS**

6.1 **Officers and Election:** Election of officers for the ensuing year shall be held at the Annual Business Meeting. The Officers of the Council shall consist of a President, Vice President, and Secretary/Treasurer (who shall be the chief financial officer of the Corporation), elected from the Board of Directors by the voting members present and voting at the Annual Business Meeting. At no time shall more than one Governmental Member Representative located in the same state serve as an Officer. Such Officers shall take office beginning at the conclusion of the Annual Business Meeting and shall serve until adjournment of the following Annual Business Meeting or until their successors are duly elected and qualified. Officers' tenure shall be limited to 1 single, full-year term in each office.

6.2 **Duties of President:** The President shall preside at the Annual Business Meeting, special meetings of the members and at meetings of the Board of Directors. The President shall be a regular member and preside at meetings of the Executive Committee and shall be an ex officio nonvoting member of all other committees. The President shall have other such duties as are prescribed by the Board of Directors or these Bylaws. Officers shall not act in their official capacity by proxy.

6.3 **Duties of the Vice President:** The Vice President shall act and perform the duties of the President during the President’s absence from any meetings of this Corporation or the Board of Directors, or by a vote of the Board of Directors in case of disability of the President, and shall assist the President in the conduct of the office of President. Officers shall not act in their official capacity by proxy.

6.4 **Duties of the Secretary/Treasurer:** The Secretary/Treasurer shall be responsible for keeping the minutes and records of meetings, maintaining correspondence, receiving and disbursing funds, supervising financial affairs, approving expenditures as provided by resolution of the Board of Directors, and generally performing such official duties of a Secretary/Treasurer of a corporation. The Board of Directors may designate the Chief Executive Officer as the official agent for all or portions of such duties. Officers shall not act in their official capacity by proxy.

6.5 **Resignation, Disqualification and Vacancies:** If the position of any officer becomes vacant by reason of death, resignation, disqualification, removal or other cause, the president (or in the case the office of president is vacant, the vice-president) shall appoint a successor for the unexpired term and until his or her successor is elected and qualified at the next Annual Business Meeting, subject to the ratification of the Board of Directors. Any officer who ceases to be a member of the Board of Directors shall automatically forfeit his or her position as an officer.
ARTICLE VII — EXECUTIVE COMMITTEE

7.1 Executive Committee Members: There shall be an Executive Committee of the Board of Directors. The members of the Executive committee shall be composed of the President, Vice President, Secretary/Treasurer and Immediate Past President.

7.2 Powers and Duties: The Executive Committee shall have authority to act in such matters as are specifically delegated by the Board of Directors and take action on such matters delegated, as deemed prudent in furtherance of the general objectives of the Council. If an urgent situation arises and the President determines a matter requires immediate action or a timely decision, and it is not practical to convene a quorum of the Board of Directors, the Executive Committee shall have the authority to act on behalf of the Board unless otherwise specifically provided. The Executive Committee and the Chief Executive Officer shall meet as necessary, between meetings of the Board of Directors, at a date and place designated by the President. Actions of the Executive Committee shall be reported to the Board of Directors without delay.

ARTICLE VIII — ADMINISTRATION

8.1 Chief Executive Officer: The Board of Directors shall appoint a Chief Executive Officer and such other officers as it shall designate, who shall serve at the pleasure of the Board. The Board of Directors shall fix the Chief Executive Officer’s compensation. The Chief Executive Officer shall manage the affairs of the Council within the policies established by the Board of Directors and shall perform such other duties as may be assigned by the Board of Directors to the Chief Executive Officer. Neither the Chief Executive Officer nor any other officer appointed by the Board shall have a vote in the proceedings of this Council or of the Board of Directors.

ARTICLE IX — MEETINGS OF THE MEMBERS

9.1 Annual Business Meeting: A regular meeting of the Governmental Member Representatives, herein referred to as the Annual Business Meeting shall be held each calendar year at a time and place designated by the Board of Directors.

9.1.1 Order of Business Meeting: The items of business at the Annual Business Meeting shall include, but not be limited to, the following:

1. Call to order. 7. Treasurer’s Report.
4. Approval of minutes of previous meeting(s). 10. Resolutions.
5. Announcement of the Officers-Elect. 11. Adjournment.

