

USVI DPNR is requesting individual or teams of building officials to assist in assessment of buildings impacted by Hurricane Maria and Irma. Team will perform residential/commercial plan review of all trades as well as perform building, electrical, plumbing, mechanical, and flood inspections in accordance with the 2018 International Codes, USVI Codes, USVI Stronger Home Guide, and ASCE 24 Flood Standard. **The most immediate need is for Plans Examiners.**

A total of 24 personnel spanning various positions is requested and detailed below. Deployment shall consist of three phases covering a three to four week timeframe in which approximately one-third of the personnel requested at each position will be needed to deploy. Personnel will be split between the districts St. Croix district and the St. Thomas and St. John districts. Requested deployment dates for each phase is as follows:

Phase 1\*: 3/01/18 – 3/31/18; one-third of plans examiners, inspectors, coordinator staff plus Chief Building Official  
\*special immediate focus on plans reviewers, electrical inspectors and building inspectors. **Highest priority is plans examiners**

Phase 2: 4/01/18 – 4/30/18; one-third of plans examiners, inspectors, coordinator staff

Phase 3: 5/01/18 – 5/31/18; one-third of plans examiners, inspectors, coordinator staff

Each phase shall generally consist of a team of the following positions:

General Plans Examiner (2) Senior Plans Examiner (2) Building Inspector* (4) Chief Building Inspector (2) Chief Building Official (2) – only needed on phase 1
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Electrical Inspector* (2) Plumbing Inspector* (2) Mechanical Inspector* (2) Flood Code Inspector (2) Special Inspector (2)
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\*Combination Inspectors are acceptable as long as capable of performing building, electrical, plumbing, and mechanical inspections

All personnel must have a copy of certificate in their specialty. Must have proof of credentials to perform requested duties.

Personnel will need to bring any equipment used in the regular performance of their job (e.g. tape measures, laser measuring device, digital cameras, tablets or laptops).

### **Working Conditions**

Minimal – Very little infrastructure and support services.

2-3 temporary buildings or other alternate facilities fully equipped to serve as satellite permit offices for staff. Includes standard desks, furnishings, and desktop computers with networking.

### **Living Conditions**

Lodging is self-sustaining. Coordinate with DPNR on any lodging limitations and/or preferred locations and districts.

### **Logistics**

DPNR will have fleet vehicles for use or instructions for renting vehicles for use during deployment. It is recommended each person bring a functioning cellphone.

It is recommended paper or electronic code references (for each trade) be brought in case code books are unavailable or delayed from DPNR.

### **Health & Safety Concerns**

Immunizations or vaccinations/environmental hazards exist/personal protective equipment (hardhats, boots, light hazmat (mold).

### **Special Instructions**

Interested parties able to serve this mission shall make contact with your representative from ICC, AIA, NCSEA or other association **AND** your State Emergency Management Agency to let them know your availability and receive deployment orders.