

Energy Code Ambassadors Program Guidelines

The Energy Code Ambassadors Program (ECAP) recognizes and encourages leadership in Energy Code knowledge and the mentoring of others in the proper application of Energy Codes to all building types. Energy Code Ambassadors are provided with a certificate accrediting their participation in ECAP.

1. Eligibility for Participation

Only active governmental, corporate, individual or honorary members of the International Code Council (ICC) are eligible to participate in the ECAP program. Members of local affiliate chapters of ICC must also join ICC to be eligible to participate in the ECAP program.

Membership information can be obtained online at: <http://www.iccsafe.org/Membership/Pages/join.aspx>

Each participant shall provide proof of current certification in any one of five current ICC Energy Conservation Certification Exams, as designated by ICC (currently the following exam numbers: 77, 78, 79, EA, and EB). The current Certification Bulletin, with all necessary information to schedule and take an exam, is here: http://www.iccsafe.org/Accreditation/Bulletins/National_Certification_EIB.pdf

Written approval and support for participation from a participant's employer is required for acceptance into the ECAP program.

2. Recognition and Benefits for Participants

ECAP participants shall be entitled to use the title "Energy Code Ambassador" or "ICC/BCAP Energy Code Ambassador" on their personal or corporate stationary or business card, for as long as they are an active participant in the program, maintain a current ICC Energy Conservation Certification certificate in one of the categories as listed in the ICC National Certification Exam Information Bulletin and remain an active member of ICC. Upon the termination of participation or membership, individuals shall cease using the title or titles described in this paragraph.

The state partner, ICC and BCAP, as appropriate, shall recognize the participants in the ECAP program, with publicity in public and internal news publications, and shall provide basic information concerning participants in relevant news releases. ICC may also recognize participants at the ICC Annual Meeting and Conference, as appropriate.

ICC may ask a certified Ambassador to attend a hearing or meeting that is outside of normal commuting distance from the Ambassador's home. In such cases, ICC may reimburse travel expenses to the participant, where such travel is approved in advance.

3. Obligations of Participation

Each ECAP participant shall attend an Energy Code Ambassadors training program. The training will cover the following topics:

- Basic technical education on energy codes
- Advocating for energy codes adoption and enforcement

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Certified Ambassadors will be expected to engage in the following activities during the course of their ECAP participation:

- Provide telephone and/or email support to peers in the building code enforcement community regarding energy code compliance issues, resources, or events.
- Provide peer-to-peer advice and consultation at ICC Chapter meetings and other events.
- Appear as an expert as allowed by employer at governmental hearings regarding the adoption or modification of existing and/or new building energy codes, in or around the participant's jurisdiction. The participant understands, and agrees, that as an Energy Code Ambassador, s/he will be expected to support the adoption of the most recently published IECC without significant amendments, deletions, or modifications.
- Communicate with ICC national, field, and chapter staff and leadership, as appropriate, regarding adoption and compliance issues as they arise.
- Respond in a timely fashion to email communication from ICC staff regarding energy code adoption and enforcement issues.
- As funding is available, participants are expected to commit a minimum of 3 hours each month to provide training or education to peers and/or industry on energy codes.
- Participants must take and pass one of the ICC energy exams within 60 days of training if they wish to be reimbursed.

4. Termination of Participation

A participant may terminate his or her participation at any time, by providing ICC with at least thirty days' notice of the participant's intent to terminate ECAP participation.

ICC and/or BCAP may terminate the participation of any participant by providing the participant with at least thirty days' notice of the participant's termination.

5. Use of the "Energy Code Ambassador" name and ICC and BCAP Names and Logos

Participants may identify themselves as "ICC/BCAP Energy Code Ambassadors" during the time of their participation. They may utilize the ICC and BCAP logos only in association with their title of Energy Code Ambassador, but shall not otherwise hold themselves as representing or otherwise speaking on behalf of either ICC or BCAP. Any media requests should be referred to appropriate individuals in the national offices of ICC and/or BCAP, as appropriate.

All applications and sponsorship letters should be sent to David Karmol at ICC (dkarmol@iccsafe.org).

All inquiries regarding participation in, or qualification should be sent to David Karmol at ICC (dkarmol@iccsafe.org) or Maria Ellingson at BCAP (mellingson@ase.org).