The order of business as announced at the meeting may be changed by a majority vote of the Governmental Member Representatives present and voting at the Annual Business Meeting.
9.2 **Special Meetings:** Special Meetings of the Governmental Member Representatives may be called at any time by the President with approval of two-thirds of the Board of Directors. The President shall call a special meeting upon the receipt of a valid petition, specifying purpose of the special meeting and bearing the names, titles, addresses, and signatures of five percent of the Governmental Member Representatives.

9.3 **Quorum:** A quorum for the transaction of business at any annual or special meeting shall consist of 100 Governmental Member Representatives.

9.4 **Meeting Notice:** A notice of the time and place of a special meeting shall be published not less than 60 days prior to the start of the special meeting. A notice of the time and place of the Annual Business Meeting shall be published not less than 60 days prior to the start of the Annual Business Meeting.

9.5 **Eligibility to Vote:** Governmental Member Representatives and Honorary Members (collectively, the "Voting Members") in good standing under these bylaws shall be entitled to vote at any meeting of Governmental Member Representatives. Each Governmental Member Representative and Honorary Member entitled to vote may cast one vote on each matter submitted to a vote of the Governmental Member Representatives. Any person designated as a Governmental Member Representative of more than one Governmental Member or who is also an Honorary Member shall be entitled to only one vote.

**ARTICLE X — CODE DEVELOPMENT PROCESS**

The Board of Directors shall adopt a policy, which may be amended from time to time, on the Code Development Process for the International Codes.

**ARTICLE XI — COMMITTEES**

11.1 **Committees, Councils:** The Board of Directors may establish committees and councils as it shall deem advisable. The President shall, with the concurrence of the Board, appoint or replace all members of committees and councils not otherwise specifically provided for herein.

11.2 **Board Authority:** Any member of any committee or council may be removed by the Board at any time, subject to the limitations of the laws of the State of California, and subject to any limitations of the Articles of Incorporation or Bylaws regarding actions which require approval of the Governmental Member Representatives and Honorary Members. Each committee or council shall be under the direction of the Board and shall have such authority as shall be delegated and prescribed by the Board.

11.3 **Nominating Committee:** There shall be a Nominating Committee chaired by the Immediate Past President and consisting of Governmental Member Representatives and/or Honorary Members having a reasonably distributed geographical representation. The Board of Directors shall establish policies governing the Nominating Committee and the conduct of elections. The Nominating Committee, excluding the Chairperson, shall have no more than one Governmental Member Representative or Honorary Member from any one state.

11.4 **Meetings of Committees:** Except as otherwise provided by these bylaws, committees and councils shall comply with the policies established by the Board of Directors.

**ARTICLE XII — CHAPTERS**

12.1 **Organization:** The Council shall encourage and recognize the establishment of regional, state, student, professional, local area and International chapter organizations of its members, the purpose of which shall be the furtherance of the objectives of the Council. Applications for the establishment of a chapter, together with a copy of the proposed chapter Bylaws and a list of those who have agreed to become members of the chapter, shall be submitted to the Board of Directors for approval. The chapter shall be established upon approval by the Board of Directors.
12.2 Management: All chapters shall be managed in accordance with policies established by the Board of Directors.

ARTICLE XIII — AUDITING AND REPORTS

13.1 Fiscal Year: The fiscal year of the Council shall be as determined by the Board of Directors.

13.2 Audit: There shall be an audit of the activities and financial affairs of the Council at the end of each fiscal year by an independent auditor selected by the Chief Executive Officer with the advice and consent of the Board of Directors. Such audit shall be submitted to the Board of Directors.

ARTICLE XIV — INDEMNIFICATION, INSURANCE AND DIRECTOR LIABILITY

14.1 Definitions: For the purposes of this Article XIV, “agent” means any person who is or was a director, officer, employee, or other agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, foundation, or other enterprise, or was a director, officer, employee, or agent of a foreign or domestic corporation which was a predecessor corporation of the Corporation or of another enterprise at the request of such predecessor corporation; “proceeding” means any threatened, pending, or completed action or proceeding, whether civil, criminal, administrative, or investigative; and “expenses” includes without limitation attorneys' fees and any expenses of establishing a right to indemnification under Sections 14.4 or 14.5(b) of these Bylaws.

