**Sample**

**SPECIAL INSPECTION RECORD**

City/County of Project Address:

Inspection Agent Building Permit No.:

**NOTE:** Each special inspector is to record their presence on the job site for each day's inspection. Post this card adjacent to building permit inspection report card. Weekly reports are to be submitted by each special inspector/inspection agency to the building department.

When attached to the job inspection record card, this card becomes a part of the inspection record.

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| **INSPECTION TYPE** | **SPECIAL INSPECTOR** | **ID**  **NO.** | **DATE** | **NOTES** | **TIME** | |
| **ARR** | **LEFT** |
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