14.2 Indemnification in Actions by Third Parties: The Corporation shall have power to indemnify any person who was or is a party to, or is threatened to be made a party to, any proceeding (other than an action by or in the right of the Corporation to procure a judgment in its favor, an action brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or an action brought by the Attorney General or a person granted relator status by the Attorney General for any breach of duty relating to the assets held in charitable trust) by reason of the fact that such person is or was an agent of the Corporation, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the Corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

14.3 Indemnification in Actions by or in the Right of the Corporation: The Corporation shall have power to indemnify any person who was or is a party to, or is threatened to be made a party to, any threatened, pending or completed action by or in the right of the Corporation, or brought under Section 5233 of the California Nonprofit Public Benefit Corporation Law, or brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the Corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interest of the Corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 14.3:

(a) In respect to any claim, issue or matter as to which such person shall have been adjudged to be liable to the Corporation in the performance of such person's duty to the Corporation, unless and only to the extent that the court in which such proceeding is or was pending shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;

(b) Of amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

(c) Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval unless it is settled with the approval of the Attorney General.
14.4 Indemnification Against Expenses: To the extent that an agent of the Corporation has been successful on the merits in defense of any proceeding referred to in Section 14.2 or 14.3 of these Bylaws or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

14.5 Required Determinations: Except as provided in Section 14.4 of these Bylaws, any indemnification under this Article XIV shall be made by the Corporation only if authorized in the specific case, upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Section 14.2 or 14.3 of these Bylaws, by:

(a) A majority vote of a quorum consisting of Directors who are not parties to such proceeding; or

(b) The court in which such proceeding is or was pending upon application made by the Corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by the Corporation.

14.6 Advance of Expenses: Expenses incurred in defending any proceeding may be advanced by the Corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article XIV.

14.7 Other Indemnification: No agreement made by the Corporation to indemnify its (or its subsidiaries') Directors or Officers shall be valid unless such agreement is consistent with this Article XIV. In the event of any inconsistencies between this Article XIV and any other provisions regarding indemnification of Directors and Officers by the Corporation, this Article XIV shall prevail. Nothing contained in this Article XIV shall affect any right to indemnification held by persons other than Directors and Officers.

14.8 Forms of Indemnification Not Permitted: No indemnification or advance shall be made under this Article XIV, except as provided in Section 14.4 or 14.5(b), in any circumstances where it appears:

(a) That it would be inconsistent with a provision of the Articles of Incorporation, these Bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

14.9 Nonpaid Directors: Except as provided in Sections 5233 or 5237 of the California Nonprofit Public Benefit Corporation Law (or any successor provisions thereto), there shall be no monetary liability on the part of, and no cause of action for damages shall be asserted against, any nonpaid Director, including any nonpaid Director who is also a nonpaid Officer of the corporation, based upon any alleged failure to discharge the person's duties as Director or Officer if the duties are performed in a manner that meets all of the following criteria:

(a) The duties are performed in good faith;

(b) The duties are performed in a manner such Director believes to be in the best interests of the Corporation; and

(c) The duties are performed with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

14.10 Insurance: The Corporation shall have power to purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this Article XIV; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of Section 5233 of the California Nonprofit Public Benefit Corporation Law (or any successor provision thereto).
14.11 Nonapplicability to Fiduciaries of Employee Benefit Plans: This Article XIV does not apply to any proceeding against any Director, investment manager, or other fiduciary of an employee benefit plan in such person’s capacity as such, even though such person may also be an agent of the Corporation as defined in Section 14.1 of these Bylaws. The Corporation shall have power to indemnify such Director, investment manager, or other fiduciary to the extent permitted by subdivision (f) of Section 207 of the California General Corporation Law.

If any part of this Article XIV shall be found in any action, suit or proceeding to be invalid or ineffective, the validity and the effectiveness of the remaining parts shall not be affected.

ARTICLE XV — AUTHORITY AND BENEFIT

15.1 No Benefit to Any Individual: No part of the net earnings, if any, of this Council shall inure to the benefit of any member or other individual, and no gain, profit, or dividends shall ever be distributed to any member of this Council or inure to the benefit of any private persons, except as provided for in these Bylaws.

15.2 No Authority to Act: A member or chapter or any officer or member thereof shall not participate in or purport to have authority to act on behalf of or bind this Corporation to any legal obligations or liability, except as provided in these Bylaws, or resolution or policy of the Board of Directors.

ARTICLE XVI — DISSOLUTION

In the event of a dissolution or final liquidation of the Council, all of the remaining assets and property of the Council shall, after paying or making provision for the payment of all of the liabilities or obligations of the Council and for necessary expenses thereof, shall be transferred to one or more organizations which will (i) dedicate such assets and property to public and/or charitable purposes, and (ii) qualify as tax-exempt organizations under Section 501(c)(3), Section 501(c)(4), or Section 501(c)(6) of the Code.

ARTICLE XVII — RULES OF ORDER

Roberts Rules of Order shall govern all aspects of a parliamentary nature unless otherwise provided for by the Board of Directors.

ARTICLE XVIII — AMENDMENTS TO BYLAWS

18.1 Proposals: Proposed amendments to these Bylaws, to be considered at an Annual Business Meeting, shall be signed by at least ten Governmental Member Representatives and shall be presented to the Board of Directors at least 90 days prior to the opening of an Annual Business Meeting or must be proposed through resolution of at least ten of the members of the Board of Directors at least 90 days prior to the opening of an Annual Business Meeting.

18.2 Notice of Actions: The Board of Directors shall cause proposed amendments to the Bylaws to be printed in the Annual Business Meeting notice and shall present its recommendations, if any, at the Annual Business Meeting. These proposed amendments may be discussed and amended at the Annual Business Meeting, and if passed by a two-thirds vote of those Governmental Member Representatives present and voting, shall be sent by letter ballot, as amended on the floor, to all Governmental Member Representatives of the Council. To be considered, the ballots by the Governmental Member Representatives shall be received within 30 days of distribution. A two-thirds majority of Governmental Member Representatives voting is required for adoption. The returns shall be certified by the President if the necessary majority for approval is received.

18.3 Effective Date: The approved amendments become effective ten days thereafter unless otherwise provided in the amendment.
ARTICLE XIX — OPERATIVE DATE

19.1 General: These Bylaws shall be effective and operative upon the date designated by the Board as the date on which the consolidation of the operations of BOCA, ICBO and SBCCI and their respective controlled entities with the operations of this Corporation occurs.

19.2 Committees: Council committees in existence as of the operative date of these Bylaws to the extent permitted under these Bylaws shall not be deemed abolished by the adoption of these Bylaws, subject to the right of the Board of Directors to remove them.

19.3 Previous Action Remains in Effect: Upon the operative date of these Bylaws, all prior actions consistent with these Bylaws, whether pursuant to resolution or policy, of the Board of Directors, or any other committee, remain in effect until modified, repealed or otherwise superseded.

[History: The original ICC Bylaws were approved on July 24, 2002. Seven amendments were presented to the ICC membership at the ABM on September 27, 2004. The amendments were approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on December 19, 2004 and became effective on December 29, 2004. One amendment was presented to the ICC membership at the ABM on September 27, 2005. The amendment was approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on January 3, 2006 and became effective on January 13, 2006. Two amendments were presented to the ICC membership at the ABM on September 2006. The amendment was approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on April 5, 2007 and became effective on April 15, 2007. One amendment was presented to the ICC membership at the ABM on October 2, 2007. The amendment was approved and ratified by letter ballot sent to all Governmental Members. The results of the election were certified by the ICC President on January 23, 2008 and became effective on February 2, 2008.]
2008 Annual Conference Schedule

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<td>6:30 am–5 pm</td>
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<tr>
<td>7 am–9 pm</td>
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<tr>
<td>8 am–5 pm</td>
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</tbody>
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<table>
<thead>
<tr>
<th>SATURDAY, SEPTEMBER 20</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:30 am–5 pm</td>
</tr>
<tr>
<td>6:30 am–5 pm</td>
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<tr>
<td>7 am–9 pm</td>
</tr>
<tr>
<td>8 am–5 pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SUNDAY, SEPTEMBER 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:30 am–5 pm</td>
</tr>
<tr>
<td>6:30 am–5 pm</td>
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<tr>
<td>7 am–9 pm</td>
</tr>
<tr>
<td>8 am–5 pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MONDAY, SEPTEMBER 22</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:30 am–5 pm</td>
</tr>
<tr>
<td>6:30 am–5 pm</td>
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<tr>
<td>7 am–9 pm</td>
</tr>
<tr>
<td>8 am–5 pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TUESDAY, SEPTEMBER 23</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:30 am–Noon</td>
</tr>
<tr>
<td>6:30 am–Noon</td>
</tr>
<tr>
<td>7 am–5 pm</td>
</tr>
</tbody>
</table>

*Pre-registration is required
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